

St. Francois County is seeking a full-time Maintenance technician.

We are looking for a thorough Maintenance Technician to add to our existing team. You will perform maintenance tasks of great variety such as painting, plumbing, electrical, landscaping etc. and overall to preserve the good condition and functionality of 5 locations. A Maintenance Technician is a thorough professional with a practical mind and attention to detail. The ideal candidate will be able to work autonomously and responsibly by observing all health and safety guidelines. The goal is to maintain the buildings and common areas in the best possible condition.

Duties include but not limited to:

- Performs maintenance and repairs in areas of carpentry, roofing, electrical, plumbing, mechanical, painting and other building repairs.
- Survey buildings and repair mechanical systems to ensure they are consistent with health and safety standards.
- Assist in the setup of ventilation, refrigeration and other systems and conduct repairs when necessary.
- Maintain heating and plumbing systems to ensure functionality.
- Perform manual repairs (fix locks, replace windows etc.).
- Conduct general upkeep procedures (e.g. landscaping) and other tasks as assigned (painting, carpentry etc.).
- Follows safety procedures and maintains a safe working environment.

Successful candidates will have the following qualifications:

- Punctual & reliable attendance demonstrated at recent employer.
- Be deadline oriented, attentive to detail, and possess outstanding organizational skills.
- Motivated and able to work independently without constant supervision.
- Must be able to follow instructions, guidelines and procedures.
- Hold a minimum of a high school degree.
- Prior experience not required, but is a plus.

All candidates must pass a drug screen and a background check. We are an equal opportunity employer.

You may email resumes to [cschrum@sfcgov.org](mailto:cschrum@sfcgov.org). Applications are also available in the County Clerk's office at 1 West Liberty St. Suite 300. Office hours are Monday thru Friday 8:00 a.m. – 4:00 p.m.