

**ST. FRANCOIS COUNTY COMMISSION**  
**MINUTES**  
**MAY 5, 2020**  
**TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present was County Clerk, Kevin Engler, and Deputy Clerk, Linda Balentine from the County Clerk's office

Others present: Dan Ward, Sandy Gallaher, Jesse Rupp, Clay Copeland, John Gross, Betty Medley, Greg Montgomery, Jay Graf, and Louie Seiberlich.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson to approve the Consent Agenda, seconded by Commissioner Mullins. All Commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, April 21, 2020
2. Monthly Report/Recorder of Deeds
3. Monthly Report/County Clerk
4. Monthly Report/Public Administrator
5. Appointment Order/Ruth Ann Young/Janitorial
6. Appointment Order/Valencia Moore/Election Clerk
7. Certificate of Achievement/Harold Gallaher, Floodplain design

**TABLED AGENDA ITEMS:**

**GENERAL BUSINESS:**

**BID OPENING  
INSURANCE COVERAGE**

Bids were opened for Insurance coverage for buildings, contents and inland marine. There were four (4) bids received. CHUBB, Nationwide, Selective, & MOPERM. First State Insurance presented the bids and informed the Clerk there were many companies which declined to submit a bid. Bids were taken under advisement.

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**AWARD ANNUAL BID  
CIRCUIT CLERK**

The following bids were awarded for the Circuit Clerk's Office for Annual Bid.

- MAOS
- AMERICAN STAMP

Upon the recommendation of the Circuit Clerks office Commissioner Wilkinson made a motion to accept the annual bids for the Circuit Clerk. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**EMAIL HOST SERVICE  
STATE BID**

Acting IT Director, Dwayne Looney, presented the Commission with a quote from Huber & Associates for the State Bid for the Sheriff Dept. email host service. The total cost for the bid is \$19,955.23 which came in under budget. Commissioner Mullins made a motion to accept the State bid from Huber & Associates. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**CARES ACT  
EXECUTION**

Commissioner Gallaher spoke in regards to the CARES ACT and explained some of the logistics of said act. Commissioner Wilkinson made a motion to allow Presiding Commissioner, Harold Gallaher along with legal counsel, Travis Elliot and SEMO RPC to execute certification for SFC in related matters of the CARES ACT. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**APPOINTMENT  
SFC DEVELOPMENTALLY**

The St. Francois County Developmentally Disabled Board recommended Mr. Edward Schuch be re-appointed to the SFC Developmentally Disabled Board. Commissioner Mullins made a motion to reappoint Mr. Schuch as his current position expires July 2020. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed. The County Clerk's office will send a letter to the Board letting them know of the appointment.

**NEXT MEETING:**

The next meeting of the county commission will be held on Tuesday, May 19, 2020, at 10:00a.m.

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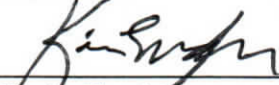
**CORRESPONDENCE:** None.

**PUBLIC COMMENTS:** None.


**DEPARTMENT REPORTS:**

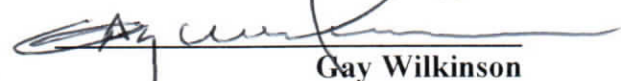
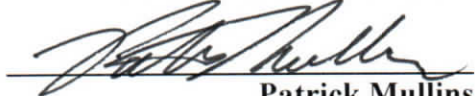
**ADJOURNMENT:** With there being no further business County Commissioner Mullins made a motion to adjourn the meeting. Commissioner Wilkinson seconded the motion. All were in favor and the meeting adjourned.

**ATTEST:**

  
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**Kevin Engler**  
County Clerk  
St. Francois County, Missouri

**PREPARED BY:**

  
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**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri

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**Harold Gallaher**  
Presiding Commissioner  
  
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**Gay Wilkinson**  
Commissioner First District  
  
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**Patrick Mullins**  
Commissioner Second District