

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
APRIL 6, 2020
MONDAY**

CALL TO ORDER:

The County Commission met in the first day of New Term. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present was County Clerk, Kevin Engler, and Deputy Clerk, Linda Balentine from the County Clerk's office

Others present: Mark Marberry, Jay Graf, John Gross, Mindy Wooldridge, Nick Jones, Jessica Menjoulet, Duane Looney, Amber Menjoulet, Louie Seiberlich, and Sheriff Bullock

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, March 26, 2020 & March 30, 2020.
2. Appointment Order/Sheriff's Dept., Thomas Donaldson
3. Monthly Report/County Clerk
4. Monthly Report/Treasurer
5. Certificate of Training/Sheriff, Dan Bullock

TABLED AGENDA ITEMS:

GENERAL BUSINESS:

**EMERGENCY COVID 19
SUPPLIES**

Acting Emergency Management Director, Nick Jones informed the Commission that former EMD, Dan Duncan has started a purchase buying supplies for the first responders. Mr. Jones is wanting permission to continue this purchase. Commissioner Wilkinson made a motion to let Nick Jones continue to make purchases as necessary for emergency first responders. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**AWARD ANNUAL BID
VARIOUS OFFICES**

The following bids were awarded for various offices for Annual Bid.

- AUDITOR
- COUNTY CLERK
- SHERIFF DEPT. (OFFICE SUPPLIES)
- TREASURER
- CIRCUIT MARSHALL, CIRCUIT JUDGES & CIRCUIT COURT REPORTERS

Upon the recommendation of each office Commissioner Wilkinson made a motion to accept the annual bids for the various offices. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**BID OPENING
RE-BID/COLLECTOR**

The Collectors office re-bid printing supplies and stamps for the Annual bid. There were three bids received. The bids will be reviewed and awarded at a later time.

SENIOR CITIZEN MINUTES

Commissioner Mullins represents the Commission on behalf of the Senior Citizen Board. Commissioner Mullins submitted for approval the minutes of the Board as well as Resolutions for disbursement to area food pantries, senior centers, etc. for financial assistance. Commissioner Wilkinson made a motion to accept the minutes and recommendations for the Resolutions as presented. Commissioner Gallaher seconded the motion. Commissioner Mullins abstained from voting. Commissioner Gallaher and Commissioner Wilkinson voted in favor and the motion passed.

**PAY OUT EMPLOYEE
BENEFITS**

With the sudden passing of our IT Director & Emergency Management Director, Dan Duncan, Presiding Commissioner, Harold Gallaher, requested paying Mr. Duncan's spouse/beneficiary, Chary Duncan, the remainder of his vacation time. 138.42 hours at \$26.35 for a total pay out of \$3,647.37. Commissioner Mullins made a motion to pay out benefits. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

PLANK ROAD SIGNAGE

Ms. Nancy Cozean-Jacobs was to meet with the Commission to give an update regarding the signage for the Plank Road. Ms. Jacobs was not in attendance for this meeting and will be tabled until further notice.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, April 21, 2020, at 10:00a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

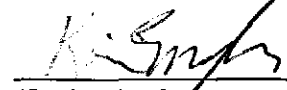
DEPARTMENT REPORTS:

None.

ADJOURNMENT:

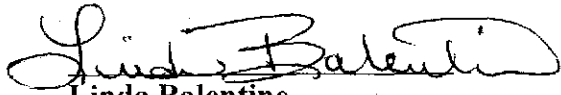
With there being no further business County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

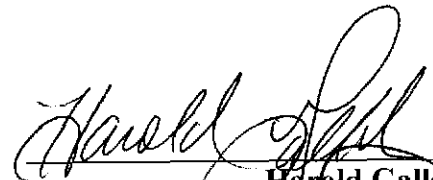


Kevin Engler
County Clerk
St. Francois County, Missouri

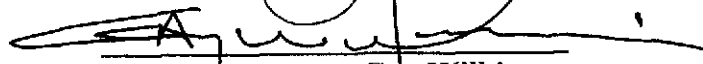
PREPARED BY:



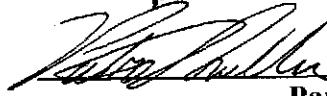
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Gay Wilkinson
Commissioner First District



Patrick Mullins
Commissioner Second District