

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
AUGUST 13, 2019
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson, and Commissioner Second District, Patrick Mullins. Also, present was County Clerk, Kevin Engler and Linda Balentine from the County Clerk's office

Others present: Mark Marberry, Betty Medley, Kerry Glore, Dan Duncan, Pamela Williams, Jay Graf, Kim Schrum, Sandy Gallaher, Shawn Merritt, Buck Copeland, Clay Copeland, John Gross, Prince Evans, David Jirik, Rich Luebcke, Amber Menjoulet, Jesse Rupp, Dan Ward, Gary Matheny, Scott Williams, Amanda Henderson, and Sheriff Dan.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All commissioners voted in favor of the motion.

Agenda Items:

1. Approval of Minutes, August 6, 2019
2. Monthly Report-Collector
3. Sales Tax Report-Treasurer
4. Appointment Order-Daniel Dicus/Sheriff's Dept.
5. Appointment Order-Jerry Myers/Sheriff's Dept.
6. Appointment Order-Shirley Ventimiglia/P.A.
7. Appointment Order-Allayna Campbell/Sheriff's Dept.
8. Appointment Order-Corey Schrum/County Clerk

GENERAL BUSINESS:

MAPLE STREET PROERTY

Bids were opened for the 711 Maple Street, Farmington that was the old Road & Bridge Department. There were two bids received, Brockmiller Construction submitted a bid for \$105,000.00, and Crader Merritt Enterprises, LLC submitted a bid for \$131,950.00. After discussion on the bids and the cost that was incurred from remediation work it was decided to reject both bids. Commissioner Wilkinson made a motion to reject both bids because offer price was to low. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**BID AWARD
PHONE SYSTEM**

Bids were opened for the new VOIP Telephone System for the SFC offices. There was one bid received from TECH Electronics. Commissioner Mullins made a motion to accept the recommendation of IT, Director Dan Duncan and award the bid to TECH Electronics. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**BID AWARD
WEBSITE DESIGN/
IMPLEMENTATION**

Bids were opened for the new Website Design and Implementation for SFC offices. There were two bids received, CIVICENGAGE, and E-GOVLINK. It was the recommendation from Dan Duncan to award E-GOVLINK the bid. Commissioner Mullins made a motion to award E-GOVLINK the bid. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

SOLE SOURCE PROVIDER

Road & Bridge Superintendent Clay Copeland spoke to the Commission about using a Sole Source Provider on purchases that exceed the \$6,000.00 limit but can only be purchased from one provider for various reasons. With multiple parts being required to fix 6 John Deere mowers it was necessary to use Wm. Nobbe as a sole source provider. Commissioner Mullins made a motion to allow such purchases to be made from a sole source provider, Wm. Nobbe, for Road & Bridge. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

BID CRANE SERVICES

Hwy Administrator, John Gross, requested permission to bid crane services for the Buck Mountain Road Bridge project. Commissioner Wilkinson made a motion to bid crane services. Commissioner Mullins seconded. All were in favor and the motion passed.

**BID REINFORCEMENT
STEEL**

Hwy Administrator, John Gross, requested permission to bid reinforcement steel for the Buck Mountain Road Bridge project. Commissioner Wilkinson made a motion to bid steel for the bridge project. Commissioner Mullins seconded. All were in favor and the motion passed.

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**BID ROAD OVERLAY
MARTIN ROAD**

Hwy Administrator, John Gross, requested permission to bid road overlay for 2.6 miles of Martin Road. Commissioner Wilkinson made a motion to bid road overlay. Commissioner Mullins seconded. All were in favor and the motion passed.

**BID 2019-2020 ELECTION
CANVASS**

County Clerk, Kevin Engler, requested permission to bid the 2019-2020 Election Canvass that is required by law. Commissioner Mullins made a motion to bid election canvass services. Commissioner Wilkinson seconded. All were in favor and the motion passed.

**2019 PROPERTY TAX
ROLLBACK**

The 2019 Property Tax Rollback Calculation for Sales Tax was signed by Presiding Commissioner, Harold Gallaher and County Clerk, Kevin Engler.

**PUBLIC HEARING
TAX LEVY RATES**

County Clerk, Kevin Engler, notified the Commission on August 27, 2019 at 10:00 a.m. the public hearing to set SFC tax rates will be held prior to Commission meeting.

**CELL PHONE
STIPEND POLICY
AUDITOR**

Amber Menjoulet, Audit Manager, addressed the Commission on July 30, 2019 regarding the cellular contracts for SFC and a determination was made that the County would save money and liability for each cell phone contract we currently have to adopt the new policy stipend. The stipend would have to be applied for by the office holder and then determined by the County Commission. The allowance would be either \$20 for minimal business or \$40 for extensive use. Commissioner Wilkinson made a motion to adopt the new cell phone policy and to have said policy placed in Employee handbook. Commissioner Mullins seconded the motion. All were in favor and the motion passed. (Discussion followed after motion was made and is being made part of these minutes).
Public Statement Disclosure: regarding the Current Commission and cell phone policy. Presiding Commissioner, Harold Gallaher, has a refurbished phone provided by SFC, but does not receive money for cell phone use. Commissioner Wilkinson, has a county phone and policy under SFC. Commissioner Mullins does not have a county phone nor does he receive any cell phone benefits.

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NEXT MEETING:

The next meeting of the County Commission will be held on Tuesday, August 20, 2019 at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

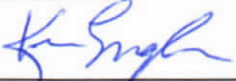
DEPARTMENT REPORTS:

Commissioner Gallaher stated the Sales tax report is up 2.27 % from last month.

ADJOURNMENT:

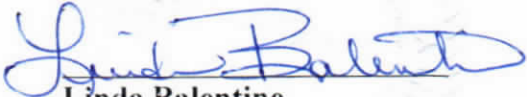
With there being no further business the County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded. All were in favor and the meeting adjourned.

ATTEST:

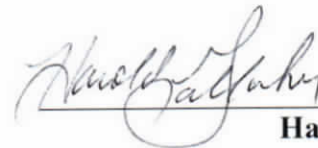


Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner

Gay Wilkinson
Commissioner First District



Patrick Mullins
Commissioner Second District