

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
January 4, 2016  
(Posted December 31, 2015 at 1:30 p.m.)  
NEW TERM**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Monday, January 4, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – December 29, 2015
2. County Clerk's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Establish Advisory Committee for the Defined Pay Step System
2. University of Missouri Extension Quarterly Report
3. Designate Whether Medical Examiner or Coroner
4. Proposed Legislation Dealing with Lettered State Roads
5. Next Meeting – Tuesday, January 12, 2016 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, JANUARY 4, 2016**

**CALL TO ORDER:**

The County Commission met in New Term session on Monday, January 4, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. First District Commissioner Gay Wilkinson was absent due to the passing of his mother. Also present was County Clerk Mark Hedrick.

Others present: Dan Ward, Renee Bronbaugh, Dan Bullock, Pam Williams, Louie Seiberlich, Wendell Jarvis, Bret Burgess, Kerry Glore, and Kendra Graham.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. Agenda Items:

1. Budget Public Hearing Minutes for December 29, 2015
2. Regular Meeting Minutes for December 29, 2015
3. County clerk's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**ADVISORY COMMITTEE**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to establish an advisory committee for the defined pay step system made up of the elected office holders or the officeholders' designee and to appoint County Clerk Mark Hedrick as chair of the committee. All commissioners voted in favor of the motion.

**EXTENSION REPORT**

Kendra Graham with the University of Missouri Extension Office presented the quarterly report for the Extension Office. The commission thanked Ms. Graham for the report.

**MEDICAL EXAMINER**

County Clerk Mark Hedrick reported that the term of the County Coroner ends at the end of this year. He stated that the commission needs to determine if they are going to stay with the Coroner or go with a Medical Examiner. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to continue with the Corner System for the county due to the cost of a medical examiner. All commissioners voted in favor of the motion. County Clerk Mark Hedrick reported that this will be an elected position and will be on the August ballot and filing will begin in February. It was also reported that there is a possibility that the county



may be losing the morgue in the future and that the county needs to look at ways to correct the problem if this happens.

**PROPOSED LEGISLATION**

Commissioner Mullins reported that legislation has been filed in the state legislature dealing with turning over the maintenance of lettered state roads to the county. He stated that it would be very hard for the counties to maintain these roads along with the maintaining the county roads. He stated that he would continue to follow this legislation.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, January 12, 2016 at 10:00 a.m. and this will be the new term of the commission.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

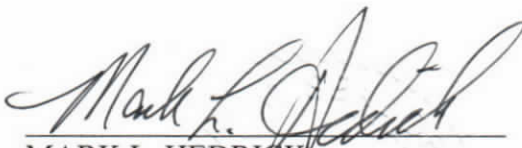
It was reported that the Colony Church Road Bridge is open and that the company did an excellent job on the bridge.

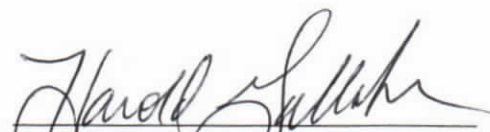
It was also reported that the engine has been installed in the motor grader and the grader is ready to roll.

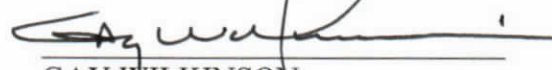
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION**

**January 12, 2016**

**(Posted January 11, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, January 12, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – January 4, 2016
2. Recorder's Monthly Report
3. Treasurer's Monthly, Semi-Annual and Annual Reports
4. Network For Emergency Sheltered Services, Inc. Financial Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – BRO Project
2. Sales Tax Collection Report
3. Resignation from the Network for Emergency Shelter Services Board
4. Submission of Ballot Issue for the April 5, 2016 Election – Dealing with Local Sales Tax on Titling of Motor Vehicles, trailers, boats, and outboard motors purchased from a Source other than a Licensed Missouri dealer
5. Approval of Ordinance Number 2016-01 - Approving the Prepayment of Recovery Zone Economic Development Lease Certificates of Participation Series 2010
6. Letter of Support – Iron County Commission
7. Martin Luther King Holiday – Closed Monday, January 18, 2016
8. Next Meeting – Tuesday, January 19, 2016 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JANUARY 12, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, January 12, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Dan Ward, Renee Bronbaugh, Dan Bullock, Louie Seiberlich, Wendell Jarvis, Bret Burgess, Kerry Glore, Rich Leucke, Jan Petty, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. Agenda Items:

1. Regular Meeting Minutes for January 4, 2016
2. Recorder's Monthly Report
3. Treasurer's Monthly, Semi-Annual and Annual Reports
4. Network for Emergency Sheltered Services, Inc. – Financial Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for BRO – B094 (014) Bridge Project on Davis Crossing Road. Following are the bids that were received:

Brockmiller Construction, Inc.	\$547,363.52
Joe's Bridge and Grading, Inc.	\$531,747.30
Robertson Contractor, Inc.	\$567,713.70
United Ironworkers, Inc.	\$537,802.74
Keith Simpson Construction, LLC	\$493,203.50
Kozeny-Wagner, Inc.	No Bid
Pace Construction	No Bid

These bids will be reviewed by Smith and Company and will be presented for approval at a later date.

**SALES TAX REPORT**

Treasurer Kerry Glore reported that the sales tax collection for January was up over last year.

**RESIGNATION**

Ms. Millie Smith has submitted her resignation from the NESS Board. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to accept the resignation of Millie Smith from the NESS Board. All commissioners voted in favor of the motion.



**BALLOT ISSUE**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to put the following ballot issue on the April 5, 2016 – Municipal Election Ballot:

Shall St. Francois County, Missouri discontinue applying and collecting the local sales tax on the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri Dealer?

Approval of this measure will result in a reduction of local revenue to provide for vital services for St. Francois County, Missouri and it will place Missouri dealers of motor vehicles, outboard motors, boats, and trailers at a competitive disadvantage to non-Missouri dealers of motor vehicles, outboard motors, boats, and trailers.

All commissioners voted in favor of the motion.

**APPROVAL OF ORDINANCE**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve Ordinance Number 2016-01 – Approving the Prepayment of Recovery Zone Economic Development Lease Certificates of Participation Series 2010. All commissioners voted in favor of the motion.

**HOLIDAY**

County Clerk Mark Hedrick reported that all county and state offices will be closed on Monday, January 18, 2016 in observance of the Martin Luther King Holiday.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, January 19, 2016 at 10:00 a.m. and this will be the new term of the commission.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Bret Burgess reported that the conversion to the new Tyler accounting system is progressing and that there needs to be some upgrades need to be made in the some of the offices to have these offices up and running on the new system.

Kerry Glore reported that the Law Enforcement Restitution had met and that the commission will need to approve the minutes at the next commission meeting.

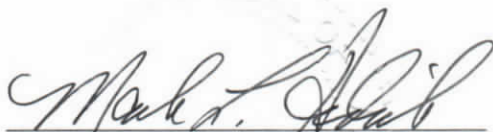
Commissioner Gallaher reported the following:

1. Changed the schedule of payroll to include a one week lag time.
2. Changed the system of payroll to encourage job growth with the system.
3. Updated the accounting software.
4. Budgeted to pay down debt.
5. Funded comp time liabilities
6. Added to the General Stabilization fund
7. Rewrote the county purchasing policy
8. Set-up a Capital Improvement fund.
9. Will alter investment policy of county funds to improve return on investments.
10. Started sessions on personal financial control of employees.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

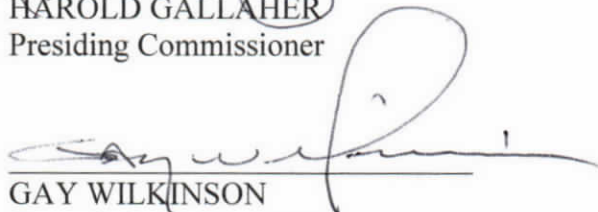
**ATTEST:**



MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
January 19, 2016  
(Posted January 15, 2016 at 3:00 p.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, January 19, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – January 12, 2016
2. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Election Supplies, Programming and Support for March 15, 2016 Election
2. Approval of the Law Enforcement Restitution Board Minutes
3. Approval to Obtain bids for Engineering for the Bone Hole Park Project
4. Clean Stream Presentation – Commissioner Mullins
5. Use Tax Discussion and Possible Action
6. Next Meeting – Tuesday, January 26, 2016 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION**  
**MINUTES**  
**TUESDAY, JANUARY 19, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, January 19, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Dan Ward, Renee Bronbaugh, Dan Bullock, Louie Seiberlich, Wendell Jarvis, Bret Burgess, Jan Petty, Pam Williams, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. Agenda Items:

1. Regular Meeting Minutes for January 12, 2016
2. Collector's Monthly Report

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to add the approval of the bid for the Davis Crossing Road Bridge under the BRO Program BRO-B094(014). All commissioners voted in favor of the motion.

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for election supplies, programming and support for the March 15, 2016 election. One bid was received from Henry M. Adkins & Sons, Inc. County Clerk Mark Hedrick reviewed the bid and recommended that the bid be accepted. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to accept and approve the bid from Henry M. Adkins & Sons, Inc. for election supplies, programming and support for the March 15, 2016 election as recommended by the county clerk. All commissioners voted in favor of the motion.

**BID APPROVAL**

County Clerk Mark Hedrick reported that Smith and Company has reviewed all of the bids for the Davis Crossing Road Bridge and they are recommending that the bid from Keith Simpson Contracting be accepted. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Keith Simpson Contracting for the construction of the Davis Crossing Road Bridge under

BRO-B094-(014) in an amount of \$446,031.50 as recommended by Smith and Company. All commissioners voted in favor of the motion.

**MINUTES**

The minutes from the Law Enforcement Restitution Board was presented to the county commission for approval. Sheriff Dan Bullock reported that the board met on January 11, 2016 and approved moving \$60,000 of the funds to the sheriff's fund for the purchase of four vehicles from the highway patrol. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the minutes of the Law Enforcement Restitution Board as presented. All commissioners voted in favor of the motion.

**BID AUTHORIZAITON**

Commissioner Gallaher reported that he is seeking authorization to obtain sealed bids for engineering for the Bone Hole Park Project. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining sealed bids for engineering for the Bone Hole Park Project and to open the bids on February 9, 2016. All commissioners voted in favor of the motion.

**PRESENTATION**

Commissioner Wilkinson made a presentation to Sam Allison and his family with the Missouri Stream Team #4169 – Big River Baggers for their service to the county by picking up trash on Mitchell Road, Cochran Road, and Davis Crossing Road which totals 7.2 miles. They were presented with a framed document thanking them for their service to the county. Mr. Allison thanked the commission for the recognition.

**USE TAX DISCUSSION**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this item until the January 26, 2016 meeting. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, January 26, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

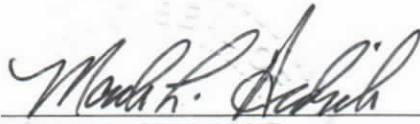
Commissioner Mullins stated that he would like to thank Deputy Jim Wilson for going above and beyond for the help he provided with an investigation.

Wendell Jarvis reported that the road and bridge department is prepared for the snow and that all vehicles are ready to roll out when needed. It was reported that the Valley Forge bridge is waiting for the guard rails to be delivered and when they are installed the bridge will be opened. It was also reported that the Pendleton Road bridge project had been released to begin.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

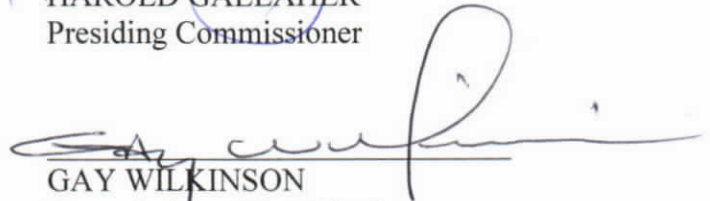
**ATTEST:**



MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District

\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
January 26, 2016  
(Posted January 25, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, January 26, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – January 19, 2016
2. Special Road District #2 Financial Statements

Tabled Agenda Items: None.

General Business:

1. Approval of Dues to the Missouri Association of Counties
2. Request to Waive Interest and Penalty – Dennis Robinson
3. Request to Waive Interest and Penalty – Mary and Randy Horton
4. Request to Waive Interest and Penalty – Harry and Bonnie Aiello
5. Highway Administrator's Annual Report
6. Authorization to Obtain Bids – Highway Administrator
7. August Primary Election Information – County Clerk
8. Next Meeting – Tuesday, February 2, 2016 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JANUARY 26, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, January 26, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins was absent due to problems with his water lines at home. Also present was County Clerk Mark Hedrick.

Others present: Dan Ward, Renee Bronbaugh, Dan Bullock, Louie Seiberlich, Wendell Jarvis, Bret Burgess, Jan Petty, Pam Williams, Sue Gilliam, Dennis Robinson, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Mullins) Agenda Items:

1. Regular Meeting Minutes for January 19, 2016
2. Special Road District #2 Financial Statements

**TABLED AGENDA ITEMS**

**USE TAX DISCUSSION**

This item was taken off the table until a future date. No discussion was held dealing with this item.

**BUSINESS**

**APPROVAL OF DUES**

The dues statement from the Missouri Association of Counties was presented for approval in an amount of \$6,619. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to authorize the payment of dues to the Missouri Association of Counties in an amount of \$6,619.00. Vote: Aye – 2 and Absent – 1 (Mullins)

**WAIVE INT&PENALTY**

Mr. Dennis Robinson was present and requested that interest and penalty be waived on his tax due to the fact that he did not know that he owed the taxes which was due to the fact that the property was purchased recently and the prior owner did not pay the taxes. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to waive fifty percent (50%) of the interest and penalty on a tax bill for Dennis Robinson. Vote – Aye – 2 and Absent – 1 (Mullins)

**WAIVE INT&PENALTY**

Mr. & Mrs. Horton is requesting that interest and penalty be waived on their tax bills due to the fact that their mail was being kept as evidence for an investigation in stolen mail. The county clerk stated that he had no other information on this matter. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to table this matter until the next commission meeting and to obtain additional information. Vote: Aye – 2 and Absent – 1 (Mullins)

**WAIVE INT& PENALTY**

County Clerk Mark Hedrick reported that he had received a request to waive interest and penalty for Harry and Bonnie Aiello stating that they were in St. Louis visiting their son over the Christmas holiday and was catch in the flooding and did not get back to the county in time to pay their tax bill. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher not to waive interest and penalty on the tax bill for Harry and Bonnie Aiello due to the fact that the county did not do anything wrong. Vote: Aye -2 and Absent – 1 (Mullins)

**ANNUAL REPORT**

Highway Administrator Wendell Jarvis presented his annual report to the county commission. He presented the proposed road work for each commissioner district and presented estimated figures for this work. He stated that the cost for the road work in District One will be \$1,016,450 and the cost of the road work in district two will be \$601,000 for a total cost of road work being \$1,617,450. He also presented proposed bridge work for the upcoming year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approval the Highway Administrator's Annual Report as presented. Vote: aye -2 and Absent – 1 (Mullins)

**BID AUTHORIZATION**

Highway Administrator Wendell Jarvis requested authorization to obtain bids for a 550 Truck, Flat Bed Trailer and a Mini Excavator. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to authorize obtaining bids for a 550 Truck, a Flat Bed Trailer, and a Mini Excavator. Vote: Aye – 2 and Absent – 1 (Mullins)

**AUGUST PRIMARY**

County Clerk Mark Hedrick gave a report on the upcoming filing for the August primary. He stated that filing will begin on February 23, 2016 and filing on that day will be by lottery. He reported that the following county offices will be up for election this year: Associate Circuit Judge – Div. 3 for an unexpired term, Sheriff, Commissioner District 1, Commissioner District 2, Assessor, Treasurer, Public Administrator, and Coroner. Filing for these offices will be end on March 29, 2016.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 2, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.



**DEPARTMENT REPORTS**

Assessor Dan Ward reported that he had received funds from school districts to help with the Iron Mountain Trap Rock appeal. He also reported that Senator Romine had filed a bill dealing with the way that quarries are assessed. He stated that he will working on keeping this bill from being passed.

Sheriff Dan Bullock reported that Mr. Alan Davis with FEMA is the area dealing with the flooding. He will be here until March helping with claims from the flooding.

Commissioner Wilkinson reported that the guard rails are going up at this time and the bridge should be open in the near future.

Commissioner Wilkinson reported that the construction company is preparing to begin the Pendleton Road Bridge Project.

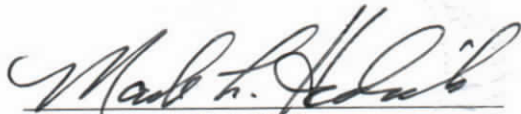
Commissioner Gallaher reported that there are two new displays in the courthouse dealing with Farmington and Carlton College and an Automobile Registry in the county in 1916. He stated that the displays are outstanding and deals with the history of the county.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Gallaher to adjourn the meeting.

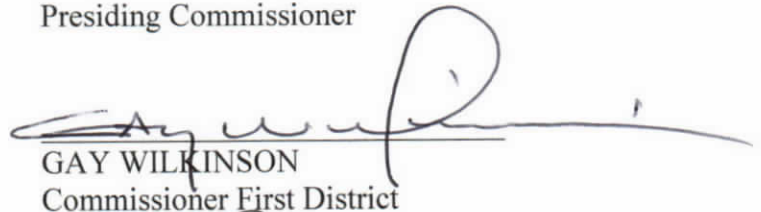
Vote: Aye – 2 and Absent – 1 (Mullins).

**ATTEST:**

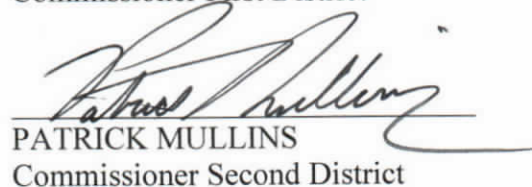


MARK L. HEDRICK  
County Clerk

HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
February 2, 2016  
(Posted February 1, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, February 2, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – January 26, 2016
2. County Clerk's Monthly Report

Tabled Agenda Items:

1. Waive Interest and Penalty - Horton

General Business:

1. Waive Interest and Penalty – Charles Crawford
2. Next Meeting – Tuesday, February 9, 2016 at 10:00 a.m.
3. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION**  
**MINUTES**  
**TUESDAY, FEBRUARY 2, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 2, 2016 being at 10:00 a.m. Those being present were First District Commissioner Gay Wilkinson and Second District Commissioner Patrick Mullins. Presiding Commissioner Harold Gallaher was absent due to being out of town. Also present was County Clerk Mark Hedrick.

Others present: Dan Ward, Renee Bronbaugh, Dan Bullock, Louie Seiberlich, Jan Petty, Pam Williams, Rich Leucke, Alan Wells, and Steve Grider.

County Clerk Mark Hedrick appointed Commissioner Gay Wilkinson as acting Presiding Commissioner. Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Gallaher)      Agenda Items:

1. Regular Meeting Minutes for January 26, 2016
2. County Clerk's Monthly Report

**TABLED AGENDA ITEMS**

**WAIVE INT & PENALTY**

County Clerk Mark Hedrick reported that he had obtained a copy of the letter from the postal service and has given it the commissioners for their review. He stated that he does not any other information on this item. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to withdraw this item from the table. Vote: Aye – 2 and Absent – 1 (Gallaher)

**BUSINESS**

**WAIVE INT & PENALTY**

Collector Pam Williams presented a request to waive interest and penalty on tax bill number 150200098 for Charles Crawford. She stated that Mr. Crawford had sold some property and at closing he paid his portion of the tax bill, but the new owner did not pay their portion. She stated that the tax bill has been split and Mr. Crawford is willing pay his portion again, but would like to have the interest and penalty waived. The collector stated that she recommends that the interest and penalty be waived in this case. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive interest and penalty which will be calculated by the County Collector on tax bill number 150200098 for Charles Crawford. Vote: Aye – 2 and Absent – 1 (Gallaher)



**FEBRUARY 2, 2016 MINUTES CONTINUED**  
**PAGE 2**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 9, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.

None.

**DEPARTMENT REPORTS**

Commissioner Mullins stated that the county commission would like to recognize Linda Tucker and Kent Bannister with Juvenile Department for an outstanding job of keeping the juvenile facility safe during different incidents that occurred.

Commissioner Wilkinson reported that Colony Church Road Bridge is open and is working out very well. He also reported that Valley Forge Road Bridge will be opened with gravel until asphalt can be obtained. He reported that the bridge should be open this week. He also reported that the Pendleton Road Bridge will be closed during the winter.

Commissioner Wilkinson reported that the Davis Crossing Road Bridge may be started in May or June. This depends on approved from MoDOT and the Federal Highway Administration.

Sheriff Dan Bullock reported that the Mineral Area Elks will be holding their annual Law Enforcement recognition dinner again this year. Alan Wells also reported that FEMA and SBA is in the community doing registration for flood damage.

**ADJOURNMENT:**

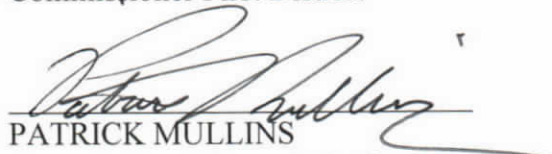
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Gallaher).

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
February 9, 2016  
(Posted February 8, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, February 9, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – February 2, 2016
2. Collector's Monthly Report
3. Recorder's Monthly Report
4. Treasurer's Monthly Report

Tabled Agenda Items:

General Business:

1. Bid Opening – Engineer – Bone Hole Project
2. Bid Opening – Trailer, Excavator and Truck – Road and Bridge
3. Bid Opening – Election Supplies and Programming for April Election
4. Sales Tax Collection Report
5. Consumer Price Index Certification from State Tax Commission
6. Discussion and Approval of Cedar Run and VarVera Road Bridge Replacements
7. Holiday Schedule – Closed Friday, February 12<sup>th</sup> and Monday, February 15<sup>th</sup>
8. Next Meeting – Tuesday, February 16, 2016 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

**Closed Session: The commission will vote to go into closed session under RSMo610.021(2);  
Leasing, purchase or sale of real estate by a public governmental body.**

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, FEBRUARY 9, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 9, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Dan Ward, Renee Bronbaugh, Dan Bullock, Louie Seiberlich, Jan Petty, Pam Williams, Wendell Jarvis, Tom Sebastian, Clay Copeland, Charles and Carol Gamble, Kim Roux, Amber Menuolet, Bret Burgess, Dana Jenkins, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for February 2, 2016
2. Collector's Monthly Report
3. Recorder's Monthly Report
4. Treasurer's Monthly Report

**TABLED AGENDA ITEMS**

**WAIVE INT & PENALTY**

County Clerk Mark Hedrick reported that he had no additional information on this matter. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to take this item off the table. All commissioners voted in favor of the motion.

**BUSINESS**

**BID OPENING**

Bids were opened for Engineering for the Bone Hole Park Project. Three RFP's were received and they were taken under advisement for further review.

**BID OPENING**

Bids were opened for a flatbed trailer, excavator and truck for the Road and Bridge Department. One bid was received for the flatbed trailer in an amount of \$11,300 and one bid was received for the excavator in an amount of \$59,599 and both bids were from Parkland Trailer. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Parkland Trailer for the flatbed trailer and the excavator in an amount of \$71,300. All commissioners voted in favor of the motion. One bid from Sam Scism Motors was received for a 550 truck in an amount of \$47,211 with an extra amount of \$400 for cab bars



for entry into the truck. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Sam Scism Motors for a F550 truck and the extra for the cab bars in a total amount of \$47,611. All commissioners voted in favor of the motion.

**BID OPENING**

Bids were opened for election supplies, printing and programming for the April Municipal election. One bid was received from Henry M. Adkins & Sons in an amount of \$24,904.20. County Clerk Mark Hedrick stated that he is recommending approval of the bid. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Henry M. Adkins and Sons in an amount of \$24,904.20 for election supplies, printing, and programming for the April Municipal election as recommended by the county clerk. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

The sales tax collection report was handed out showed that the collection for the month was up from last year. At this point, the sales tax collection is up by 8.01% over last year at this time.

**CONSUMER PRICE INDEX**

County Clerk Mark Hedrick reported that he had received the consumer price index from the State Tax Commission and that it is seven tenths of one percent. No action was required on this matter.

**BRIDGE DISCUSSION**

Wendell Jarvis reported that the Road and Bridge Department is looking at replacing bridges on Cedar Run and VarVera Roads. He stated that they would be using the box culverts that they are building. The estimated cost for this work will be \$65,000. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to proceed with the planning of these bridge replacements. All commissioners voted in favor of the motion.

**HOLIDAY SCHEDULE**

County Clerk Mark Hedrick reported that all county and state offices will be closed on Friday, February 12<sup>th</sup> and Monday, February 15<sup>th</sup> and that agenda items are due on Thursday, February 11<sup>th</sup>.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 16, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.

Charles Gamble reported that the Farm Bureau has set February 7-13, 2016 as Thank A Farmer Week and would like for the commission to make a proclamation so stating this fact. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve a proclamation proclaiming February 7-16, 2016 as Thank a Farmer Week. All commissioners voted in favor of the motion.

**DEPARTMENT REPORTS**

Auditor Bret Burgess reported that the county commission and his office needs to work on recurring expenses so as to allow for smoother payment of these expenses.

It was reported that trees were removed along Fredericktown Road due to the fact that they were causing problems. It was also reported that road repairs are being done on Arnoldi Road. Commissioner Wilkinson reported that Valley Forge bridge is open with gravel roads and asphalt will be laid in April when the product is available and the bridge will be closed during this time.

**CLOSED SESSION**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to go into closed session under RSM0610.021(2); leasing, purchase or sale of real estate by a public governmental body.  
Vote: Mullins – Aye, Wilkinson-Aye, and Gallaher-Aye.

Commission went into closed session.  
Commission returned to open session.

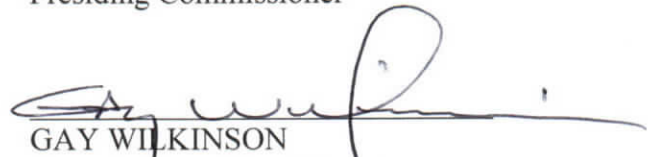
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting.  
All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District

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PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
February 16, 2016  
(Posted February 11, 2016 at 1:30 p.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, February 16, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – February 9, 2016
2. Approval of Closed Session Minutes – February 9, 2016
3. Training Certifications for Commissioner Gallaher, Commissioner Wilkinson, and Commissioner Mullins

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Lawn Care – Juvenile Department
2. Bid Approval – Engineer – Bone Hole Park Project
3. Requisition Approval Process – Auditor Bret Burgess
4. Last Day to Register for March Election – Mark Hedrick
5. Absentee Voting for April Election Begins – Mark Hedrick
6. Filing for August Primary – County Clerk Mark Hedrick
7. Next Meeting – Tuesday, February 23, 2016 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, FEBRUARY 16, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 16, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins was absent due to attending a meeting with EPA, DNR and Fish and Wildlife in reference to the Bone Hole Project. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Louie Seiberlich, Jan Petty, Pam Williams, Wendell Jarvis, Bret Burgess, Kerry Glore, Rich Leucke, Dan Bullock, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Mullins). Agenda Items:

1. Regular Meeting Minutes for February 9, 2016
2. Closed Meeting Minutes for February 9, 2016
3. Training Certifications for Commissioner Gallaher, Commissioner Wilkinson, and Commissioner Mullins

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**BID OPENING**

Bids were opened for lawn care at the Juvenile Detention Center. Two bids were received and taken under advisement for further review.

**BID APPROVAL**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to table the bid approval for an engineer for the Bone Hole Park Project due to the fact that Commissioner Mullins is not present. Vote: Aye – 2 and Absent – 1 (Mullins)

**REQUISITION APPROVAL**

County Auditor Bret Burgess addressed the commission about the fact that at the present time the county commissioners are not set-up to approve requisitions in the new accounting system. The auditor is requesting temporary authority to approve requisitions until such time that the commissioners are set-up to approve them. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to authorize the county auditor to approve all requisitions until the county commissioners are set-up to make the approvals. Vote: Aye -2 and Absent – 1 (Mullins).

**FEBRUARY 16, 2016 MINUTES CONTINUED**

**PAGE 2**

**LAST DAY TO REGISTER**

County clerk Mark Hedrick reported that the last day to register to vote for the March Presidential Primary will be February 17, 2016.

**ABSENTEE VOTING**

The county clerk reported that absentee voting for the April Municipal Election will begin on February 23, 2016.

**FILING FOR PRIMARY**

County Clerk Mark Hedrick reported that filing for the August Primary election will begin on February 23, 2016 and that the filing on the first day will be by lottery. He reported that filing will begin at 8:00 a.m. on that day. He also reported that the last day for filing will be on March 29, 2016.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 23, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

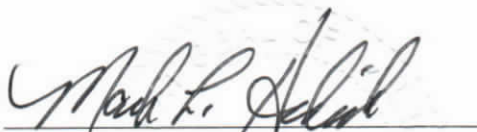
**DEPARTMENT REPORTS**

Auditor Bret Burgess reported that his office will begin giving monthly reports beginning in March.  
Wendell Jarvis reported that the road and bridge department had to work of the weekend.  
Dan Bullock complimented the road and bridge department on the clearing of roads during the winter weather.

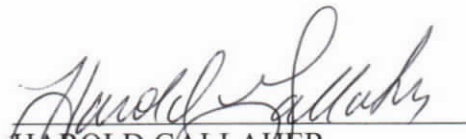
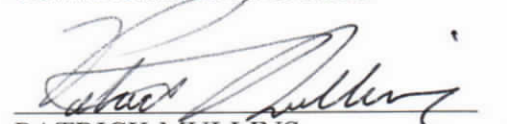
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Gallaher to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Mullins).

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
February 23, 2016  
(Posted February 22, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, February 23, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – February 16, 2016
2. Assessor Dan Ward's Training Certification

Tabled Agenda Items:

1. Approval of Engineer for the Bone Hole Park Project

General Business:

1. Consideration of Using Outside Firm for Policy Manual
2. Approval of Lawn Care Bid for Juvenile
3. Next Meeting – Tuesday, March 1, 2016 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, FEBRUARY 23, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 23, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Louie Seiberlich, Jan Petty, Dan Ward, Kim Schrum, Bret Burgess, Kerry Glore, Rich Leucke, Dan Bullock, and Mike Alesandrini.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for February 16, 2016
2. Training Certification for Assessor Dan Ward

**TABLED AGENDA ITEMS**

**ENGINEER FOR BONE HOLE**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to remove this item from the agenda. All commissioners voted in favor of the motion. This will be put back on the agenda at a later date.

**BUSINESS**

**POLICY MANUAL**

Commissioner Gallaher stated that he feels that the county should look into using an outside firm for preparing a policy and personnel manual for the county. He stated that he is not an attorney and does not feel comfortable in preparing the manual. Auditor Burgess stated that there are funds in the budget for policy updates. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to pursue obtaining a firm to do the policy and personnel manual for the county. All commissioners voted in favor of the motion.

**BID APPROVAL**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from All Cut Landscape Services for lawn care of the Juvenile Detention Center in an amount of \$100.00 per occurrence as submitted. All commissioners voted in favor of the motion.

**FEBRUARY 23, 2016 MINUTES CONTINUED**  
**PAGE 2**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 1, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.

None.

**DEPARTMENT REPORTS**

Auditor Bret Burgess if a commissioner is up and running on Tyler and the answer was not yet.

Commissioner Wilkinson reported that the deck on the Pendleton Road Bridge is being poured at this time. He also reported that the contractor is ahead on schedule on this bridge project.


Commissioner Mullins gave a report on the meeting that he attended last week dealing with the Bone Hole Park Project by stating that the project is progressing.

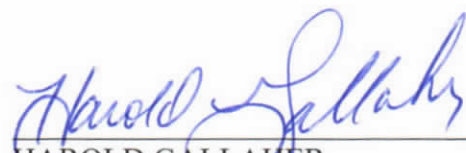
Dan Bullock reported that the Sheriff's department has taken delivery of the four new/used vehicles. He also reported that the Mineral Area Elks will be holding their law enforcement recognition on Thursday, February 25, 2016 at 6:00 p.m.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
March 1, 2016  
(Posted February 29, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, March 1, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – February 23, 2016
2. County Clerk's Monthly Report
3. Treasurer's Corrected Monthly Report for January

Tabled Agenda Items: None.

General Business:

1. Surplus Items Donated
2. Safety Meeting – Road and Bridge Department
3. Road and Bridge Department Projects Completed
4. Financial Statement for 2015
5. Last Date to Register to Vote for the April Election
6. Waive Interest and Penalty – Gary Dixon
7. Next Meeting – Tuesday, March 8, 2016 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 1, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 1, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Louie Seiberlich, Jan Petty, Bret Burgess, Kerry Glore, Rich Leucke, Dan Bullock, Steve Grider, Wendell Jarvis, Kim Roux, Amber Menjoulet, and Mike Alesandrini.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for February 23, 2016
2. County clerk's Monthly Report
3. Treasurer's Corrected Monthly Report for January

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**SURPLUS ITEMS**

Commissioner Mullins stated that the county has a number of monitors and oversize paper that are not being used and is not used anymore and he stated that he would like to donate these items to some of the municipalities in the county. Auditor Burgess stated that this may be in violation of the county policy dealing with surplus property. He recommended that the commission look into this matter prior to approving the donation of the items. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this item until the next meeting. All commissioners voted in favor of the motion.

**SAFETY MEETING**

Commissioner Mullins reported that the county road and bridge department held a safety meeting dealing with response to first aid matters.

**PROJECTS COMPLETED**

Commissioner Mullins and Highway Administrator Jarvis gave a report on the projects that have been completed by the road and bridge department. It was reported that most of the planned projects for the year had been completed, but some of the projects did not get done, but will be addressed this year.

**FINANCIAL STATEMENT**

County Clerk Mark Hedrick presented the county financial statement for 2015 which will be published in the paper as required by law. He stated that this statement includes all of the funds of the county. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the financial statement for 2015 as presented. All commissioners voted in favor of the motion.

**LAST DATE TO REGISTER**

County Clerk Mark Hedrick reported that the last day to register for the April Municipal election will be Wednesday, March 9, 2016.

**WAIVE INT & PENALTY**

County Clerk Mark Hedrick reported that a request has been made to waive interest and penalty for tax bill numbers 15023001000 and 140200173 due to the fact that this property was transferred in error and that the assessor's office had court ordered the property back on to correct the error and this was done on 2-22-16. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$190.27 on tax bill numbers 150200100 and 140200173 for Gary Dixon due to the fact that this was an error on the county's part and the tax payer did not have time to pay by the deadline. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 8, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

**DEPARTMENT REPORTS**

Commissioner Gallaher reported that the road and bridge department has taken delivery of the truck and mini-excavator. They have not received the trailer at this point, but should within the next couple of weeks. He also discussed a tracking system for the equipment that the county owns and this will help to prevent be property being stolen and if stolen being able to track the location. He stated that the county is just looking into this technology at this time.

Auditor Bret Burgess reported that he would have the audit findings for 2015 at the next meeting.

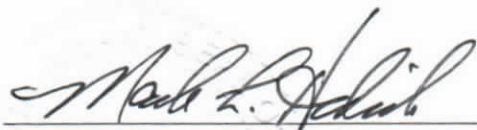
Commissioner Wilkinson reported that the deck and beams are being put on the Pendleton Road Bridge and that the project is 85% complete.

**MARCH 1, 2016 MINUTES CONTINUED**  
**PAGE 3**


**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District

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PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
March 8, 2016  
(Posted March 7, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, March 8, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – March 1, 2016
2. Treasurer's Monthly Report
3. Recorder's Monthly Report

Tabled Agenda Items:

1. Donation of Surplus Equipment

General Business:

1. Annual Bid Opening
2. Waive Interest and Penalty – Elizabeth Troxler
3. Sales Tax Collection Report
4. County Auditor's 2015 Audit Findings
5. Daylight Savings Time Begins March 13, 2016
6. Next Meeting – Tuesday, March 15, 2016 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

# **ST. FRANCOIS COUNTY COMMISSION**

## **MINUTES**

**TUESDAY, MARCH 8, 2016**

### **CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 8, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins was absent due to being at a court hearing. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Louie Seiberlich, Jan Petty, Bret Burgess, Kerry Glore, Rich Leucke, Dan Bullock, Kim Roux, Amber Menjoulet, Emily, Pam Williams, Greg Armstrong, Lori Crump, Dan Ward, and Don Smith.

Commission opened with Pledge of Allegiance and Invocation.

### **AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

### **CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Mullins). Agenda Items:

1. Regular Meeting Minutes for March 1, 2016
2. Recorder's Monthly Report

### **TABLED AGENDA ITEMS**

#### **SURPLUS EQUIPMENT**

Commissioner Gallaher stated that this item was tabled at the last meeting due to a possible conflict of the county policy. He reported that upon further review donation of surplus equipment to municipalities is allowed under the policy. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to authorize donating surplus equipment as recommended to cities. Vote: Aye – 2 and Absent – 1 (Mullins)

### **BUSINESS**

#### **ANNUAL BID OPENING**

All bids received for the annual bid process were opened at the meeting. All bids were taken under advisement for review and will be presented at a later date.

#### **WAIVE INT & PENALTY**

Collector Pam Williams reported that 7-11 stores is requesting that interest and penalty be waived on a tax bill due to the fact that they sent in the wrong amount on the check and had stopped pay on the check. The county then had to stop pay on the check that they sent back due to making a refund to the company. The commission stated that it did not look like the county had done anything wrong. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to waive interest and penalty for 7-11 Stores. Vote: Aye – 0, No – 2 and



Absent – 1 (Mullins) Motion failed and the interest and penalty was not waived.

**SALES TAX COLLECTION**

Treasurer Kerry Glore reported that the sales tax collection for March was up from last year. She also reported that at this point, sales tax collection is up by 9.88% over last year.

**2015 AUDIT FINDINGS**

County Auditor Bret Burgess presented the commission his audit findings for 2015. He reported that the outdated accounting software has been replaced with Tyler Technologies Incode 10 and it seems to be working out great. He also reported that the county's absence of policies is being addressed, but have not been corrected on a whole, but the commission is in the process of completing the policies. He stated that there is a lack of communication and understanding of the limited policies at this point and this is being addressed. He reported that there is an absence of important internal control procedures and that his office will be working with all departments on this matter. He reported that the 2014 finding dealing with high mileage for a commission has been corrected and that there is no longer problem. He also reported that an attempt to withhold public information is no longer a problem. He stated that the concern dealing with comp time accrual with direct management oversight is no longer a concern due to the fact that the new accounting program requires supervisors to approve all time. Mr. Burgess stated that the county needs to implement a policy dealing with cell phone use. He reported that the commission and his office will be working on this policy this year. He stated that the state statutes require that purchases totaling \$4,500 in a 90 day period from one vendor requires a bid/contract. And anything over \$6,000 requires an advertised bid. He stated that fuel usage by the Sheriff's Department needs to be monitored. He also reported that a new system for fuel is being put in place to correct this problem. He stated that the county auditor is required to give a monthly report and that he had complied with this requirement, but will be providing monthly reports in the future. He stated that some employees have exceeded the amount of vacation time that is allowed. This was not discovered until the new system was put into place and that the employees are owed this time. There needs to be an updated personnel policy handbook dealing with this matter and this process will be taking place in the near future. The auditor reported that the county needs to create a credit card policy and that his office will be working on a solution to this problem and this should be completed by the end of the year. He reported that there has been some violation of the travel expense policy dealing with meals. He recommends that the travel expense policy be reviewed for changes and clarification. The commission thanked the auditor for his report and stated that they will be looking at the recommendations and will be making changes to policies in the very near future.



**MARCH 8, 2016 MINUTES CONTINUED**  
**PAGE 3**

**DAYLIGHT SAVING TIME**

Commissioner Gallaher reported that daylight savings time begins Sunday, March 13, 2016.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 15, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

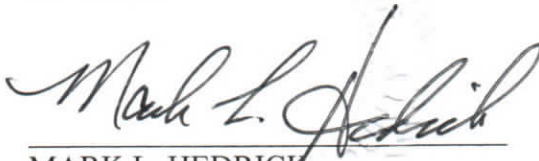
**DEPARTMENT REPORTS**

**None.**

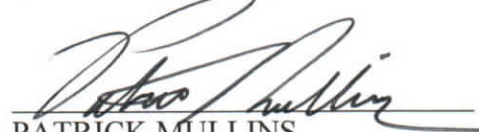
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Gallaher to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Mullins).

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
March 15, 2016  
(Posted March 14, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, March 15, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – March 8, 2016
2. Treasurer's Monthly Report
3. Collector's Monthly Report
4. Approval of Order Taking Personal Property Off of Books
5. Approval of Order - Sale by Trustee

Tabled Agenda Items: None.

General Business:

1. Approval of Senior Citizens Board Minutes and Resolutions
2. Appointment of Members to the Senior Citizens Board
3. NESS Board Appointment
4. Authorization for Presiding Commissioner to Sign Documents for Purchase of Property
5. Bid Approval – Maintenance Department
6. Next Meeting – Tuesday, March 22, 2016 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 15, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 15, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Louie Seiberlich, Jan Petty, Bret Burgess, Kerry Glore, Dan Bullock, Clay Copeland, Wendell Jarvis, Dan Ward, Robert Mooney, and Mike Alesandrini.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to add an opening of road project bids to the agenda due to being left off by mistake. All commissioners voted in favor of the motion.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for March 8, 2016
2. Treasurer's Monthly Report
3. Collector's Monthly Report
4. Approval of Order Taking Personal Property Taxes Off of Books
5. Approval of Order dealing with Sale by Trustee

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**BID OPENING**

Bids were opened for road projects for the upcoming year. Bids were received from Jokerst, Inc., Lead Belt Materials, Vern Bauman Contracting, and Jokerst Paving & Contracting, Inc. All bids were taken under advisement for review.

**MINUTES & RESOLUTIONS**

Commissioner Mullins reported that the Senior Citizens Board met on March 7, 2016 and approved resolutions dealing with disbursement of funds received and that the commission needs to approve the minutes and resolutions. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the minutes and resolutions of the Senior Citizens Board as presented. All commissioners voted in favor of the motion.



**APPOINTMENTS**

Commissioner Mullins reported that Mr. Pete Firestine a member of the Senior Citizens Board had passed away and that the board is recommending that Mr. Stan Murphy be appointed to replace Mr. Firestine, and that Joe Snyder, Robert Eaton, and Dan Alcorn need to be re-appointed to the board. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Stan Murphy to the Senior Citizens Board and to re-appoint Joe Snyder, Robert Eaton, and Dan Alcorn to the board. All commissioners voted in favor of the motion.

**APPOINTMENT**

Treasurer Kerry Glore reported that one of the St. Francois County members on the NESS Board has resigned and that the commission needs to make an appointment to replace Mildred Smith. It is being recommended that Pat King be appointed to replace Ms. Smith on the Board. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to appoint Mr. Patrick King to the NESS Board to replace Mildred Smith. All commissioners voted in favor of the motion.

**AUTHORIZATION**

Commissioner Gallaher reported that the county commission is looking at obtaining property for the road and bridge department to be used to relocate the county barn located on Maple Street in Farmington. The county wants to move the location out of the residential area where it is now located. He stated that he is requesting authorization to sign documents on the possible purchase of land for this purpose. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize Presiding Commissioner Harold Gallaher to sign any documents dealing with the purchase of any property for the relocation of the county barn if the need arises. All commissioners voted in favor of the motion.

**BID APPROVAL**

Mr. Brian Briley was not in attendance at the meeting due to being in the hospital and he had requested that the annual bid approval of the maintenance department be approved. Due to his absence, a motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this item until the March 22, 2016 meeting. All commissioners voted in favor of the motion.

**MARCH 15, 2016 MINUTES CONTINUED**  
**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 22, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

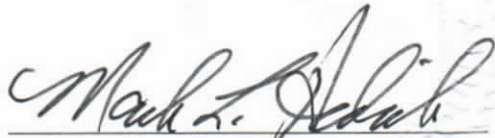
**DEPARTMENT REPORTS**

**None.**

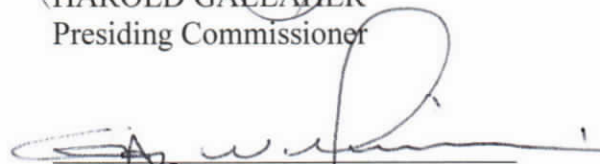
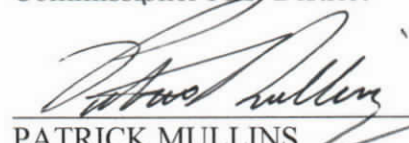
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
March 22, 2016  
(Posted March 21, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, March 22, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – March 15, 2016
2. County Collector's Annual Settlement
3. Order to Destroy Old Documents
4. March 15, 2016 Election Results

Tabled Agenda Items:

1. Approval of Annual Bid – Maintenance Department

General Business:

1. Annual Bid Approval – Road and Bridge, Collector, County Clerk, and Sheriff
2. Bid Approval Road Projects
3. Announce Purchase of Land for Road and Bridge Department
4. Authorization to Request Bids for Fencing for New Location
5. Authorization to Request Bids for Security System for New Location
6. Authorization to Request Bids for Fuel Storage Tanks and Fuel System
7. Good Friday Holiday – Friday, March 25, 2016 – County Offices Closed
8. Next Meeting – Tuesday, March 29, 2016 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 22, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 22, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Louie Seiberlich, Jan Petty, Kerry Glore, Dan Bullock, Clay Copeland, Wendell Jarvis, Dan Ward, Tom Sebastian, Steve Grider, Sandy Gallaher, and Mike Alesandrini.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for March 15, 2016
2. Collector's Annual Settlement
3. Approval of Order to Destroy Old Documents - Collector
4. March 15, 2016 Election Results

**TABLED AGENDA ITEMS**

**BID APPROVAL**

County Clerk Mark Hedrick presented a list a items for approval from the Annual bid for the Maintenance Department. He stated that the bids had been reviewed and that the maintenance department is recommending that the county go with the low bidder on the items. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the recommendation of the Maintenance supervisor on awarding the bids. All commissioners voted in favor of the motion.

**BUSINESS**

**ANNUALBID APPROVAL**

County Clerk Mark Hedrick reported that his office had reviewed all of the office supplies bid information and he is recommending that the low bidder for each item be approved. He stated that the low bidders were Mineral Area Office Supply and Office Max. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve Mineral Area Office Supply and Office Max for office supplies for the county clerk's office as recommended. All commissioners voted in favor of the motion. He also presented the recommended bid approvals from the Collector's office for office supplies and printing. He reported that the collector is recommending Mineral Area Office, Computer Supplies and Services, and Elkins-Swyers Company, Inc. for bid

approvals and these were the low bidders for the items. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the recommended bid approvals. All commissioners voted in favor of the motion. The clerk also presented the recommended bid approvals for office supplies for the Sheriff's Department and that they are recommending that Mineral Area Office Supply be approved for office supplies as the low bidder on these items. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve Mineral Area Office Supply for the furnishing of office supplies as recommended by the Sheriff's Department. All commissioners voted in favor of the motion. Mr. Hedrick reported that the Sheriff's Department had reviewed the bids for tires for his department and that they are recommending that the county go with the low bidder on the different tires and that the low bidders were Hayes Service Center and Brahler's. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve Hayes Service Center and Brahler's as the low bidders for tires for the Sheriff's Department as recommended. All commissioners voted in favor of the motion. Highway Administrator Wendell Jarvis presented his recommendations for bid approval to the commission for tires, salt, and fuel. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the recommendations of the Highway Administrator. All commissioners voted in favor of the motion. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table awarding the hydraulic oil bid until a later date.

## **BID APPROVAL ROADS**

Highway Administrator Wendell Jarvis presented the recommended bid approvals for road projects for the year as follows:

West Road	Vern Bauman
Conway Road	Vern Bauman
Old No. 8	Vern Bauman
Wortham Road	Vern Bauman
Peterson Road	Vern Bauman
Old Vandergriff Rd	Jokerst Paving
Watson Road	Vern Bauman
Hazel Run Road	Vern Bauman
Madison Road	Vern Bauman
Gillespie Road	Vern Bauman
Henrich	Vern Bauman
Vandergriff	Jokerst Paving
Old Cadet Road	Vern Bauman
Wesley Chapel Road	Jokerst Paving
Arnoldi Road	Vern Bauman

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the road project bids as recommended. All commissioners voted in favor of the motion.



**LAND PURCHASE**

Commissioner Gallaher reported that the county had purchased five acres of land located on the West Outer Road by the sale barn from Keith Robertson for \$450,000. He stated that this land will be used for the new county barn and that the current location of the county barn will be cleaned up and put up for sale. He reported that there are existing buildings on the property which will be used for the road and bridge department. The commissioners stated that this was a very good purchase and opportunity for the county and that the county barn will be moved out of a residential area.

**BID AUTHORIZATION**

Commissioner Gallaher stated that security fencing needs to be added to the property and that he is requesting authorize to obtain bids for the security fencing. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for security fencing for the newly acquired property. All commissioners voted in favor of the motion.

**BID AUTHORIZATION**

Commissioner Gallaher stated that a security system needs to be installed at the new location and is requesting authority to obtain bids for the security system. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for a security system for the new location. All commissioners voted in favor of the motion.

**BID AUTHORIZAITON**

Commissioner Gallaher stated that the county needs to look into fuel storage tanks and fuel system and would like to request authorization to bid the fuel storage and fuel system. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for a fuel system and fuel storage tanks. All commissioners voted in favor of the motion.

**GOOD FRIDAY HOLIDAY**

It was reported that Friday, March 25, 2016 will be a holiday for the county and all county offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 29, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.



**DEPARTMENT REPORTS**

Commissioner Gallaher reported that the new truck, trailer and mini-excavator are here and in use at this time.

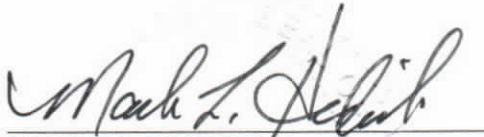
Commissioner Wilkinson reported that the Pendleton Road Bridge is done and should be open this week. He also reported that the crew will move back to Valley Forge Bridge for paving.

County Clerk Mark Hedrick reported that the March 15<sup>th</sup> election went very good and that the new poll pads worked out great. He stated that he would like to thank the poll workers for their efforts in putting in the new technology in a short period of time. He stated that his office will be completing the March 15<sup>th</sup> election and get ready for the April 5<sup>th</sup> election. He reported that the turn out for the Presidential Primary was 39 percent which is a record for that election.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

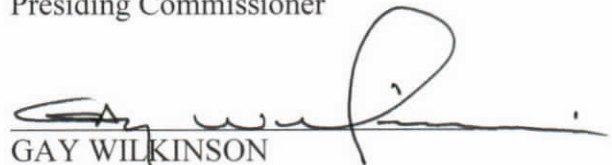
**ATTEST:**



MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
March 29, 2016  
(Posted March 28, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, March 29, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – March 22, 2016

Tabled Agenda Items: None.

General Business:

1. Resolution Revising Public Housing Authority Board
2. Approval of Wellness Committee
3. Approval of Revisions to Purchasing Policy
4. Approval of Revisions to Travel Policy
5. Discussion of Credit Card Policy
6. Discussion of Cell Phone Policy or Cell Phone Stipend
7. Next Meeting – Monday, April 4, 2016 at 10:00 a.m. – New Term
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 29, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 29, 2016 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Louie Seiberlich, Jan Petty, Kerry Glore, Bret Burgess, Kim Roux, Amber Menjoulet, Dan Bullock, Wendell Jarvis, Dan Ward, Steve Grider, Bill Bunch, Rich Leucke, Jim Coplin, Dwayne Looney, .

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for March 22, 2016

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**RESOLUTION**

Mr. Bill Bunch with East Missouri Action Agency was present and reported that the county needs to appoint a new board for the Public Housing Authority. He reported that he is submitting a list of individuals to be appointed to the board and he reported that all of the individuals have consented to serving on the board. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to appoint the following individuals to the Public Housing Authority Board as recommended:

Patrick Mullins, Chair – 4 year term  
Jeff Graves, Vice Chair – 3 year term  
John Edwards, Member – 1 year term  
Steven Brewen, Member – 2 year term  
Jimmy Cook, Recipient Member – 4 year term  
All commissioners voted in favor of the motion.



**WELLNESS COMMITTEE**

Jan Petty and Bret Burgess with the auditor's office reported that they are recommending that the county establish a wellness committee comprised of county employees to help with establishing ways to cut down on health care costs to the county which will help with increases in the medical insurance that the county provides to the employees. It was reported that if the claim costs does not decrease the cost of health insurance will continue to rise. They reported that they have had employees to volunteer to serve on this committee. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the formation of a Wellness Committee to be chaired by Jan Petty. All commissioners voted in favor of the motion.

**PURCHASING POLICY**

County Auditor Bret Burgess addressed the commission in reference to revisions to the county purchasing policy. There was discussion dealing with the revisions and it was stated that the commission had not had time to review all of the revisions and that the policy needs to be reviewed by an attorney prior to the policy revisions being approved. The commission felt that a decision on the changes needs to be delayed until such time that the policy can be reviewed by an attorney. The auditor stated that they need to have the policy approved as soon as possible so as to allow them to begin training the other departments on the new accounting system. The commission stated that they will have an attorney review the policy and will approve the policy as soon as possible. Timing of approval will be determined by review by the attorney.

**TRAVEL POLICY**

Auditor Bret Burgess his office is recommending revisions to the county travel policy and would like these revisions approved. He stated that the revisions would include employees filling out a training request form showing lodging expenses, meal expenses and mileage reimbursement for the training. It is also being recommended that the meal allowance be changed to \$50.00 per day with \$10 for breakfast, \$15 for lunch and \$25 for dinner and meal allotments will be based on travel times, training, and hotel accommodations. The policy has been revised to allow for public relations meals. It was also mentioned that employees could combine meal allotments together for a higher meal cost. This policy includes two new forms to be used and they are the Travel Request Form and the Travel Expense and Reimbursement Form. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the revised Travel Policy as presented. All commissioners voted in favor of the motion.

**CREDIT CARD POLICY**

County Auditor Bret Burgess presented a proposed Credit Card Policy to the commission for approval. He stated that there needs to be a policy in place dealing with the use of credit cards. He stated that credit cards would be used as little as possible. He also stated that the policy deals with credit cards for prisoner transport. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to

approve the credit card policy as presented. All commissioners voted in favor of the motion.

**CELL PHONE POLICY**

The auditor stated that he is not ready at this time to recommend a cell phone policy. He stated that they are looking at providing employees required to have a cell phone with a stipend instead of the county furnishing a cell phone, but his office is not ready at this time to make a recommendation. This will be addressed at a later date.

**NEXT MEETING**

The next meeting of the county commission will be held on Monday, April 4, 2016 at 10:00 a.m., and this will be the new term of the commission.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.

None.

**DEPARTMENT REPORTS**

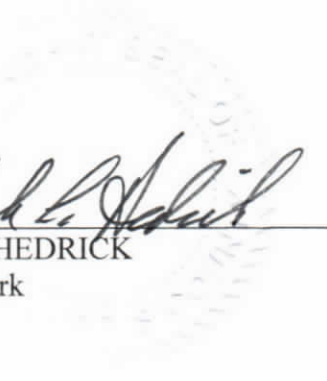
Commissioner Wilkinson reported that the Pendleton Road Bridge is completely done and open. He also reported that the crew will be laying asphalt at the Valley Forge Bridge and it will be completed. He stated that the Colony Church Road Bridge is completely done and open. He reported that the Davis Crossing Road Bridge is scheduled for demo the end of May and there will be a 90 day completion after the demo. County Clerk Mark Hedrick reported that today is the last day to file for the August primary and that his office will be open until 5:00 p.m. He also reported that Wednesday, March 30<sup>th</sup> is the last day to request absentee ballots by mail for the April election. The clerk reported that his office would be open this Saturday, April 2<sup>nd</sup> from 8:00 a.m. until noon for absentee voting for the April election.

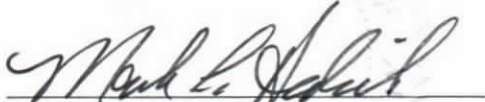
Coroner Jim Coplin was present and addressed the commission in reference to lights for his vehicle. He stated that no coroner's office is furnished by the county and that he has to furnish everything for the coroner's office. He stated that he needs lights for his vehicle so as to allow for him to be able to get to the location easier when the need arises. He feels that the county should furnish him lights for his safety and for the performance of his job. He also mentioned that the county needs to look at what will be done with the loss of the morgue in the county. He stated that this could be a big problem in the future if something is not done. The commission stated that they will review the request for lights and address matter in two weeks which will be the April 12, 2016 meeting. Dwayne Looney with the Information Technology Department was present and reported that they will be offering internet security classes for the county employees. He stated that this will be timely training and that the county needs to be aware of how to be secure on the internet. The commission thanked Mr. Looney for his interest in this matter and agreed that there is a need for this training.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.


**ATTEST:**



  
MARK L. HEDRICK  
County Clerk

\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
April 4, 2016  
(Posted April 1, 2016 at 1:00 p.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Monday, April 1, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – March 29, 2016
2. County Clerk's Monthly Report
3. Excess Property Transfer from Assessor to Surveyor

Tabled Agenda Items: None.

General Business:

1. Approval of Wellness Committee Members
2. County Commission Meeting Schedule – April thru June
3. Next Meeting – Tuesday, April 12, 2016 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY APRIL 4, 2016**

**CALL TO ORDER:**

The County Commission met in New Term session on Monday, April 4, 2016 at 10:00 a. m. Those being present were First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Presiding Commissioner Harold Gallaher was not present due to having a doctor's appointment. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Renee Bronaugh, Rich Leucke, Jan Petty, KimRoux, Amber Menjoulet, Steve Grider, Kerry Glore, and Wendell Jarvis.

County Clerk Mark Hedrick appointed Commissioner Gay Wilkinson as acting presiding commissioner.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Gallaher) Consent Agenda Items:

1. Regular Meeting Minutes for March 29, 2016
2. County Clerk's Monthly Report
3. Excess Property Transfer from Assessor to Surveyor

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**WELLNESS COMMITTEE**

Jan Petty reported that the Wellness Committee held a meeting on March 29, 2016 and that the committee is recommending that the following individuals be appointed to the committee:

Jan Petty, Chairperson  
Emily Hoehn, Co-Chair/Secretary  
Ariel Bilyeu  
Kim Payne  
Connie Mahurin  
Angie Usery  
Diane Slinkard  
Linda Balentine  
Sue Gillam  
Tammy Pinkley  
Linda Tucker  
Harold Gallaher  
Kim Schrum

Ben Sebastian

Ms. Petty stated that she is recommending that the commission approve these individuals. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the aforementioned individuals to the Wellness Committee as recommended. Vote: Aye – 2 and Absent – 1 (Gallagher)

**MEETING SCHEDULE**

County Clerk Mark Hedrick handed out the county commission schedule for April through June. No action was required on this item.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, April 12, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

**DEPARTMENT REPORTS:**


Commissioner Mullins reported that he would be meeting with the Department of Natural Resources next week in reference to the Bone Hole Park Project.

Commissioner Wilkinson reported that the final walk through on the three completed bridges will be taking place in the very near future. This will include the Colony Church Road Bridge, Pendleton Road Bridge and Valley Forge Bridge.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. Vote: Aye – 2 and Absent – 1 (Gallagher)

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
April 12, 2016  
(Posted April 11, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Monday, April 12, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – April 4, 2016
2. Collector's Monthly Report
3. Treasurer's Monthly Report
4. Recorder's Monthly Report
5. General Municipal Election Results

Tabled Agenda Items: None.

General Business:

1. University of Missouri- Extension Quarterly Report
2. Approval of Purchasing Policy Revisions
3. Approval of the County Coroner's Request
4. Certify Results of Ballot Issue Election
5. Sales Tax Collection Report
6. Adopt-a-Road – Cosmic Reunion
7. Approval of Prepaid Legal Services
8. Fuel Storage Tanks for New Property
9. Approval of Vacation Overage
10. Next Meeting – Tuesday, April 19, 2016 at 10:00 a.m.
11. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY APRIL 12, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Monday, April 12, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins was not present due to attending a meeting in Jefferson City. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Renee Bronaugh, Jan Petty, KimRoux, Amber Menjoulet, Kerry Glore, Jim Coplin, Kendra Graham, Dan Ward, Bret Burgess, Dan Bullock, Mike Alesandrini, Kim Schrum, and Wendell Jarvis.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Mullins) Consent Agenda Items:

1. Regular Meeting Minutes for April 4, 2016
2. Collector's Monthly Report
3. Recorder's Monthly Report
4. General Municipal Election Results

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**EXTENSION REPORT**

Kendra Graham with the University of Missouri Extension was present and gave the commission a report on the quarterly activities of the Extension Office. She reported on the activities of the Housing and Environmental Design, 4-H/Youth activities, Food and Nutrition Program and the Livestock area. Ms. Graham reported on upcoming programs and those programs are Show-Me Select Heifer Sale at Farmington – April 15<sup>th</sup>, St. Francois County Steer and Heifer Prospect Show – April 30<sup>th</sup>, Grazing School at MAC – May 10 – 11, St. Francois County 4-H Spring Show – May 14<sup>th</sup>, St. Francois County 4-H Round-up and Dinner – June 23-24, 4-H Camp – June 29-July1. The commission thanked Ms. Graham for the report.

**APPROVAL OF REVISIONS**

The county commission took up the approval of the Purchasing Policy Revision that had been presented by the County Auditor at a prior meeting. It was mentioned that the county's attorney had reviewed the policy and had made some revisions to the policy and these changes have been put in the revisions to the policy. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Purchasing Policy Revisions as presented and approved by the county attorney. Vote: aye – 2 and Absent- 1 (Mullins)

**CORONER'S REQUEST**

Commissioner Gallaher reported that he had checked with the county's attorney and that he had stated that the county could pay for the lights and siren for the Coroner's vehicle as long as there is an agreement between the county and the coroner that the lights and siren will be returned if the individual is no longer the coroner. Coroner Jim Coplin stated that he would sign the agreement. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to purchase lights and siren for the Coroner's vehicle and to sign the agreement as prepared. Vote: Aye – 2 and Absent – 1 (Mullins)

**BALLOT ISSUE RESULTS**

The election results for the ballot issue dealing with the titling tax was presented to the county commission to be certified. The results were yes – 1171 and no – 1922. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to certify the election results as presented. Vote: aye – 2 and Absent – 1 (Mullins) County Clerk Mark Hedrick reported that he would send the information to the Department of Revenue.

**SALES TAX COLLECTION**

Treasurer Kerry Glore reported that the sales tax collection for April was up over last year at the same time. She also reported that the sales tax collection is up 8.52% over last year at this point in time. The commission thanked the treasurer for her report.

**ADOPT-A-ROAD**

County Clerk Mark Hedrick reported that Cosmic Reunion has adopted a county road and that road is 1.4 miles of Koester Springs Road. The commission expressed their appreciation to Cosmic Reunion for adopting the road.

**PREPAID LEGAL**

Commissioner Gallaher stated that he feels it will be beneficial to the county to enter into an agreement for pre-paid legal services through the Missouri Association of Counties. He stated that the county would receive 6 hours per month legal advice and the cost will be \$2000 per year. A motion was made by Commissioner Wilkinson and seconded by Commissioner to enter into an agreement with the Missouri Association of Counties for pre-paid legal services. Vote: Aye – 2 and Absent -1 (Mullins)

**FUEL TANKS**

Commissioner Gallaher reported that the county will need to place fuel storage tanks at the new road and bridge location and would like authorization to obtain these tanks at the lowest rate by comparing prices. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to authorize the Presiding Commissioner Gallaher to purchase fuel storage tanks at the lowest rate. Vote: Aye – 2 and Absent – 1 (Mullins)



**VACATION OVERAGE**

County Clerk Mark Hedrick reported that he had calculated the amount that is due employees for the vacation overage that had been discovered during the conversion to the new accounting system. He stated that the county auditor had reported this finding in his report. The clerk is requesting authority to pay out these employees so as not to have this overage on the books. A motion by Commissioner Wilkinson and seconded by Commissioner Gallaher to authorize the clerk to pay out the vacation overage amount to the affected employees to clear up the books. Vote: Aye – 2 and Absent – 1 (Mullins)

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, April 19, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

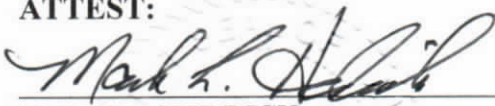
**DEPARTMENT REPORTS:**

Commissioner Wilkinson reported the work on the Davis Crossing Road Bridge will begin on May 25<sup>th</sup> with a 120 days completion time table. Commissioner Gallaher reported that there will be a pre-construction meeting for this project held this Thursday at 10:00 a.m. Highway Administrator Wendell Jarvis reported that Vandergriff Road has been repaved and the road looks great and the contractor did an excellent job.


**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. Vote: Aye – 2 and Absent – 1 (Gallaher)

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
April 19, 2016  
(Posted April 18, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Monday, April 19, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – April 12, 2016
2. Treasurer's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Cricket Wireless Presentation
2. Approval to Place No Trespassing Signs at Bone Hole Park Area
3. Authorization to Obtain Bids for the Sale of Property
4. Next Meeting – Tuesday, April 26, 2016 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY APRIL 19, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Monday, April 19, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronaugh, Jan Petty, Dan Ward, Mike Alesandrini, Rich Leucke, Peggy Powers, Charlie Wiles, Steve Grider, Dana Jenkins, Greg Camp, and Wendell Jarvis.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All Commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for April 12, 2016
2. Treasurer's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**CRICKET WIRELESS**

Ms. Peggy Powers with Cricket Wireless presented information to the county commission about the service that they have to offer in reference to wireless phone service. She stated that they currently have an office in Desloge and will be opening an office in Farmington in the very near future. She stated that they are owned by AT&T Wireless and get their service from the AT&T towers. She also stated that this is a prepaid wireless plan and that there are no contracts.

**APPROVAL TO PLACE SIGNS**

Commissioner Mullins reported that remediation work be done at the dam area at the Bone Hole Park location and there needs to be NO TRESPASSING signs placed on a temporary basis. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to place NO TRESPASSING signs at the Bone Hole Park area on a temporary basis. All commissioners voted in favor of the motion.



**AUTHORIZATION TO BID**

Commissioner Gallaher reported that the county has a piece of property located by the county jail which the county no longer needs due to the fact that the county purchased land on the West Outer Road at Michael Lane. He stated that there is approximately 20 acres of land and that the county needs to sell this land and is requesting authorization to obtain bids for the property. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to obtain sealed bids for the sale of 20 acres of land located by the county jail and to set the deadline for the bids for June 21, 2016. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, April 26, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

**DEPARTMENT REPORTS:**

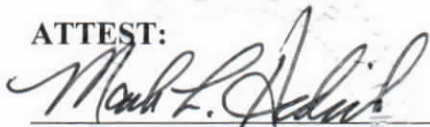
Commissioner Mullins reported that he had met with the attorney that the county has contracted with for legal services and stated that the commission will track the hours used per month. He also stated that anyone needing to talk with the attorney they must go through the commission. He stated that the county has six hours per month at no cost and after that it is \$110 per hour.

Jan Petty reported that the independent auditor will be here next week. It was reported that a new pipe has been installed on Canterbury Road.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
April 26, 2016  
(Posted April 25, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Monday, April 26, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – April 19, 2016
2. Recorder Steve Grider's Certificate of Training
3. Auditor Bret Burgess's Certificate of Training

Tabled Agenda Items: None.

General Business:

1. Bone Hole Park Update – Commissioner Mullins
2. Next Meeting – Tuesday, May 3, 2016 at 10:00 a.m.
3. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY APRIL 26, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, April 26, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher and Second District Commissioner Patrick Mullins. First District Commissioner Gay Wilkinson was absent due to being out of town. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronaugh, Jan Petty, Louie Seiberlich, Mike Alesandrini, Steve Grider, Clay Copeland, Pam Williams, Sue Gilliam, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Wilkinson). Consent Agenda Items:

1. Regular Meeting Minutes for April 19, 2016
2. Recorder Steve Grider's Certificate of Training

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BONE HOLE PARK UPDATE**

Commissioner Mullins gave a report on the Bone Hole area clean-up. He stated that a grant had been written and approved for the clean-up at the Bone Hole. He reported that work can begin as soon as September. It was reported that the NO Trespassing signs have been erected. The dam height at the present time is 44 feet and it will be reduced to 35 feet. It was reported that the grant was in an amount of \$812,286 for the clean-up and that the Bone Hole may have to be closed during this clean-up project.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 3, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

It was reported that correspondence had been received from the Bonne Terre Senior Center thanking the Senior Citizens' Board for the funds provided to the Senior Center.



**APRIL 26, 2016 MINUTES CONTINUED**  
**PAGE 2**

**DELEGATIONS**

None.

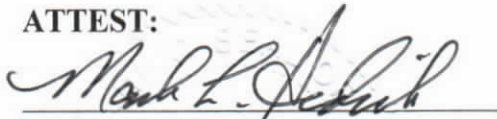
**DEPARTMENT REPORTS:**


None.

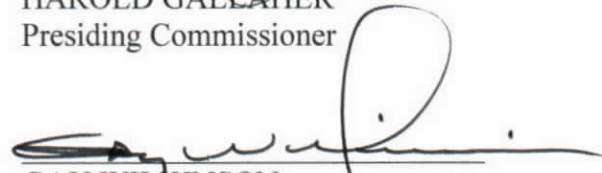
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Gallaher to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Wilkinson).

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
May 3, 2016  
(Posted May 2, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, May 3, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – April 26, 2016
2. County Clerk's Monthly Report
3. Public Administrator Ken Rohrer's Certificate of Training

Tabled Agenda Items: None.

General Business:

1. Flu Shots for County Employees
2. Deputy Sheriff Salary Supplement Grant
3. Truman Holiday – Monday, May 9, 2016
4. Next Meeting – Tuesday, May 10, 2016 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY MAY 3, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, May 3, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Jan Petty, Louie Seiberlich, Mike Alesandrini, Steve Grider, Rich Leucke, Dan Ward, Dana Jenkins, Lori Crump, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for April 26, 2016
2. County Clerk's Monthly Report
3. Public Administrator's Ken Rohrer's Certificate of Training

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**FLU SHOTS**

Commissioner Gallaher reported that Walgreens will be offering flu shots for the employees again this year and this will take place on September 26, 2016 from 10:00 a.m. until noon.

**DEPUTY SHERIFF GRANT**

Sheriff Dan Bullock reported that he would apply for the Deputy Sheriff Salary Supplement again this year. These funds come from the Deputy Sheriff Salary Supplemental Fund from the State of Missouri. This supplement affects twelve deputies. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the submission of the grant as recommended by the Sheriff. All commissioners voted in favor of the motion.

**TRUMAN DAY HOLIDAY**

It was reported that Monday, May 9, 2016 will be observed as Truman Day and all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 10, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

None.



**DELEGATIONS**

Mr. John Stagg was present and stated that he has a problem with elections in that the county does not furnish information on candidates that are running for local elections. He stated that he does not know the candidates and feels that the county should put out information on each candidate. It was stated by the commission that the local paper and radio stations supplies information on the candidates running. The commission stated that they feel that this would be a conflict of interest if the county attempted to supply that information. He also mentioned that Hillsboro Road is in bad condition. He stated that the speed limit had been raised to 35 mph and it used to be 25 mph and the road needs to be widened. It was stated that the county is looking at doing an overlay on that road in the future.

**DEPARTMENT REPORTS:**

Commissioner Mullins reported that Jackie Jones in the County Clerk's office went above and beyond in obtaining and supplying information for the commission.

Commissioner Gallaher reported that the medication card problem has been corrected at this point.

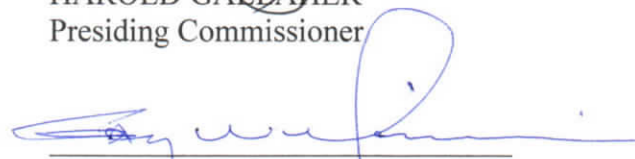
**ADJOURNMENT:**

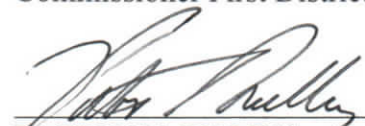
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
May 17, 2016  
(Posted May 16, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, May 17, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – May 10, 2016

Tabled Agenda Items:

1. Authorization to Bid for a State Historical Preservation Officer

General Business:

1. Bid Opening – Security Cameras and Fencing – Road and Bridge
2. Appointment of Health Center Director
3. Waive Interest and Penalty – Byron Ford
4. Waive Interest and Penalty – Joseph Droege
5. Next Meeting – Tuesday, May 24, 2016 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY MAY 17, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, May 17, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Jan Petty, Louie Seiberlich, Dan Ward, Renee Bronbaugh, Pam Williams, Bob Mooney, Sue Gilliam, Wendell Jarvis, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for May 10, 2016

**TABLED AGENDA ITEMS**

**AUTHORIZATION TO BID**

Commissioner Mullins reported that he is ready to recommend that the county request bids for a State Historical Preservation Officer. This is a requirement for the grant that the county has been awarded for work on the outside of the courthouse. He stated that the grant is in an amount of \$68,000 from the Department of Natural Resources and the county portion or match will be \$25,000. The county needs to employ a professional masonry preservation/conservation consultant to comply with the grant requirements. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for a Professional Masonry Preservation Conservation Consultant. All commissioners voted in favor of the motion.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick reported that one bid had been received for the security cameras and he opened the bid and it was from Williams Alarm LLC of Farmington. He reported that no bids had been received for the security fencing for the new property. The bid for the security cameras was taken under advisement for further review.

**APPOINTMENT**

County Clerk Mark Hedrick reported that the commission needs to re-appoint Debra Hoehn as the Health Center Director and County Health Officer. A motion was made by Commissioner Wilkinson and seconded



by Commissioner Mullins to re-appoint as Health Center Director and County Health Officer. All commissioners voted in favor of the motion.

**WAIVE INTEREST&PENALTY** Collector Pam Williams presented a request to waive penalty and interest for Byron Ford. She stated that this parcel was deleted and that the tax payer never received a bill and she is recommending that the penalty and interest be waived. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive penalty and interest on tax bill number 130005954 for Byron Ford as recommended by the county collector. All commissioners voted in favor of the motion.

**WIAVE INTEREST&PENALTY** Collector Pam Williams presented a request to waive penalty and interest for Joseph Droege. She stated that this parcel was deleted and that the tax payer never received a bill and she is recommending that the penalty and interest be waived. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive penalty and interest on tax bill number 130033542 for Joseph Droege as recommended by the county collector. All commissioners voted in favor of the motion.

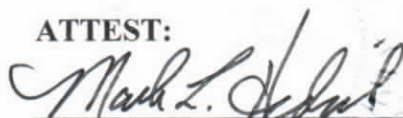
**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, May 24, 2016 at 10:00 a.m.

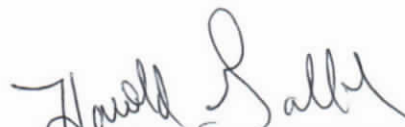
**CORRESPONDENCE:** None.  
**DELEGATIONS** None.

**DEPARTMENT REPORTS:** Sheriff Dan Bullock reported that the law enforcement agencies in the county will be participating in the Special Olympics Run..

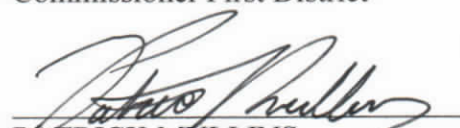
**ADJOURNMENT:** With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
May 10, 2016  
(Posted May 6, 2016 at 1:00 p.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, May 10, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – May 3, 2016
2. Treasurer's Monthly Report
3. Recorder's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Sales Tax Collection Report
2. Appointment of Board of Equalization Members
3. Authorization to Bid for a State Historical Preservation Officer
4. Presentation by Michael Alesandrini – Forms for Big River Watershed
5. Next Meeting – Tuesday, May 17, 2016 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY MAY 10, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, May 10, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Jan Petty, Louie Seiberlich, Mike Alesandrini, Rich Leucke, Dan Ward, Amber Menjoulet, Kim Roux, Bret Burgess, Renee Bronbaugh, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for May 3, 2016
2. Treasurer's Monthly Report
3. Recorder's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**SALES TAX COLLECTION**

County Clerk Mark Hedrick reported that the sales tax collection for the month of May was up a little over last year and that for the year the sales tax collection is up by 7.52% total.

**BOE MEMBERS**

County Clerk Mark Hedrick reported that he had contacted the members who served last year on the Board of Equalization and stated that they have agreed to serve again this year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to appoint Charles Gamble, James Eaton, and Georgiana Bloom as the citizen members of the Board of Equalization. All commissioners voted in favor of the motion.

**AUTHORIZATION TO BID**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to table this item until the May 17, 2016 meeting. All commissioners voted in favor of the motion.



**PRESENTATION**

Mr. Michael Alesandrini gave a presentation to the county commission dealing with the Big River Watershed area. He stated that there was still money available in the trust fund for the Big River Watershed. He reported that this is being done on a local basis and it is non-binding for how the funds should be used. There is no guarantee that the projects will be approved for funding. This will be an expression of interest instead of a proposal. These projects and information will be presented to the trustees of the funds for their use. Mr. Alesandrini then went over the forms that have been developed for this effort. Commissioner Mullins stated that Mr. Alesandrini has not requested any pay for what he has done in this effort. He stated that the forms will be put on the county website as early as this afternoon. It was reported that there will be a watershed group meeting held at Mineral Area College North College Center on May 23, 2016 to discuss public input on restoration projects.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 17, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

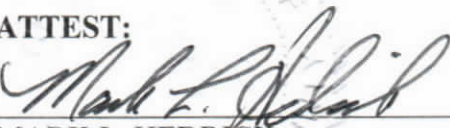
**DEPARTMENT REPORTS:**

None.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
May 24, 2016  
(Posted May 23, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, May 24, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – May 17, 2016
2. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Security Cameras – Road and Bridge
2. Approval to Employ Up to Four Employees – Road and Bridge Department
3. Property Insurance Renewal
4. Davis Crossing Road Closure Announcement
5. Final Certification for August Primary – May 24, 2016
6. Memorial Day Holiday – Monday, May 30, 2016
7. Next Meeting – Tuesday, May 31, 2016 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY MAY 24, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, May 24, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Jan Petty, Louie Seiberlich, Dan Ward, Renee Bronbaugh, Kerry Glore, Steve Grider, Amber Menjoulet, Lori Crump, Wendell Jarvis, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for May 17, 2016
2. Collector's Monthly Report

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**BID APPROVAL**

Highway Administrator Wendell Jarvis reported that he is recommending approval of the bid from Williams Alarm, LLC for the furnishing of security cameras for the new Road and Bridge Property. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Williams Alarm, LLC for the furnishing of security cameras for the new Road and Bridge property. All commissioners voted in favor of the motion.

**NEW EMPLOYEES**

Commissioner Gallaher stated that the Road and Bridge Department is requesting authorization to employ up to four new employees which will be permanent employees. Mr. Jarvis stated that the Road and Bridge department needs extra manpower to build the precast culvert boxes. He stated that these employees will begin at \$11.01 per hour. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize employing up to four new permanent employees in the Road and Bridge Department with a beginning rate of \$11.01 per hour. All commissioners voted in favor of the motion.



**PROPERTY INS. RENEWAL**

County Clerk Mark Hedrick reported that he had received the renewal rates for the property insurance from First State Insurance and that they are recommending that Chubb Insurance be used again this year. He reported that the rate is up \$2,783 over last year. He stated that most of this increase was the addition of new equipment purchased during the year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the proposed property insurance rate from Chubb Insurance. All commissioners voted in favor of the motion. The clerk also mentioned that the insurance is recommending that he county look at increasing the coverage rate for the courthouse by 5% per year. The commission stated that they would like to look into this matter.

**DAVIS CROSSING ROAD**

Wendell Jarvis reported that Davis Crossing Road will be closed today for the replacement of a bridge. He reported that the road may be closed up to 130 days.

**FINAL CERTIFICATION**

County Clerk Mark Hedrick reported that today is the final certification day for the August Primary election. He reported that one ballot has been certified for the August election and it is from the Sunrise School District. He stated that his office will be open until 5:00 p.m. today.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 31, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

**DEPARTMENT REPORTS:**

Jan Petty with the auditor's office asked the commission to clarify the payroll payment. Commissioner Gallaher stated that if the new employee reports time on the Monday prior to the pay day; the employee will receive pay for that time reported on the pay day.

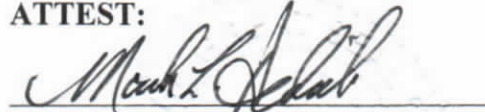
Wendell Jarvis reported that the Thomas Road Bridge has a hole in it. He reported that the bridge has been repaired on a temporary basis. He stated that this bridge will need to be replaced in the very near future.

The highway administrator reported that he had received two quotes on the security fencing at the new road and bridge property and he is recommending approval of quote from Burch Fence in an amount of \$26,735. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins approve the quote from Burch Fence in an amount of \$26,735 for furnishing security fencing for the new Road and Bridge property. All commissioners voted in favor of the motion.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

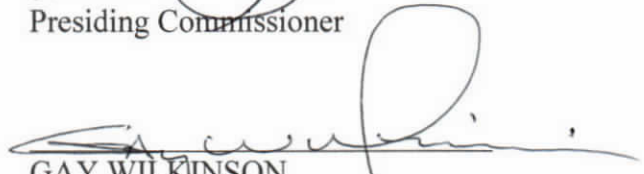
**ATTEST:**



MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
May 31, 2016  
(Posted May 27, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, May 31, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – May 24, 2016

Tabled Agenda Items: None.

General Business:

1. Final Certification for the August Election
2. Next Meeting – Tuesday, June 7, 2016 at 10:00 a.m.
3. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY MAY 31, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, May 31, 2016 at 10:01 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Jan Petty, Louie Seiberlich, Dan Ward, Renee Bronbaugh, Kerry Glore, Steve Grider, Mike Alesandrini, Wendell Jarvis, and Dale Huffman.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for May 24, 2016

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**FINAL CERTIFICATION**

County Clerk Mark Hedrick gave a report on the final certification for the August Primary election stating that the only additional issue on the ballot will be a bond issue for the Sunrise School District. He also stated that this election is a primary election and voters will have designate a party to be able to vote on candidates for this election.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, June 7, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
Dale Huffman with the 4-H was present and stated that the group will be working on a service project for the community and requesting donations for the project. He stated that the group will be putting together 200 gift bags to be given to veterans through the Bonne Terre and Leadington VFW posts. He reported that the bags will contain coupons to local businesses and small items. Commissioner Mullins stated that Dale is on the extension council and he is very action in the organization.

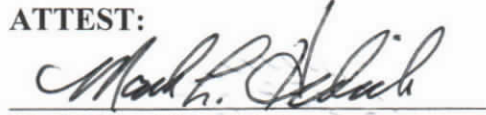
**DEPARTMENT REPORTS:**

Highway Administrator Wendell Jarvis reported that a tree was down on West Road.

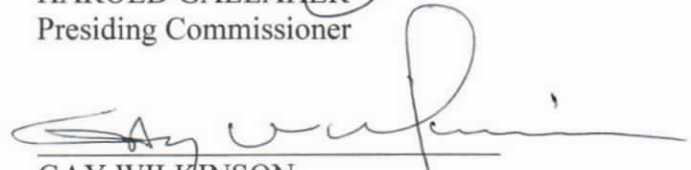
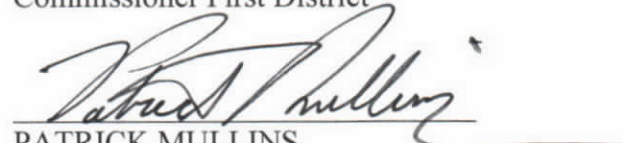
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
June 7, 2016  
(Posted June 6, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, June 7, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – May 31, 2016
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Professional Masonry Preservation/Construction Consultant
2. Sales Tax Collection Report
3. Scrap Tire Collection Program
4. Authorization to Purchase Two Transfer Pumps – Road and Bridge
5. Request to Waive Penalty and Interest – Dale Mosier
6. Commission Meeting Schedule – July through September
7. Next Meeting – Tuesday, June 14, 2016 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY JUNE 7, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, June 7, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Jan Petty, Louie Seiberlich, Dan Ward, Renee Bronbaugh, Dana Jenkins, Kim Schrum, Tara Grounds, RichLeucke, Pam Williams, Mike Alesandrini, Clay Copeland, Dan Bullock, and Ms. Mosier.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for May 31, 2016
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for a Professional Masonry Preservation/Construction Consultant. One bid was received from Wollenberg Building Conservation, LLC and the bid was taken under advisement for further review.

**SALES TAX COLLECTION**

It was reported that the sales tax collection for June was up over last year at the same time and that the sales tax collection for the year is up by 7.42%. No action was required on this item.

**SCRAP TIRE PROGRAM**

Commissioner Mullins gave a report on the scrap tire program through the Department of Natural Resources by stating that the program is scheduled to be terminated. He stated that he would like to request that the county send a letter in support of maintaining the program to the Department of Natural Resources and the State Legislature. He stated that the program is very beneficial to counties and cities throughout the state. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to send a letter to the Department of Natural Resources and the State Legislature in support of maintaining the Scrap Tire Program. All commissioners voted in favor of the motion.

**PURCHASE AUTHORIZATION** Commissioner Gallaher stated that he would like authorization to purchase two transfer pumps for the Road Bridge South Barn location. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the purchase of two fuel pumps for the Road and Bridge new South Barn property. All commissioners voted in favor of the motion.

**WAIVE INT. & PENALTY** Ms. Mosier was present and stated that they had purchased the rental property last August and that the tax bill was sent to the rental property location and they never received the tax bill. She stated that the bill should be sent to their address instead of the rental property address. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty on Tax Bill number 150024648 for Dale Mosier in an amount of \$86.08 due to the fact that the bill was mailed to the wrong address and the tax payer never received the tax bill. All commissioners voted in favor of the motion.

**COMMISSION MEETING** County Clerk Mark Hedrick handed out a copy of the County Commission Meeting Schedule for July through September. No action was required on the item.

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, June 14, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.

A resident on Westmeyer Road was present and stated that he wondering when the road would be paved. He stated that a portion of the road had been widened but the only thing on the road was gravel and it is beginning to become dangerous to navigate. It was reported that the road work had been delayed due to weather, but the road and bridge department will take a look at the road and see what needs to be done to make navigating the road better.

**DEPARTMENT REPORTS:**

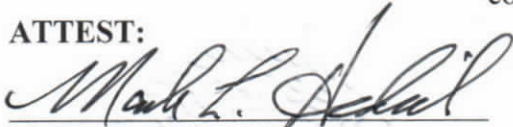
Road Supervisor Clay Copeland reported that two new road and bridge employees will begin on June 13, 2016 and that they are continuing to interview other applicants for the other two positions open.

**JUNE 7, 2016 MINUTES CONTINUED**  
**PAGE 3**

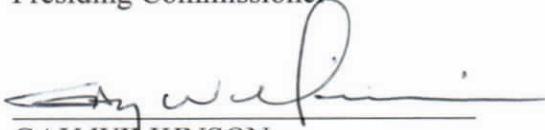
**ADJOURNMENT:**

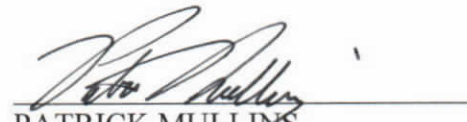
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
June 14, 2016  
(Posted June 13, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, June 14, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – June 7, 2016
2. Recorder's Monthly Report
3. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Election Supplies and Printing for August 2, 2016 Election
2. Bid Approval – Professional Masonry Presentation/Construction Consultant
3. Discussion and Approval of Elevator Repair at the Court House
4. Next Meeting – Tuesday, June 21, 2016 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY JUNE 14, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, June 14, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Dan Ward, Renee Bronbaugh, Steve Grider, Kim Roux, Cate Reando, Courtney Roth, Kerry Glore, and Dan Ward.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for June 7, 2016
2. Recorder's Monthly Report
3. Collector's Monthly Report

**Add Agenda Item**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to Add an Agenda Item due to being left off by accident. The item will be the approval of the Senior Citizens Board Minutes and Resolutions. All commissioners voted in favor of the motion.

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for election supplies and printing for the August 2, 2016 Primary Election. One bid was received from Henry M. Atkins & Sons. The County Clerk stated that he is recommending approval of the bid as submitted. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Henry M. Atkins & Sons for the furnishing of election supplies and printing for the August 2, 2016 Primary Election as recommended by the clerk. All commissioners voted in favor of the motion.

**BID APPROVAL**

Commissioner Mullins stated that the commission cannot act on this item at this time due to waiting on the State to approve the grant. He stated that this item should be taken off of the agenda until a later date which will be announced.

**ELEVATOR REPAIR**

Commissioner Gallaher reported that the courthouse had been hit by lightning and that the elevator is not functional at this time. He reported that one trial had been declared a mistrial due to the fact that the defendant could not get to the courtroom. He stated that there are no courtrooms on the first floor. The commission stated that this is an emergency situation and needs to be addressed as soon as possible. Commissioner Gallaher also stated that the county is looking at adding a chair lift for use during emergency situations or for standby. He reported that he will be getting quotes from all of the elevator companies and then recommend a company to repair the elevator.

**SENIOR CITIZENS BOARD**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the minutes and resolutions as presented by the Senior Citizens Board. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, June 21, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

Ms. Cate Reando and Courtney Roth were present to announce a that Birdies Fore! Babies golf tournament will be held on July 30, 2016 and the proceeds from the golf tournament will go to the St. Francois County Ambulance District Car Seat Program.

Kevin Engler was present and stated that there is a noise problem from the Race Track. He stated that races are now being held on Friday and Saturday nights. He stated that he would like for the county to look into peace disturbance regulations in the county.

**DEPARTMENT REPORTS:**

Commissioner Wilkinson reported that the drag box/tow paver is in operation at this time and that it is doing a very good job. This is being used for small repair areas.

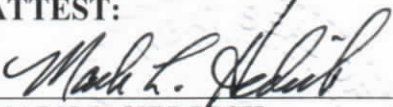
Assessor Dan Ward reported that his office will be purchasing two vehicles from the Highway Patrol Surplus Program.



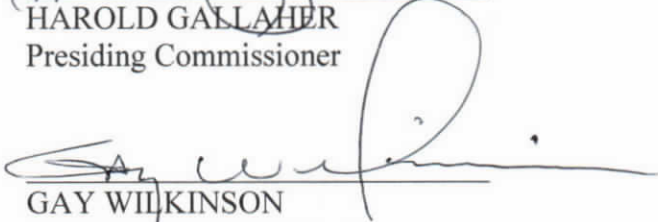
**ADJOURNMENT:**

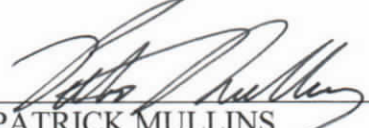
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
June 21, 2016  
(Posted June 20, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, June 21, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – June 14, 2016

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Pullan Road Property Sale
2. Surplus Property Donation – Commissioner Mullins
3. Approval of Membership Dues for SEMO Regional Planning
4. Authorization to Purchase Additional Fuel Pumps
5. Authorization to Purchase Additional Poll Pads
6. Set Mileage Reimbursement Rate
7. Discussion and Possible Approval of Courthouse Elevator Repair
8. Next Meeting – Tuesday, June 28, 2016 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY JUNE 21, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, June 21, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Dan Ward, Renee Bronbaugh, Steve Grider, Kim Roux, Kerry Glore, Mike Alesandrini, Louie Seiberlich, Jason Vaughn, Emily Holdman, Pam Williams, Jan Petty, Wendell Jarvis, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for June 14, 2016

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for the purchase of the property located on Pullam Road. It was reported by the clerk that no bids were received. The commission stated that they would look at options for the sale of the property.

**SURPLUS PROPERTY**

Commissioner Mullins handed out a sheet showing what surplus property had been donated to the local municipalities. He reported that surplus property was donated to the City of Bismarck, City of Leadwood, City of Iron Mountain Lake and City of Desloge.

**MEMBERSHIP DUES**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the payment of Dues to the Southeast Missouri Regional Planning Commission. All commissioners voted in favor of the motion.

**ADDITIONAL FUEL PUMPS**

Commissioner Gallaher stated that he is requesting that the county purchase four fuel pumps instead of two which had been approved. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve purchasing four fuel pumps instead of two as recommended by the Presiding Commissioner. All commissioners voted in favor of the motion.



**ADDITIONAL POLL PADS**

County Clerk Mark Hedrick reported that he would like to request authorization to purchase an additional 16 poll pads for the upcoming November election. He stated that with the projected turn-out for November he would need additional Poll Pads to put at the polling locations. He stated that the company will honor the original bid amount for the additional units. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the county clerk to purchase 16 additional Poll Pads as recommended. All commissioners voted in favor of the motion.

**MILEAGE REIMBURSEMENT**

County Clerk Mark Hedrick stated that the travel policy requires that the county commission set the mileage reimbursement prior to July 1 of each year and this rate will be in effective for one year beginning July 1<sup>st</sup>. He stated that the current rate is 47 cents per mile and that he is recommending that the rate remains the same. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to leave the mileage reimbursement rate at 47 cents per mile. All commissioners voted in favor of the motion.

**ELEVATOR REPAIR**

Commissioner Gallaher reported that he had received quotes from the elevator companies and that he is recommending that the county accept the quote from Otis Elevator in an amount of \$4,640.12. He reported that the quote from Thyssen Krupp was in an amount of \$5,880.00. He reported that the county would need to pay in advance to allow for Otis to begin the repair work, and that it would take one to two weeks to make the repairs. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to accept the quote from Otis elevator in an amount of \$4,640.12 and to authorize advance payment as recommended by the Presiding commissioner. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, June 28, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

**None.**

**DEPARTMENT REPORTS:**

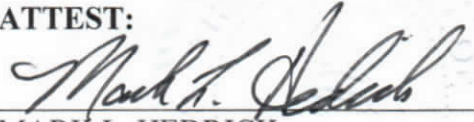
**None**

**JUNE 21, 2016 MINUTES CONTINUED**  
**PAGE 3**

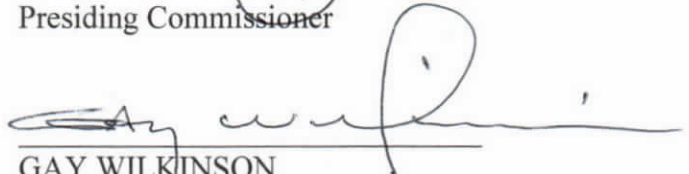
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
June 28, 2016  
(Posted June 27, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, June 28, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – June 21, 2016

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Prosecuting Attorney Vehicle
2. Tire Disposal Program – Representative Linda Black
3. 2015 Preliminary Audit Report – Lori Crump
4. Independence Day Holiday – Monday, July 4, 2016 – All Offices Closed
5. Next Meeting – Tuesday, July 5, 2016 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY JUNE 28, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, June 28, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins was on vacation. Also present was Deputy County Clerk Teresa Summerfield.

Others present: Dan Ward, Renee Bronbaugh, Steve Grider, Kerry Glore, Louie Seiberlich, Jan Petty, Mike Ramsey, Bret Burgess, Linda Black, Amber Menjoulet, Jan Petty, Lori Crump, John Carter, Wendell Jarvis, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent - 1. Consent Agenda Items:

1. Regular Meeting Minutes for June 21, 2016

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**BID OPENING**

Deputy County Clerk Teresa Summerfield opened bids for the purchase of the vehicle for the Prosecuting Attorney's Office. One bid was received from Sam Scism Motors. The bid was taken under advisement for further review.

**TIRE DISPOSAL PROGRAM**

State Representative Linda Black reported that HB2006 will extend the sunset on the scrap tire program. She stated that the recycled tires are used for playgrounds, mulch, etc. Tires can be put in trash pickup, but the tires must be cut a certain way.

**2015 AUDIT REPORT**

Lori Crump with Maloney, Wright and Robbins presented the 2015 Audit report to the county commission. She stated that the county had a clean audit. She stated that there were five findings in the audit and that county auditor Bret Burgess had provided the management response for the county and those responses have been incorporated into the audit report. The commission thanked Ms. Crump for the report.

**JULY 4<sup>TH</sup> HOLIDAY**

Commissioner Gallaher Monday, July 4, 2016 will be holiday and that all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 5, 2016 at 10:00 a.m. This will be the new term of the commission.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

**None.**

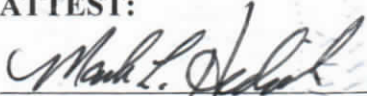
**DEPARTMENT REPORTS:**

County Auditor Bret Burgess reported that health costs will be rising for the county.

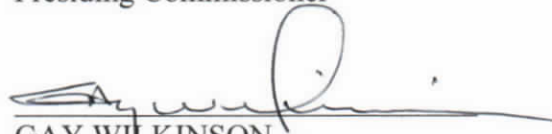
**ADJOURNMENT:**

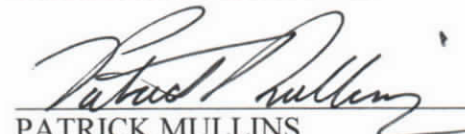
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Gallaher to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Mullins).

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
July 5, 2016  
(Posted July 1, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, July 5, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – June 28, 2016
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Treasurer's Semi-Annual Report

Tabled Agenda Items: None.

General Business:

1. Kathlene Biesler – Cosmic Reunion
2. Bid Approval – Prosecuting Attorney Vehicle
3. Sales Tax Collection Report
4. Employee Benefits – Lagers – Commissioner Wilkinson
5. Personnel Policies – Commissioner Wilkinson
6. Next Meeting – Tuesday, July 12, 2016 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY JULY 5, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, July 5, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins was on vacation. Also present was County Clerk Mark Hedrick.

Others present: Dan Ward, Renee Bronbaugh, Steve Grider, Kerry Glore, Louie Seiberlich, Jan Petty, Kathleen Bieser, Bret Burgess, Kim Roux, Jan Petty, Clay Copeland, Rich Leucke, Kendra Graham, Pam Williams, Wendell Jarvis, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for June 28, 2016
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Treasurer's Semi-Annual Report

**ADDED AGENDA ITEMS**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to add Approval of the Independent Audit and the University of Missouri Extension Quarterly Report to the Agenda due to being an oversight when in the Agenda was prepared. All commissioners voted in favor of the motion.

**APPROVAL OF AUDIT**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Independent Audit as presented at the June 28, 2016 meeting. All commissioners voted in favor of the motion.

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**KATHLEEN BIESER**

Ms. Bieser addressed the commission in reference to the noise that is being generated at the property where the Cosmic Reunion is being held. She stated that the noise is driving the residents crazy and it lasts well into the late hours in the evening and early morning. There is also concern about septic during these events. Is fecal matter getting into Platin Creek? Is sewage getting into the creek? Are there enough portal toilets to handle the number of people? The Sheriff stated that law enforcement is making a present at the events at the questioned property. He stated that

Jefferson County, Ste. Genevieve County, St. Francois County and the Highway Patrol has been at the events in an effort to help with traffic and other matters. The residents stated that they are very concerned about well contamination from the sewage. It was recommended that they contact the health department and the Department of Natural Resources about this matter. The sheriff recommended that the residents file a complaint with the Prosecuting Attorney's office when a situation arises. The commission thanked the residents for their concern and information.

**BID APPROVAL**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Sam Scism Motors for the furnishing of a vehicle for the Prosecuting Attorney's office. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

It was reported that the sales tax information was not available at this time due to July 4<sup>th</sup> was a holiday and the state had not provided the information.

**EXTENSION REPORT**

Ms. Kendra Graham with the University of Missouri Extension was present and gave the commission a quarterly report on the activities of the Extension Office. She reported on the different departments of the extension office. She stated that the Ste. Genevieve County Fair will be held July 8 – 10, St. Francois County Fair will be July 23-31, and Washington County Fair will be held August 9-13. She also stated that a Raising Backyard Poultry Workshop will be on August 8<sup>th</sup> at the Farmington Library. The commission thanked Ms. Graham for the report.

**EMPLOYEE BENEFITS**

Commissioner Wilkinson stated that he would like to have a representative from Lagers attend a commission meeting. He stated that he would like to obtain information in reference to the Rule of 80 for the county's retirement plan. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to invite a representative from Lagers to a county commission meeting to discuss retire options. All commissioners voted in favor of the motion.

**POLICY MANUAL**

Commissioner Wilkinson stated that he would like to begin the process of completing a policy manual for the county. He stated that the county needs policies in place and he is willing head up the committee to accomplish this task. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to have Commissioner Wilkinson Chair the Officeholder Advisory Committee for the purpose of completing a policy manual. All commissioners voted in favor of the motion. Commissioner Wilkinson stated that the first meeting would be this Friday, at 9:00 a.m.

**JULY 5, 2016 MINUTES CONTINUED**  
**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 12, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

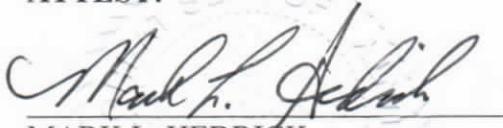
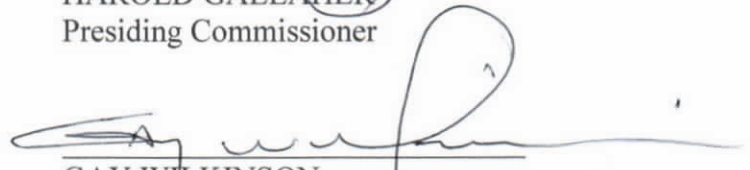
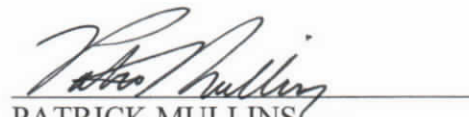
**DEPARTMENT REPORTS:**

Commissioner Gallaher reported that the courthouse elevator had been repaired and is in working order.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
July 12, 2016  
(Posted July 11, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, July 12, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – July 5, 2016
2. Recorder's Monthly Report
3. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Sales Tax Collection Report
2. Authorization to Negotiate the Purchase of Autopsy Equipment
3. Earthquake Insurance Premium Approval
4. Assessed Valuation for 2016
5. Next Meeting – Tuesday, July 19, 2016 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY JULY 12, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, July 12, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Steve Grider, Kerry Glore, Louie Seiberlich, Jan Petty, Bret Burgess, Kim Roux, Jan Petty, Clay Copeland, Emily Holdman, Mindy Woolridge, KevinEngler, Mike Alesandrini, Laura Schnurbush, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for July 5, 2016
2. Recorder's Monthly Report
3. Collector's Monthly Report

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**SALES TAX COLLECTION**

Treasurer Kerry Glore reported that the sales tax for collection was down for the month as compared to last year. She reported that sales tax is up by 5.43% over last year at this time.

**AUTOPSY EQUIPMENT**

Commissioner Gallaher that the facility at the Mineral Area Regional location will be closing in the very near future and that the county needs to work on a way to continue to have a morgue and a location for autopsies in the future. He stated that there will probably be a two month window prior to the closing. He stated that he feels that the county can negotiate the purchase of the autopsy equipment that is in place in the present location and would like authorization to negotiate the purchase of the equipment. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Presiding Commissioner to negotiate the purchase of the autopsy equipment. All commissioners voted in favor of the motion.

**EARTHQUAKE INSURANCE**

County Clerk Mark Hedrick reported that his office had received the premium for earthquake and terrorism insurance and that the commission needs to make a decision on this premium. He reported that the premium for the earthquake coverage is \$9,320.00 and the terrorism rider is \$2,500.00. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this matter until the next meeting. All commissioners voted in favor of the motion.

**ASSESSED VALUATION - 2016**

County Clerk Mark Hedrick presented the assessed valuation for 2016 to the county commission. He reported that the total assessed value was up by \$4,071,469 over the assessed value for 2015. He reported that the total assessed valuation for the county is \$733,063,246. He also reported that the state assessed utilities were down by \$5,217,572 as compared to last year.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 19, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

**None.**

**DEPARTMENT REPORTS:**

County Auditor Bret Burgess reported that at this point it looks like the increase in premium cost for health insurance will be 40% to 50%. He stated that insurance will be a major problem next year, and that the county needs to look at options for health insurance. He reported that wellness issues are high, but emergency room visits are down. He stated that his office will work with the commission on this issue. Clay Copeland reported that the road and bridge department has almost completed the sign replacement to comply with federal law. He also reported that they are still cleaning up storm damage and should be done this week. The road crew did an outstanding job during the storms.



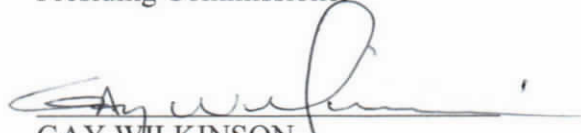
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
July 19, 2016  
(Posted July 18, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, July 19, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – July 12, 2016

Tabled Agenda Items:

1. Earthquake and Terrorism Insurance

General Business:

1. Waive Penalty and Interest – Kenneth McCall
2. Approval of Code of Ethics Resolution
3. Last Day to Request Absentee Ballot by Mail for August Primary
4. Damage from Storm
5. Next Meeting – Tuesday, July 26, 2016 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY JULY 19, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, July 19, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Steve Grider, Kerry Glore, Louie Seiberlich, Jan Petty, Mike Alesandrini, Pam Williams, Dan Ward, Wendell Jarvis, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for July 12, 2016

**TABLED AGENDA ITEMS**

**EARTHQUAKE INSURANCE**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to pay the premium for earthquake insurance in an amount of \$9,320.00. All commissioners voted in favor of the motion.

**BUSINESS**

**WAIVE PENALTY&INTEREST**

Assessor Dan Ward stated that he would like to request that interest and penalty be waived for Kenneth McCall due to an error in the address that his office had for this taxpayer. He stated that the taxpayer never received his bill and that it was not the taxpayer's fault that he did not receive the bill. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins upon the recommendation of the Assessor to waive interest and penalty in an amount of \$33.46 on tax bill number 155014666 for Kenneth McCall due to the fact that the taxpayer never received a tax bill due to sending the bill to the wrong address. All commissioners voted in favor of the motion.

**CODE OF ETHICS**

County Clerk Mark Hedrick presented the Code of Ethics to the county commission for approval. He stated that this is an annual approval which is required by the Missouri Ethics Commission. He reported that there have been no changes to the Code and is recommending approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Code of Ethics as presented. All commissioners voted in favor of the motion.



**JULY 19, 2016 MINUTES CONTINUED**

**PAGE 2**

**ELECTION UPDATE**

County Clerk Mark Hedrick reported that the last day to request an absentee ballot by mail for the August 2<sup>nd</sup> election will be Wednesday, July 27, 2016. He also reported that his office will be open on Saturday, July 30, 2016 from 8 until noon for absentee voting.

**DAMAGE FROM STORM**

Sheriff Dan Bullock reported that the roof on the jail had received wind damage during the storm and that the damage has been turned over to the insurance company for appraisal of cost to repair.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 26, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

**None.**

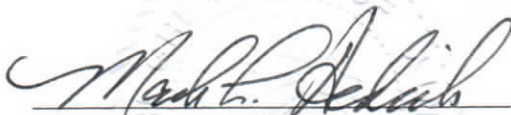
**DEPARTMENT REPORTS:**

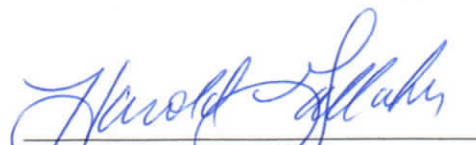
Wendell Jarvis reported that the security fence at the new south barn is being installed at this time.  
Commissioner Gallaher reported that the fuel tanks have been delivered and they are one 500 gallon tank for gasoline and one 1000 gallon tank for diesel.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting.  
All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION**

**July 26, 2016**

**(Posted July 25, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, July 26, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – July 19, 2016

Tabled Agenda Items:

General Business:

1. Award Job Bid and Classification Changes – Road and Bridge Department
2. Sales Tax Roll Back Calculation
3. Primary Election Update
4. Next Meeting – Tuesday, August 2, 2016 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY JULY 26, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, July 26, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Steve Grider, Kerry Glore, Louie Seiberlich, Jan Petty, Mike Alesandrini, Dan Ward, Wendell Jarvis, John Freeman, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for July 19, 2016

**TABLED ATGENDA ITEMS:**

None.

**BUSINESS**

**AWARD JOB BID**

Highway Administrator Wendell Jarvis reported that that a bid for an operator had been posted and that he is recommending that Justin Jones be appointed as an operator. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to award the operator job to Justin Jones. All commissioners voted in favor of the motion.

**SALES TAX ROLLBACK**

County Clerk Mark Hedrick presented the property tax rollback for sales tax. He reported that the county will need to rollback 0.275 of the authorized levy for General Revenue to comply with the law dealing with the rollback for sales tax. He stated that the levy for General Revenue will be 0.0533 for 2016 which is a reduction from the levy last year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the property tax rollback for sales tax as presented. All commissioners voted in favor of the motion.



**PRIMARY ELECTION UPDATE** County Clerk Mark Hedrick reported that the last day to request an absentee ballot by mail for the August 2<sup>nd</sup> election will be Wednesday, July 27, 2016. He also reported that his office will be open on Saturday, July 30, 2016 from 8 until noon for absentee voting. He reported that absentee voting is running behind the number for 2014 at this point, but stated that there are still a number of days left for absentee voting and this number may increase. He reported that all polling places will be open on August 2<sup>nd</sup>.

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, August 2, 2016 at 10:00 a.m.

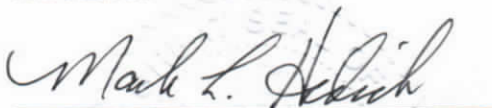
**CORRESPONDENCE:** None.

**DELEGATIONS** None.

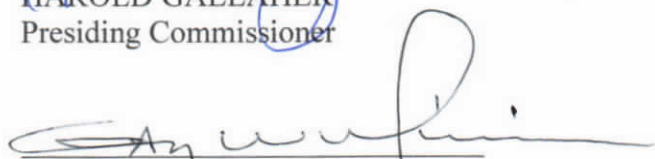
**DEPARTMENT REPORTS:** Commissioner Mullins stated that he would like to thank Teresa Aubuchon for the work she did on the Bone Hole Project. He stated that he appreciates the extra work that she did for this project. Commissioner Wilkinson reported that the Davis Crossing Road Bridge Project is coming along. The completion date for this bridge is October 1, 2016.

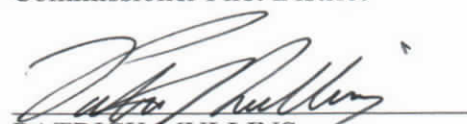
**ADJOURNMENT:** With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
August 2, 2016  
(Posted August 1, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, August 2, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – July 26, 2016
2. County Clerk's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Courthouse Round 5 Grant Update
2. Award Bucket Truck Job – Road and Bridge Department
3. Set Tax Levy Public Hearing
4. Primary Election Update
5. Next Meeting – Tuesday, August 9, 2016 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY AUGUST 2, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, August 2, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Steve Grider, Sue Gilliam, Louie Seiberlich, Jan Petty, Dan Ward, Wendell Jarvis, Rich Leucke, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for July 26, 2016

**TABLED ATGENDA ITEMS:**

None.

**BUSINESS**

**COURTHOUSE GRANT**

Commissioner Mullins reported that the courthouse round 5 grant paper work has arrived and all that is left is to approve signing the documents. He stated that the grant will be for \$60,340 with the county's portion being \$25,860 for a total of \$86,200. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to accept and sign the Round 5 Grant documents and to accept the grant as presented and to authorize the county's share of the project. All commissioners voted in favor of the motion.

**AWARD JOB BID**

Highway Administrator Wendell Jarvis reported that that a bid for a bucket truck operator had been posted and that he is recommending that Tom Borgan be appointed as the bucket truck operator. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to award the bucket truck operator job to Tom Borgan as recommended. All commissioners voted in favor of the motion. There will be no change in pay.



**TAX LEVY PUBLIC HEARING** County Clerk Mark Hedrick reported that the county needs to set the tax levy public hearing and he is recommending that the hearing be held on August 23, 2016 at 10:00 a.m. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to set Tuesday, August 23, 2016 at 10:00 a.m. as the Tax Levy Public Hearing as recommended by the County Clerk. All commissioners voted in favor of the motion.

**PRIMARY ELECTION UPDATE** County Clerk Mark Hedrick reported that today is election day. He reported that since the last commission meeting that absentee voting had picked up. He reported that his office had received over 600 absentee ballots. He reminded everyone to vote if they have not already.

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, August 9, 2016 at 10:00 a.m.

**CORRESPONDENCE:** Commissioner Wilkinson reported that the county had received a thank you note from the East Bonne Terre Baptist Church for the work done on a drainage problem.

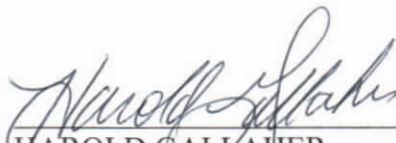
**DELEGATIONS** **None.**

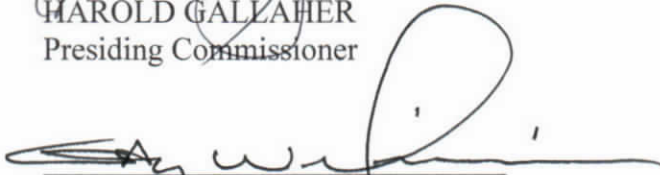
**DEPARTMENT REPORTS:** Steve Grider stated that he would like to compliment the Road and Bridge Crew for the outstanding job they did on cleaning up brush during the storms.

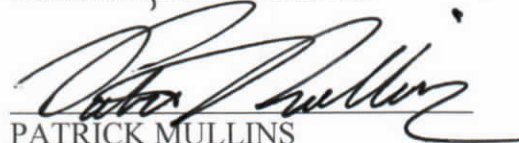
**ADJOURNMENT:** With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
August 9, 2016  
(Posted August 8, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, August 9, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – August 2, 2016
2. Treasurer's Monthly Report
3. Recorder's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Certification of Primary Election Results
2. Sales Tax Collection Report
3. Transfer of Truck from Assessor to Maintenance Department
4. Approval of Annual Bid Items – Road and Bridge
5. Authorization to Dispose of Surplus Vehicles – Sheriff's Department
6. Next Meeting – Tuesday, August 16, 2016 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY AUGUST 9, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, August 9, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Steve Grider, Dana Jenkins, Louie Seiberlich, Jan Petty, Dan Ward, Wendell Jarvis, and Rich Leucke.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for August 2, 2016
2. Treasurer's Monthly Report
3. Recorder's Monthly Report

**TABLED ATGENDA ITEMS:**

None.

**BUSINESS**

**CERTIFICATION ELECTION**

County Clerk Mark Hedrick presented the election totals for the August 2, 2016 Primary Election to the county commission for approval. A motion was made by Commissioner Mullins and seconded by Commissioner to certify the August 2, 2016 Primary Election totals as presented by the county clerk. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

Dana Jenkins with the Treasurer's office reported that the sales tax collection for August was done slightly from last year, but that the total collection for the year was up by 4.77% over last year at this time.

**TRUCK TRANSFER**

Commissioner Gallaher reported that the Maintenance Department is in need of a truck and that the Assessor's Office has a truck that is available. He is recommending that the truck from the Assessor's Office be transferred to the Maintenance Department at a cost of \$4,300. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to transfer a truck from the Assessor's Office to the Maintenance Department at a cost of \$4,300. All commissioners voted in favor of the motion.



**ANNUAL BID APPROVAL**

County Clerk Mark Hedrick reported that the commission had not official approved some of the annual bid items so as to allow them to be put in the minutes. Highway Administrator Wendell Jarvis presented the recommended annual bid approvals to the county commission. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the following annual bids as recommended by the Highway Administrator;

**Asphalt** – Leadbelt Materials and Mineral Area Asphalt

**Concrete** – Polite Ready Mix

**Road Oils** – Missouri Petroleum Products Co.

**Aggregate** – Central Stone, Big River Quarry, Base Rock Minerals, Lead Belt Materials, Iron Mountain Trap Rock, and Trap Rock & Granite Quarries

**Signs** – Road Runner Safety Services

All commissioners voted in favor of the motion.

**SURPLUS VEHICLES**

Sheriff Dan Bullock is requesting authorization to dispose of surplus vehicles. These vehicles are beyond repair and he needs to get them out of the way. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Sheriff to dispose of the surplus vehicles as requested. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 16, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

**None.**

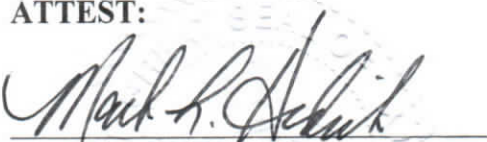
**DEPARTMENT REPORTS:**

None.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

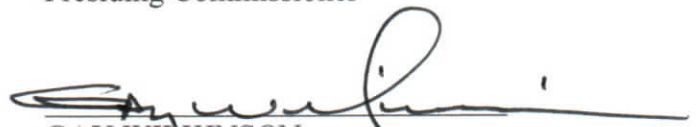
**ATTEST:**



MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District

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PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
August 16, 2016  
(Posted August 15, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri 10:00 a.m. on Tuesday, August 16, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – August 9, 2016
2. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Deadline for Policy and Software Implementation – County Auditor
2. Adopt-A-County Road Agreement
3. Job Award – Chipper Operator – Road and Bridge Department
4. Approval to Bid Three Asphalt Projects
5. Approval to Bid 7 Arch Bridge Cleanup
6. Next Meeting – Tuesday, August 23, 2016 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY AUGUST 16, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, August 16, 2016 at 10:01 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Steve Grider, Kerry Glore, Louie Seiberlich, Jan Petty, Bret Burgess, Amber Menjoulet, Kerry Glore, Dan Bullock, Bob Mooney, Wendell Jarvis, and Terry Duckett.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for August 9, 2016
2. Collector's Monthly Report

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**DEADLINE**

County Auditor Bret Burgess reported that his staff is working on training for the new accounting system. He stated that policies have been approved, but are not being used. He stated that he would like to set Monday, September 18, 2016 as the deadline for everyone to be in compliant with credit card usage, any vendor not on contract, the office needs to use requisitions not invoices to enter bills for payment. He stated that contracts are preferred otherwise requisitions will have to be used. After discussion on this matter, the auditor stated that his office would look at possible revisions to the policy that will keep the county in compliance with the statutes. He also mentioned that the cell phone policy needs to be completed and he stated that he feels that a stipend would be beneficial to the county.

**ADOPT-A-ROAD PROGRAM**

Commissioner Mullins reported that Sue Gilliam and the Bismarck 4-H Club has agreed to adopt a portion of Rock Road which covers the area from Lake Avalon Road to Loughboro Road and takes in 1.5 miles. He also mentioned that 24.1 miles of county roads have been adopted under the program.



**AUGUST 16, 2016 MINUTES CONTINUED**  
**PAGE 2**

**JOB AWARD**

Highway Administrator Wendell Jarvis is recommending that Lloyd Akers be awarded to the Chipper Operator job which was posted and he stated that this will be an 85 cent raise in pay. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to award the Chipper Operator job to Lloyd Akers as recommended by the Highway Administrator and that his pay will increase by 85 cents. All commissioners voted in favor of the motion.

**BID APPROVAL**

Highway Administrator Wendell Jarvis reported that he still has funds remaining for road projects and he would like to request authorization to obtain bids on three road projects to see what the figures are prior to making an approval of these projects. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the highway administrator to solicit bids for possible road projects. All commissioners voted in favor of the motion.

**BID APPROVAL**

Wendell Jarvis report that the 7 Arch Bridge was built under the WPA Program a number of years ago and the county would like to maintain this bridge and keep it as it was built. He stated that there is a lot of clean-up that needs to be done around the bridge and he feels that the road and bridge department does not have the equipment that will be needed to do this clean-up. He stated that he would like to solicit bids for the clean-up around the 7 Arch Bridge. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the Highway Administrator to solicit bids for the clean-up and clearing of the 7 Arch Bridge. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 23, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

The commission received a thank you from a resident of the county stating that the new Valley Forge Bridge worked great during the rain and that residents were able to use the road during that time.

**DELEGATIONS**

**None.**

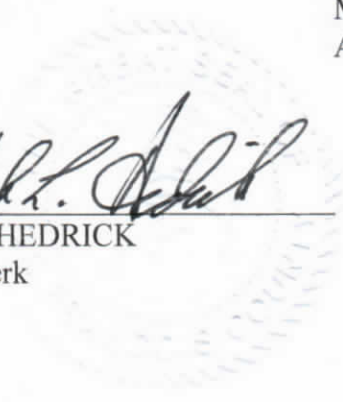
**DEPARTMENT REPORTS:**

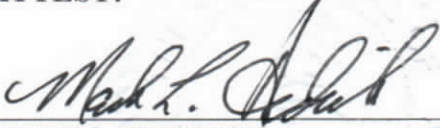
Mr. Jarvis reported that the Thomas Road Bridge will be closed to replace the bridge. He stated the bridge will be replaced by using the preformed box culverts which were done by the Road and Bridge Department and that it will take approximately two weeks to complete.


**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

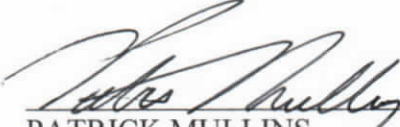
**ATTEST:**



  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
August 23, 2016  
(Posted August 22, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri After the Tax Levy Public Hearing on Tuesday, August 23, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

**Tax Levy Public Hearing – 10:00 a.m.**

Call to Order – After Tax Levy Public Hearing

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – August 16, 2016

Tabled Agenda Items: None.

General Business:

1. Approval of Tax Levies for 2016 – General, Road and Bridge and Senior Services
2. Runoff Election – September 8, 2016
3. Next Meeting – Tuesday, August 30, 2016 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY AUGUST 23, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, August 23, 2016 at 10:10 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Steve Grider, Kerry Glore, Louie Seiberlich, Jan Petty, Amber Menjoulet, Kim Roux, Emily Holdman, Dan Bullock, and Rich Leucke, .

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for August 16, 2016

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**APPROVAL OF TAX LEVIES**

County Clerk Mark Hedrick stated that the County Commission needs to approve the tax levies that were discussed at the public hearing. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set the following tax levies for 2016 as recommended by the County Clerk:

<b>General Fund Levy</b>	<b>0.0533</b>
<b>Road and Bridge Levy</b>	<b>0.2472</b>
<b>Senior Services Levy</b>	<b>0.0494</b>

All commissioners voted in favor of the motion.

**RUNOFF ELECTION**

County Clerk Mark Hedrick gave a report on the runoff election for associate commissioner first district. He gave a report on how the runoff election was decided. He stated that after the August 2<sup>nd</sup> election was certified showing that one candidate had won by one vote which was less than one percent, the losing candidate filed a petition with the circuit court to have a recount which is authorized under Missouri law. The court ordered the recount and the recount was conducted as per law. During the recount it was noted that three voters had not marked their ballots so as to allow the machines to count the ballot, but it could be determined who the voter voted for so those ballots were counted. After the totals were calculated the vote ended in a tie. Both of the candidates agreed that they

**TAX LEVY PUBLIC HEARING MINUTES  
AUGUST 23, 2016**

A tax levy public hearing was called to order on August 23, 2016 at 10:00 a.m. in the office of the county commission by Presiding Commissioner Harold Gallaher.

Present: Presiding Commissioner Harold Gallaher, Commissioner District 1 Gay Wilkinson, Commissioner Second District Patrick Mullins, and County Clerk Mark Hedrick

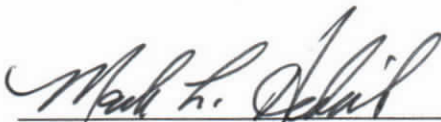
Visitors present: Louie Seiberlich, Wendell Jarvis, Kevin Jenkins, Rich Leucke, Jan Petty, Amber Menjoulet, Kim Roux, Emily Holdman, Steve Grider, Dan Bullock, and Kerry Glore.

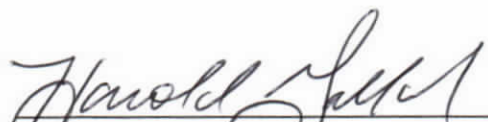
Presiding Commissioner Harold Gallaher turned the hearing over to County Clerk Mark Hedrick and he went over the proposed tax levies for the county for the tax year 2016. He reported that the assessed valuation for this year was up a little over last year, but that figure includes new construction which is backed out of the figure used to calculate the tax levy for this year. He stated that after taking the new construction from the assessed valuation for this year, the county was 1.048% under the assessed valuation from last year. By law the county, the county can set its tax levy to receive the same amount of tax revenue that it received last year. The clerk stated that all three levies would increase a small amount due to this fact. He stated that the General Fund Levy would increase by 0.0034, the Road and Bridge Levy would increase by 0.0026, and the Senior Services Levy would increase by 0.0005 for 2016. The clerk also went on to state that the General Fund Levy would be reduced by 0.2750 for the sales tax rollback and this will make the General Fund Levy 0.0533 for 2016 which is 0.0106 lower than the levy in 2015. County Clerk Mark Hedrick reported that the county will levy 0.0533 for the General Fund, 0.2472 for the Road and Bridge Fund, and 0.0494 for the Senior Services Fund. He also stated that after calculating the increases in the Road and Bridge and Senior Services levies and deducting the reduction in the General Fund Levy, it showed that the total of all three levies will decrease by 0.0065 for 2016.

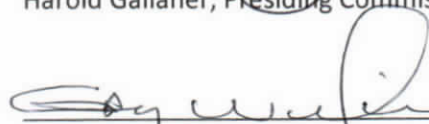
The commission asked for any comments at this point. One comment was made and it dealt with the new construction of the Menard's store. It was asked if this was in the current figures and the clerk stated that it was not and will be assessed next year.

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to close the public hearing. All commissioners voted in favor of the motion.

The public hearing was closed at 10:10 a.m.; and the commission moved into regular session.

  
Mark L. Hedrick, County Clerk

  
Harold Gallaher, Presiding Commissioner

  
Gay Wilkinson, Commissioner 1<sup>st</sup> District

  
Patrick Mullins, Commissioner, 2<sup>nd</sup> District

desire to have a runoff election. The county clerk at this point made a proclamation setting September 8, 2016 as the date for the runoff election. The Clerk stated that the election will be conducted like any other election, but will be a shorter time frame. Only voters in the Associate Commissioner District 1 area will be voting on that day and this will be the only issue on the ballot. This will include eleven precincts and there will be absentee voting which began on Monday. The county will be paying for the cost of the election and it will cost approximately \$30,000 to \$40,000. He also stated that he will keep the cost as low as possible.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 30, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
**None.**

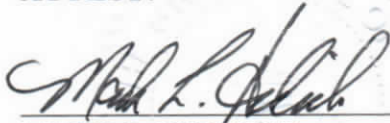
**DEPARTMENT REPORTS:**

Mr. Jarvis reported that the Thomas Road Bridge has been removed and that the Road and Bridge crew is pouring the concrete slab for the box culverts.

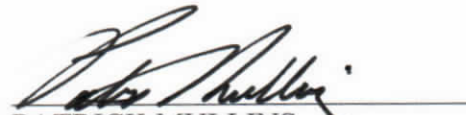
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION**

**August 30, 2016**

**(Posted August 29, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri after the Tax Levy Public Hearing on Tuesday, August 30, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting and Public Hearing Minutes – August 23, 2016

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Asphalt Projects and Debris Removal – Road and Bridge
2. Bid Opening - RFP Health Care Services – Sheriff's Department - Noon
3. Assessor's Office Audit Report
4. Waive Penalty and Interest – Brian Boyer
5. Telephone Contract Renewal Approval
6. Approval to Salvage Two Vehicles – Sheriff's Department
7. Approval of Holidays for 2017
8. Runoff Election Update
9. Labor Day Holiday, Monday, September 5, 2016 – Offices Closed
10. Next Meeting – Tuesday, September 6, 2016 at 10:00 a.m.
11. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY AUGUST 30, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, August 30, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Kerry Glore, Louie Seiberlich, Jan Petty, Amber Menjoulet, Kim Roux, Betty Medley, Bret Burgess, Dan Bullock, Linda Dickerson, Chuck Hasty, Dan Ward, Jim Coplin, Tom Sebastian, Tara Grounds, Mike Ramsey, and Clay Copeland.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting and Public Hearing Minutes for August 23, 2016

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for asphalt projects. Three bids were received and they were from Vern Bauman Contracting, Co., Lead Belt Materials, Inc., and Jokerst, Inc. These bids were taken under advisement for further review. No bids were received for the Debris Removal at 7 Arch Bridge due to a permitting issue.

**BID OPENING**

County Clerk Mark Hedrick reported that the bid opening for RFP's for Healthcare Services at the jail had been advised for noon instead of 10:00 a.m. He stated that he would open the bids at noon along with at least one commissioner present and these bids will be given to the Sheriff for review. Bids were opened at noon with County Clerk Mark Hedrick and Presiding Commissioner Harold Gallaher present and one bid was received from Advanced Correctional Healthcare.

**AUDIT REPORT**

County Auditor Bret Burgess presented an audit report of the Assessor's Office in reference to two quarry's appeal in their assessment. The auditor stated that there was no wrong doing in how the quarry appeal's was handled and that the audit was a clean report. The Assessor also stated that it was his job to assess property and that the quarry appeal has been completed at this point. He also stated that some school districts had helped with the appeal process by furnishing funds.

**WAIVE INT. & PENALTY**

County Clerk Mark Hedrick presented a request to waive interest and penalty on a piece of property which is owned by C.Z. Boyer and Sons, Inc. He stated that the property was listed under a different name and that C.Z. Boyer and Sons, Inc. never received the bill. He stated that the county collector is recommending waiving the interest and penalty on this property as requested due to the fact that the county had be property assessed to the wrong owner. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$96.05 on tax bill numbers 120200124, 130200137, 140200183, and 150200117 for C. Z. Boyer and Sons, Inc. due to the fact that they never received a tax bill due to the property being assessed to the wrong owner. All commissioners voted in favor of the motion.

**TELEPHONE CONTRACT**

County Clerk Mark Hedrick reported that he had received the contract renewal from Big River Telephone. He stated that the contract was for a three year term. County Auditor Bret Burgess stated that the contract cannot be renewed for three years. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the renewal of the telephone contract with Big River Telephone for a period of one year. All commissioners voted in favor of the motion.

**SALVAGE TWO VEHICLES**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Sheriff to salvage the following two vehicles due to the fact that the vehicles are beyond repair:  
1996 Chevy 1GNDT13W1T2232475  
2004 CHEVY BLAZER 1GNDT13X34K141427  
All commissioners voted in favor of the motion.

**APPROVAL OF HOLIDAYS**

County Clerk Mark Hedrick presented a list of holidays for 2017. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Holidays for 2017 as presented. All commissioners voted in favor of the motion.

**RUN OFF ELECTION**

County Clerk Mark Hedrick reported that the Commissioner District 1 Run Off Election will be held on September 8, 2016. He also reported that the last day to request an absentee ballot by mail will be Friday, September 2, 2016 and that his office will be open on Saturday, September 3, 2016 for absentee voting.

**LABOR DAY HOLIDAY**

Commissioner Gallaher reported that Monday, September 5, 2016 will be observed as the Labor Day Holiday and that all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 6, 2016 at 10:00 a.m.



**CORRESPONDENCE:**

None.

**DELEGATIONS**

**None.**

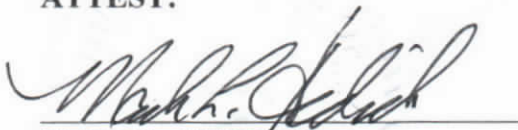
**DEPARTMENT REPORTS:**

Mr. Jarvis reported that Nathan Barron had rolled a dump truck and the truck was totaled, but Mr. Barron was okay. He stated that the information has been turned over to the insurance for a claim adjustment. It was also reported that the Road and Bridge crew is working hard on getting the Thomas Road Bridge completed as soon as possible due to the fact that it is 22 miles to go around the bridge.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
September 6, 2016  
(Posted September 2, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 6, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – August 30, 2016
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Asphalt Projects – Road and Bridge
2. Bid Approval - RFP Health Care Services – Sheriff's Department
3. Approval of Contract – Assessor's Office
4. Authorization to Obtain Bids for Server – Collector
5. Runoff Election September 8, 2016
6. Next Meeting – Tuesday, September 13, 2016 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY SEPTEMBER 6, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, September 6, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Dan Bullock, Rich Leucke, Mike Alesandrini, Kim Roux, Renee Bronbaugh, Mindy Woolridge, Wendell Jarvis, Steve Grider, and Dana Jenkins.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting and Public Hearing Minutes for August 30, 2016
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

**AMEND AGENDA**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to amend the Agenda to add Re-appointment of members of the St. Francois County Board for the Developmentally Disabled as Agenda Item 2. All commissioners voted in favor of the motion.

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**BID APPROVAL**

Highway Administrator Wendell Jarvis reported that he is recommending that Vern Bauman Contracting, Co. be awarded the Westmeyer Road project at a cost of \$55,586.25, and that Lead Belt Materials Co., Inc. be awarded the Cash Lane road project at a cost of \$10,560.00 due to the fact that they were the low bidders for the projects. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to award the Westmeyer Road Project to Vern Bauman Contracting, Co. Inc. and to award the Cash Lane Road Project to Lead Belt Materials Co. Inc. All commissioners voted in favor of the motion. It was mentioned that the Westmeyer Road Project will cover the area from Hwy OO to Denman Road.

**REAPPOINTMENTS**

County Clerk Mark Hedrick reported that the terms of Christina Womack, Jill Colson and Dr. Jonathon Bird are up and that the St. Francois County Board for the Developmentally Disabled is recommending that they be



reappointed for another term. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to reappoint Christina Womack, Jill Colson and Dr. Jonathon Bird to the Board for the Developmentally Disabled. All commissioners voted in favor of the motion.

**BID APPROVAL**

County Sheriff Dan Bullock reported that his office does not have a recommendation at time on the RFP for Health Care Services. He feels that they will be prepared to make a recommendation at the next commission meeting. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this item until the September 13, 2016 meeting. All commissioners voted in favor of the motion.

**APPROVAL OF CONTRACT**

The County Assessor's office was present to request that a contract for the processing and mailing of the assessment list be approved. The commission stated that they would like an opportunity to review the contract prior to approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to table this item until the September 13, 2016 meeting. All commissioners voted in favor of the motion.

**AUTHORIZATION TO BID**

County Clerk Mark Hedrick reported that the County Collector is requesting authorization to obtain bids for a new server for her office. He stated that the collector had checked to see if the server was on state bid, but could not find one that would work for her office. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the County Collector to obtain bids for a server for her office as requested. All commissioners voted in favor of the motion.

**RUN OFF ELECTION**

County Clerk Mark Hedrick reported that the Commissioner District 1 Run Off Election will be held on September 8, 2016 which is this Thursday.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 13, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**SEPTEMBER 6 MINUTES CONTINUED**  
**PAGE 3**

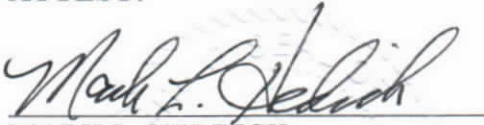
**DEPARTMENT REPORTS:**

Commissioner Mullins asked why some contracts can be for more than one year and that others cannot. The auditor's office stated that they would check into this matter.

**ADJOURNMENT:**

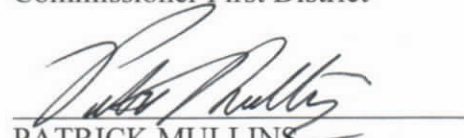
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
September 13, 2016  
(Posted September 12, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 13, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – September 6, 2016
2. Recorder's Monthly Report
3. Run Off Election Results

Tabled Agenda Items:

1. Approval of RFP Health Care Services – Sheriff's Department
2. Approval of Contract – Assessor's Office

General Business:

1. Discussion and Consideration of Approval of Owl Creek Dam Structure Improvements
2. Discussion and Consideration of Used Vehicle – Juvenile Department
3. Sales Tax Collection Report
4. Internet Connection for the New Road & Bridge Location
5. Next Meeting – Tuesday, September 20, 2016 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



# **ST. FRANCOIS COUNTY COMMISSION**

## **MINUTES**

**TUESDAY SEPTEMBER 13, 2016**

### **CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, September 13, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Kim Roux, Renee Bronbaugh, Mindy Woolridge, Susan Skaggs, Clay Copeland, Amber Menjoulet, Adrian Eckhoff, Tara Grounds, Kim Schrum, Sandy Gallaher, Donna Hickman, Pam Williams, and Dana Jenkins.

Commission opened with Pledge of Allegiance and Invocation.

### **AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

### **CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting for September 6, 2016
2. Recorder's Monthly Report
3. Run Off Election Results

### **AMEND AGENDA**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to amend the Agenda to add replacement of dump truck as Agenda item 1. All commissioners voted in favor of the motion.

### **TABLED AGENDA ITEMS:**

#### **APPROVAL HEALTH CARE**

The sheriff was unable to attend the meeting to address the approval of the RFP for Health Care Services. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this item until the September 20, 2016 meeting. All commissioners voted in favor of the motion.

#### **CONTRACT APPROVAL**

This item was tabled at the last meeting for further review by the commission. This contract is for the preparation of the personal property assessment forms and mailing of the forms for the Assessor's office and the Assessor is recommending that this contract be approved. A motion was Commissioner Wilkinson and seconded by Commissioner Mullins to approve the contract with E. J. Rice and company as recommended by the Assessor for the preparation and mailing of the personal property assessment forms. All commissioners voted in favor of the motion.

**BUSINESS**

**DUMP TRUCK BID**

The Road and Bridge Department is requesting authorization to purchase a new dump truck under state contract for the replacement of the dump truck that was totaled during an accident. The county has received the check from the insurance company. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the purchase of a dump truck under state contract at a cost of \$156,696 for the replacement of the wrecked dump truck. All commissioners voted in favor of the motion.

**OWL CREEK DAM**

Commissioner Mullins reported that the county needs to have a professional engineer to work on the Owl Creek Dam area which is in conjunction with the Bone Hole Park Project to be in compliance with DNR and EPA regulations. He stated that he is requesting authorization to obtain bids for engineering for this project. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to obtain bids for engineering for the Owl Creek Dam area and the Bone Hole Park Project. All commissioners voted in favor of the motion.

**VEHICLE – JUVENILE**

Mr. Adrian Eckhoff with the Juvenile Department was present and requested that the Juvenile Department be authorized to obtain a vehicle from the Highway Patrol surplus program and this purchase will come out of the Juvenile funds. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the Juvenile Department to purchase a vehicle from the Highway Patrol surplus program. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

The commission received a report that the sales tax collection for September was up a little over last year at the same time. It was also reported that the sales tax collection for the year is up by 4.32% over last year.

**INTERNET CONNECTION**

Commissioner Gallaher reported that there needs to be internet connection established at the South Barn location. He stated that the Charter has the fastest speed for internet after making comparisons with AT&T and that the cost is reasonable for the speed. He stated that the most viable contract would be for five years. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to enter into a contract with Charter for the establishing internet at the South barn location for a period of five years. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 20, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

**None.**

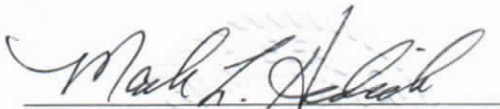
**DEPARTMENT REPORTS:**


Clay Copeland with the Road and Bridge Department reported that the Thomas Road Bridge should be open this week with no load limit.

**ADJOURNMENT:**

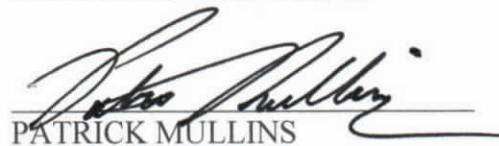
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
September 20, 2016  
(Posted September 19, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 20, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – September 13, 2016
2. Collector's Monthly Report

Tabled Agenda Items:

1. Approval of RFP Health Care Services – Sheriff's Department

General Business:

1. Job Award – Road and Bridge Department
2. Commission Meeting Schedule – October thru December 2016
3. Workforce Development Board Proxy Vote
4. Run Off Election Cost
5. Next Meeting – Tuesday, September 27, 2016 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY SEPTEMBER 20, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, September 20, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Renee Bronbaugh, Clay Copeland, Pam Williams, Charles Gamble, Steve Grider, Jan Petty, Bret Burgess, Dan Bullock, and Sue Gilliam.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting for September 13, 2016
2. Collector's Monthly Report

**TABLED AGENDA ITEMS:**

**APPROVAL HEALTH CARE**

The sheriff stated that he is recommending that the bid from Advanced Correctional Health Care be approved. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Advanced Correctional Health Care in an amount of \$128,602.95 for health care services at the jail as recommended by the County Sheriff and it will be effective January 1, 2017. All commissioners voted in favor of the motion.

**BUSINESS**

**JOB AWARD**

Highway Administrator Wendell Jarvis reported that he is recommending that Ryan Mackley be awarded the welder job and this will have an 85 cents per hour increase in his pay. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to award the welder job to Ryan Mackley with a pay increase of 85 cents per hour. All commissioners voted in favor of the motion.

**MEETING SCHEDULE**

County Clerk Mark Hedrick handed out the county commission meeting schedule for October through December of this year at the meeting. He stated that no action is required on this matter.

**WORKFORCE BOARD PROXY** Commissioner Mullins reported that the presiding commissioner is the voting member on the Workforce Development Board. He stated that he attends the meetings, but is not allowed to vote unless he has a proxy stating that he can vote in place of the presiding commissioner. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to grant furnish a proxy stating that he is authorized to vote for St. Francois County in place of the Presiding Commissioner for the Workforce Development Board. All commissioners voted in favor of the motion.

**RUN OFF ELECTION COST** County Clerk Mark Hedrick reported that at the beginning of each year he puts in a budget for elections for the year. He stated that the runoff election amount was within those budget figures and that no money was taken from any other departments in the county. The amount budgeted for the year was projected at a higher level than what the scheduled elections for the year would cost so as to allow for possible additional elections that were unforeseen. He reported that the cost for the runoff election was \$19,664.19. The clerk stated that he had held the cost down for the election by using the lowest number of precinct workers at each precinct and that the cost of printing the ballots was lower than he had anticipated. He stated that the precinct supervisors had told him that they need more workers in the future.

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, September 27, 2016 at 10:00 a.m.

**CORRESPONDENCE:** None.

**DELEGATIONS** None.

**DEPARTMENT REPORTS:** Wendell Jarvis with the Road and Bridge Department reported that the Thomas Road Bridge is open. He stated that the bridge opened on September 15, 2016 with no load limit. He also reported that asphalt work needs to be done. He stated that the project took 24 days to complete at an approximate cost of \$75,000 which can be used toward soft match money for the county. Mr. Jarvis stated that the county had received money from the insurance company for the replacement of the broom which was damaged during the dump truck wreck. He stated that he will need to request bids for the replacement. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to obtain bids for the replacement broom. All commissioners voted in favor of the motion.



**SEPTEMBER 20, 2016 MINUTES CONTINUED**  
**PAGE 3**

Auditor Bret Burgess reported that he will be budgeting a 50% increase in health insurance cost for the upcoming year. He also reported that the preliminary budget will be presented by the end of October.

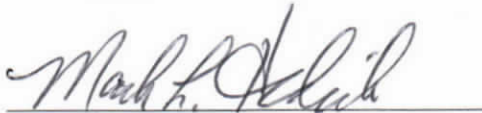
Mr. Jarvis reported that the Davis Crossing Bridge is due to be completed October 1<sup>st</sup> and he feels that they will meet the deadline.

Mr. Jarvis reported that they are still waiting on permits from the Department of Natural Resources and the Department of Conservation and the Corps of Engineers for the clean-up work at 7 Arch Bridge.


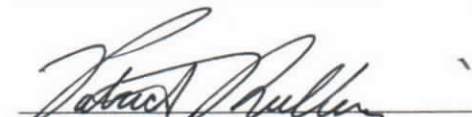
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
September 27, 2016  
(Posted September 26, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 27, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – September 20, 2016
2. County Clerk Mark Hedrick's Certificate of Training
3. City of Park Hills Annexation

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Collector's Office – Server and other Hardware
2. Bid Authorization – Prosecuting Attorney's Office - Copier
3. Speed Limit – Feezor Road
4. Proclamation Dealing with Geography Awareness Week and GIS Day
5. Last Day to Register to Vote for November Election – October 12, 2016
6. Absentee Voting for November Election – September 27, 2016
7. Count Ballots for Employee Representative to Lagers Annual Conference
8. Next Meeting – Monday, October 3, 2016 at 10:00 a.m. – New Term
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY SEPTEMBER 27, 2016**

**CALL TO ORDER:**

The County Commission met in Regular session on Tuesday, September 27, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Renee Bronbaugh, Pam Williams, Dick Womack, Steve Grider, Amber Menjoulet, Kim Roux, Dan Bullock, Lisa Davidson, Wendell Jarvis, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting for September 20, 2016
2. County Clerk Mark Hedrick's Certificate of Training
3. City of Park Hills Annexation

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick reported that no bids were received for the server and other hardware for the county collector's office.

**BID AUTHORIZATION**

Lisa Davidson with the prosecuting attorney's office was present to request authorization to obtain bids for two copy machines. She stated that their copier does not work any longer and it is beyond repair. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the County Prosecutor to obtain bids for two copier machines. All commissioners voted in favor of the motion.

**SPEED LIMIT FEEZOR ROAD**

Highway Administrator Wendell Jarvis stated that he is recommending that a 30 mph speed limit be established on Feezor Road. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to set a 30 MPH speed limit on Feezor Road and to place the speed limit signs. All commissioners voted in favor of the motion.



**PROCLAMATION**

County Clerk Mark Hedrick read a proclamation dealing with Geography Awareness Week and GIS Day. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Proclamation as presented designating November 13-19, 2016 as Geography Awareness Week and November 16, 2016 as GIS Day. All commissioners voted in favor of the motion.

**LAST DAY TO REGISTER**

County Clerk Mark Hedrick reported that the last day to register to vote in the November election will be October 12, 2016.

**ABSENTEE VOTING**

County Clerk Mark Hedrick reported that absentee voting for the November election began today and will run through Monday, November 7, 2016.

**COUNT LAGERS BALLOTS**

The county commission counted the ballot for the employee representative to the Lagers Annual Conference and Clay Copeland won the election and will represent the employees at the Lagers meeting.

**NEXT MEETING**

The next meeting of the county commission will be held on Monday, October 3, 2016 at 10:00 a.m. this will be the new term of the commission.

**CORRESPONDENCE:**

None.

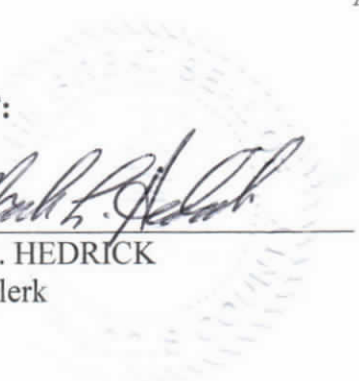
**DELEGATIONS**


Dick Womack with the Farmington Chamber was present and made a presentation to the county commission. He presented a Proclamation from the Governor dealing with the Work Ready Community. He stated that St. Francois County was certified as a Work Ready Community in December 2014 and that the county needs to be re-certified. The commission stated that they want to continue the program and they will work on the process of re-certification.


**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

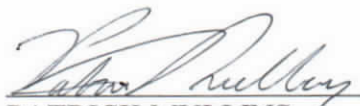
**ATTEST:**



  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION**

**October 3, 2016**

**(Posted September 30, 2016 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, October 3, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

**NEW TERM**

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – September 27, 2016
2. Treasurer Kerry Glore's Certificate of Training

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Election Supplies for November 8, 2016 Election
2. Bid Opening – RFQ Professional Engineering Services
3. University of Missouri Extension Quarterly Report
4. Purchase of Vehicles for Sheriff's Department
5. Display of Flags by Boy Scouts
6. Discussion of Health Insurance Rates for 2017
7. Request for Support from City of Bismarck
8. Columbus Day Holiday – October 10, 2016 – County and State Offices Closed
9. Next Meeting – Tuesday, October 11, 2016 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, OCTOBER 3, 2016**

**CALL TO ORDER:**

The County Commission met in New Term session on Monday, October 3, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Eric Barton, Jan Petty, Bret Burgess, Sue Gilliam, Kendra Graham, Wendell Jarvis, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting for September 27, 2016
2. County Treasurer Kerry Glore's Certificate of Training

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for election supplies and programming for the November 8<sup>th</sup> election. One bid was received from Henry M. Adkins and Sons and the county clerk is recommending approval of the bid. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Henry M. Adkins and Sons for election supplies and programming as recommended by the county clerk. All commissions voted in favor of the motion.

**BID OPENING**

County Clerk Mark Hedrick opened bids for RFQ for Professional Engineering Services for the Owl Creek Dam. One bid was received from Smith and Company Engineers and this bid was taken under advisement for further review.

**EXTENSION REPORT**

Kendra Graham with the University of Missouri Extension was present and gave the commission a report on the quarterly activities of the Extension Office. She reported on the activities of each section of the extension office.

**VEHICLE PURCHASE**

County Clerk Mark Hedrick reported that the Sheriff's Department is requesting authorization to purchase four vehicles from the Highway Patrol surplus. The cost for the vehicles will be \$73,900.00 and the cost to equip the vehicles will be \$24,628.00. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the purchase and equipping of four vehicles for the Sheriff's Department at a total cost of \$98,528.00. All commissioners voted in favor of the motion.

**DISPLAY OF FLAGS**

Commissioner Gallaher reported that the county would like to use the Boy Scouts to display flags at the Courthouse and Annex for the holidays. They will be displaying a total of ten flags and the cost will be \$25.00 per flag. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve having the Boy Scouts to display ten flags on holidays at a cost of \$25.00 per flag. All commissioners voted in favor of the motion.

**HEALTH INSURANCE RATES**

Commissioner Gallaher reported that it is time to work on health insurance for the upcoming year. Auditor Bret Burgess stated that the county does not have to bid the insurance this year due to the fact that bids were solicited last year. He feels it is too late in the year to bid and we should go with what we have with the increase. He noted that he is budgeting the increase amount in next year's budget. He feels that we need to start on the health insurance in July of next year and look at the possibility of self-funded insurance. Commissioner Gallaher asked Eric Barton, the county's insurance broker to check into other rates that are out there and report back to the commission on October 25, 2016. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to make a decision on health insurance at the October 25, 2016 commission meeting. All commissioners voted in favor of the motion.

**LETTER OF SUPPORT**

It was reported that a request has been received from the City of Bismarck in reference to a letter of support from the county commission in support of a grant application which the City will be submitting dealing with Pedestrian Transportation along Highway N. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to issue a letter of support from the County Commission to the City of Bismarck supporting the city's application for a grant to establish Pedestrian Transportation along Highway N. All commissioners voted in favor of the motion.

**COLUMBUS DAY HOLIDAY**

It was announced that Monday, October 10, 2016 will be the Columbus Day Holiday and all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 11, 2016 at 10:00 a.m. this will be the new term of the commission.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

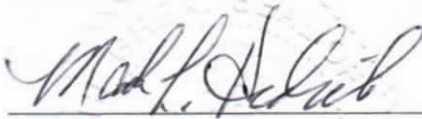
**DEPARTMENT REPORTS**

Highway Administrator Wendell Jarvis reported that Davis Crossing Bridge opened on Thursday at 6:00 p.m. He reported that the cost of the bridge was \$515,011.50. There was a change order which increased the cost by \$21,808.00.

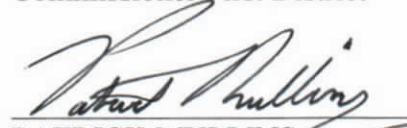
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION**

**October 11, 2016**

**(Posted October 7, 2016 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 11, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – October 3, 2016
2. County Clerk's Monthly Report
3. Recorder's Monthly Report
4. Collector's Monthly Report
5. Treasurer's Monthly Report
6. Assessor Dan Ward's Certificate of Training

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Truck Mounted Broom – Road and Bridge
2. Bid Opening – Debris Removal 7 Arch Bridge
3. Approval of RFQ for Engineering Services
4. Collector – Tax Sale Property
5. LESO Program Application – Sheriff's Department
6. Transfer of Vehicle – Juvenile Department
7. Final Assessed Valuation Figures
8. Sales Tax Collection Report
9. Next Meeting – Tuesday, October 18, 2016 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 11, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, October 11, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Jan Petty, Rich Leucke, Amber Menjoulet, Kim Roux, Emily Holdman, Wendell Jarvis, Pam Williams, Louie Seiberlich, Dan Bullock, Dan Ward, Kim Schrum, Tara Grounds, Adrian Eckhoff, and Dana Jenkins.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting for October 3, 2016
2. County Clerk's Monthly Report
3. Recorder's Monthly Report
4. Collector's Monthly Report
5. Treasurer's Monthly Report
6. Assessor Dan Ward's Certificate of Training

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for a truck mounted broom for the Road and Bridge Department. One bid was received from CMW in an amount of \$12,455.00. This is a replacement for the broom that was damaged in a wreck and the county has received the insurance payment. This bid was taken under advisement for further review.

**BID OPENING**

County Clerk Mark Hedrick opened bids for debris removal at the 7 Arch Bridge. Two bids were received from Vern Bauman and CE Contracting. The bids were taken under advisement for further review.

**RFQ APPROVAL**

Commissioner Mullins is recommending that the RFQ from Smith and Company be approved for engineering service for the Owl Creek Dam Project. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the RFQ from Smith and Company as submitted. All commissioners voted in favor of the motion.

**TAX SALE PROPERTY**

County Collector Pam Williams reported that a parcel that was sold during the tax sale was sold in error due to the fact that the parcel had been deleted and combined with another parcel. She stated that this sale needs to be invalidated and the money refunded with interest. The collector reported that the sale price was \$303.00 and the interest would be \$5.06. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to invalidate the sale of parcel number 04-40-17-00-000-000800 and to refund the sale price \$303.00 interest in an amount of \$5.06 to Donald E. Robertson. All commissioners voted in favor of the motion.

**LESO APPLICATION**

Sheriff Dan Bullock reported that this is the new program for the Department of Defense surplus property. The Department of Defense gives surplus property to law enforcement agencies in the country. He stated that the county needs to approve the application to participate in the program and he is requesting approval file the application. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the submission of the LESO Program Application as recommended by the Sheriff. All commissioners voted in favor of the motion.

**TRANSFER OF VEHICLE**

Adrian Eckhoff with the Juvenile Department was present and requested that a vehicle from the Juvenile Department be transferred to the Sheriff's Department. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the transfer of a vehicle from the Juvenile Department to the sheriff's department as requested. All commissioners voted in favor of the motion. Mr. Eckhoff also reported that the new vehicle is in service.

**ASSESSED VALUATION**

County Clerk Mark Hedrick handed out the final assessed valuation figures for 2016. He stated that the final assessed valuation for 2016 was \$735,436,286.00. He stated that no action was required on this matter.

**SALES TAX COLLECTION**

It was reported that the sales tax collection for October was down from last year for the month, but the collection is up by 3.51% for the year as compared to last year at this time.



**OCTOBER 11, 2016 MINUTES**  
**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 18, 2016 at 10:00 a.m. this will be the new term of the commission.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

Mr. Dave Newman addressed the commission in reference to requesting that the county take over McCormick Place Road in the Bonne Terre area. Commissioner Mullins stated that this request will be put in the minutes of this meeting, but the county is not taking in any additional roads at this time due to not having funding to maintain the roads. Commissioner Mullins stated that he would have Mr. Newman complete a road petition form and put that form on file for future consideration.

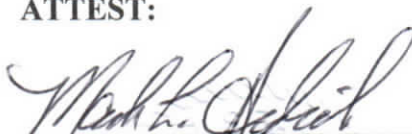
**DEPARTMENT REPORTS**


County Clerk Mark Hedrick reported that tomorrow is the last day to register to vote at the November 8, 2016 General Election.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
October 18, 2016  
(Posted October 17, 2016 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 18, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – October 11, 2016

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Truck Mounted Broom – Road and Bridge
2. Bid Approval – Debris Removal 7 Arch Bridge
3. Workforce Development Board Appointment
4. Pay Adjustment – Road and Bridge Employees
5. Authorization to Obtain Bids for a Metal Working Machine – Road & Bridge
6. Discussion of IT Department Personnel and Department Structure
7. November General Election Dates of Interest
8. Next Meeting – Tuesday, October 25, 2016 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 18, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, October 18, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher and Second District Commissioner Patrick Mullins. First District Commissioner Gay Wilkinson was absent due to attending a meeting in Springfield. Also present was County Clerk Mark Hedrick.

Others present: Amber Menjoulet, Wendell Jarvis, Pam Williams, Louie Seiberlich, Dan Bullock, Dan Ward, Steve Grider, Robert Mooney, Clay Copeland, and Sue Gilliam.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Wilkinson). Consent Agenda Items:

1. Regular Meeting for October 11, 2016

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**BID APPROVAL**

Highway Administrator reported that he is recommending that the bid from CMW in an amount of \$12,455 be approved for the Truck Mounted Broom. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to approve the bid from CMW in an amount of \$12,455 for the Truck Mounted Broom. Vote: Aye – 2 and Absent – 1 (Wilkinson)

**BID APPROVAL**

It was recommended that the bid for Debris Removal at the 7 Arch Bridge be awarded to Vern Bauman in an amount of \$74,351. A motion was made by Commissioner Gallaher and seconded by Commissioner Mullins to award the bid for Debris Removal at 7 Arch Bridge to Vern Bauman in an amount of \$74,351. Vote: Aye – 2 and Absent – 1 (Wilkinson). Highway Administrator Wendell Jarvis reported that the work can begin on November 1 which has been approved by the Corps of Engineers, Department of Natural Resources, Fish and Wildlife, and Department of Conservation. He also reported that the county has a burn permit which is good for 60 days. He stated that the property owners have signed off on the project. Mr. Jarvis reported that the project should take approximately two months to complete.



**WORKFORCE BOARD**

Commissioner Mullins needs to re-appoint Al Sullivan to the Workforce Development Board as a voting member. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to appoint Al Sullivan to the Workforce Development Board as a voting member. Vote: Aye – 2 and Absent – 1 (Wilkinson)

**PAY ADJUSTMENT**

Highway Administrator Wendell Jarvis is recommending that K. Sorbello, Z. Kinneman, J. Howard, and T. Mackley be increased in pay by \$1.25 due to the fact that they have completed their 90 day probation and this increase will help with the payment of the CERF fee and Union Dues. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to increase the pay of K. Sorbello, Z. Kinneman, J. Howard, and T. Mackley by \$1.25 per hour as per the recommendation of the Highway Administrator. Vote: Aye – 2 and Absent – 1 (Wilkinson)

**AUTHORIZATION TO BID**

Commissioner Gallaher reported that the road and bridge department has been using an employee's metal working machine and would like authorization for the county to request bids for a metal working machine which will allow the road and bridge department to do in house fabrication which will save the county money. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to authorize obtaining bids for a metal working machine. Vote: Aye – 2 and Absent – 1 (Wilkinson)

**IT DEPARTMENT DISCUSSION**

Commissioner Gallaher reported that the IT Department is composed of three individuals at the present time with one of these individuals only doing IT for the Sheriff's department. He stated that the person doing the IT work for the Sheriff's Department will be retiring at the end of the year and that the county commission needs to look at the IT Department and begin looking for an additional person. Applications will be accepted for the position and interviews will be conducted. The workings of the Department will be discussed at a later date.

**NOVEMBER ELECTION**

County Clerk Mark Hedrick gave a report on upcoming dates for the November General Election. He reported that the last day to request an absentee ballot by mail will be November 2<sup>nd</sup> and that his office will be open until 5:00 p.m. on that day. He also reported that his office will be open on Saturday, November 5<sup>th</sup> from 8:00 a.m. until noon for absentee voting. Monday, November 7<sup>th</sup> will be the last day to vote absentee and his office will be open until 5:00 p.m. The clerk's office will be open until 5:00 p.m. on Friday, November 4<sup>th</sup>.

**OCTOBER 18, 2016 MINUTES**  
**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 25, 2016 at 10:00 a.m. this will be the new term of the commission.

**CORRESPONDENCE:**

Commissioner Mullins reported that he had received an official request from the property owner's association in McCormick Place in Bonne Terre to officially request that the county take over the roads in McCormick Place. This letter will be put on file in the petition to take over roads file.

**DELEGATIONS**

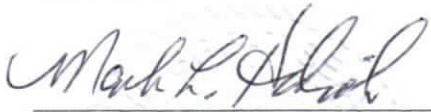
**DEPARTMENT REPORTS**

None.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Gallaher to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Wilkinson).

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
October 25, 2016  
(Posted October 24, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 25, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – October 18, 2016

Tabled Agenda Items: None.

General Business:

1. Presentation by Employers Committed to Control Health Insurance Costs
2. Letter of Appreciation
3. Next Meeting – Tuesday, November 1, 2016 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 25, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, October 25, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher and Second District Commissioner Patrick Mullins. First District Commissioner Gay Wilkinson was absent due to attending a meeting in Springfield. Also present was County Clerk Mark Hedrick.

Others present: Pam Williams, Louie Seiberlich, Dan Bullock, Dan Ward, Steve Grider, Clay Copeland, Eric Barton, Gary McKinney, Jan Nissen, John Harder, Renee Bronbaugh Jan Petty, Bret Burgess, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting for October 18, 2016

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**INSURANCE PRESENTATION**

Jan Nissen with Employers Committed to Control Health Insurance Costs was present and gave a presentation dealing with cost of health insurance by showing how to manage the cost of pharmacy products and administrative costs charged by the insurance company which are included in the premium that is paid by the employer. She stated that the administrative cost is done on a percentage basis. She stated that her company can control the administrative cost and the pharmacy cost by working with different companies for providing insurance and that the administrative cost will be a flat rate instead of a percentage rate. She reported that they are currently working with Linn and Osage counties and the Morgan County School District at the present time. The commission thanked Ms. Nissen for the presentation and requested that she send reference information to them.

**APPRECIATION LETTER**

Commissioner Mullins reported that Mr. Gary McKinney donated a stainless steel salt spreader to the county road and bridge department. Commissioners Mullins, Wilkinson and Gallaher made a presentation of a framed Letter of Appreciation to Mr. Gary McKinney. The commission thanked Mr. McKinney for the donation.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, November 1, 2016 at 10:00 a.m.

**CORRESPONDENCE:**

Commissioner Mullins reported that he had received letter from the University of Minnesota thanking him for meeting with them and for discussing the park project. The letter stated that they will be working on designs for the park project and present those designs to the county.

**DELEGATIONS**

None.

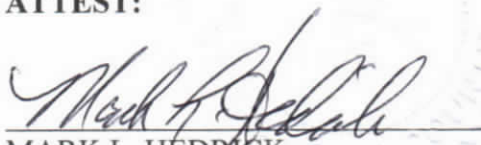
**DEPARTMENT REPORTS**

Eric Barton reported that he had attempted to get proposals from other insurance companies for furnishing the county's health insurance, but he stated that he did get any quotes back from the companies. He also reported that the administrative fee for the current insurance is \$10.50 per person. The commission thanked Mr. Barton for the information.


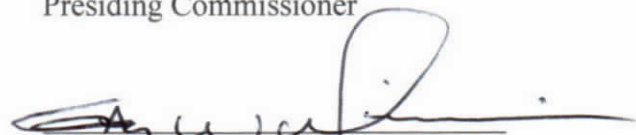

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

- 2 -

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION**

**November 1, 2016**

**(Posted October 31, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 1, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – October 25, 2016

Tabled Agenda Items: None.

General Business:

1. Approval of Health Insurance for 2017
2. Presentation by David Grimes with SEMO RPC – Household Hazardous Waste
3. Mr. and Mrs. McBride – Noise Complaint
4. Request to Increase Prosecuting Attorney's Budget Line Item
5. November 8, 2016 General Election Update
6. Next Meeting – Tuesday, November 8, 2016 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

**Closed Session: The county commission may vote to go into closed session under RSMo 610.021 (3); hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.**

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 1, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, November 1, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Pam Williams, Louie Seiberlich, Dan Bullock, Dan Ward, Steve Grider, Eric Barton, Renee Bronbaugh Jan Petty, Bret Burgess, Amber Menjoulet, Brenda and Danny McBride, David Grimes, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting for October 25, 2016

**AMEND AGEND**

The commission amended the agenda to add an item dealing with the discussion of a deadline. This item was added due to the deadline being November 1<sup>st</sup>. This item will be put at the end of the agenda.

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**HEALTH INSURANCE**

Commissioner Gallaher asked Eric Barton the county's insurance broker to present the information on health insurance. Mr. Barton stated that he had checked with a number of other providers and that they did not want to give the county a quote on insurance. He reported that the premium from Anthem Blue Cross Blue Shield will increase by 26.5% for the 2017 year. He stated that the new monthly rate will be \$703.95. Mr. Barton also reported that the county's experience rating is at 127% which is a two year average. County Auditor Bret Burgess reported that the county can absorb the increase this year, but the county needs to look into other options for 2018. Mr. Barton also reported that the dental insurance premium will decrease for the upcoming year. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve Anthem Blue Cross and Blue Shield as the health insurance provider for 2017. All commissioners voted in favor of the motion.

**HOUSEHOLD WASTE**

Mr. David Grimes with the Southeast Missouri Regional Planning Commission gave a presentation dealing with household hazardous waste. Mr. Grimes stated that this type of waste is a big problem for the landfills; due to putting this type of waste in the regular trash. He stated that the US Department of Agriculture has a program to help with the problem. He stated that this type of waste has to be controlled and disposed correctly. He stated that individuals need to be trained to be able to handle this type of waste. Mr. Grimes stated that he would be going to the training dealing with the handling, recognition, and disposal of this type of waste. He stated that he would like for the commission to concur with him on working on this problem. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to write a letter of support from the county commission to proceed with the exploration of this program.

**NOISE COMPLAINT**

Mr. McBride addressed the commission in reference to a noise complaint caused by PaPa's Vineyard. He stated that they are open on Friday and Saturday nights and they play loud music late at night. Mr. McBride also reported that there is a traffic problem due to the width of the road and the number of cars on the road. Mr. McBride reported that he had called the sheriff's department on a number of occasions. Mr. McBride was asked could be done with this problem and the commission stated that the county does not have planning and zoning and that their hands are tied. The sheriff stated that they should continue to call and that the residents should write letters to the State Liquor Control office about this problem.

**PROSECUTING ATTORNEY**

The Prosecuting Attorney has requested that some of his budgeted line items need to be increased for this year. The county auditor reported that the prosecuting attorney will be over some of his budgeted line items and the request to increase these items will be presented at a later date for commission approval along with other adjustments to the budget.

**NOVEMBER 8<sup>TH</sup> ELECTION**

County Clerk Mark Hedrick gave a report on the upcoming election. He reported that the last day to request an absentee ballot by mail will be Wednesday, November 2<sup>nd</sup> at 5:00 p.m. He also reported that his office will be open until 5:00 p.m. on Monday, November 7<sup>th</sup> for absentee voting. His office will be open on Saturday, November 5<sup>th</sup> from 8 a.m. until noon for absentee voting. Mark reported that at this point we have received 1515 absentee ballots.

**DEADLINE DISCUSSION**

Commissioner Wilkinson stated that he would like to discuss the deadline of November 1<sup>st</sup> established by the County Auditor's office dealing with going on the new accounting system. He feels that this deadline needs to be delayed until all the training has been completed. The Auditor stated that his office has attempted to conduct training with two offices, but there has been resistance to this training and that they have not arranged a time to do the training. The auditor feels that this deadline needs to be

**ST. FRANCOIS COUNTY COMMISSION**  
**CLOSED SESSION MINUTES**  
**November 1, 2016**

The St. Francois County Commission met in closed session under RSMo 610.021(3); hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

The meeting was called to order at 11:05 a.m. by Presiding Commissioner Harold Gallaher.

Present: Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others Present: Highway Administrator Jarvis, Road Supervisor Sebastian, and Road Supervisor Copeland.


**BUSINESS:**

1. Highway Administrator Wendell Jarvis had requested this meeting to address the chain of command. He stated that supervisors should not have to deal with commissioners; it should be the Highway Administrator. The commission stated that they would work on the communication situation. No action was taken at the meeting and there were no votes taken.

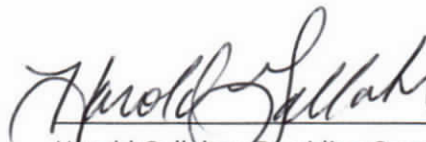

Since there was no other business for this meeting, a motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to adjourn the closed session and to go back into open session.

Vote: Commissioner Wilkinson – Aye, Commissioner Mullins – Aye, and Commissioner Gallaher – Aye.

ATTEST:



Mark L. Hedrick, County Clerk

  
\_\_\_\_\_  
Harold Gallaher, Presiding Commissioner  
\_\_\_\_\_  
Gay Wilkinson, 1<sup>st</sup> District Commissioner  
\_\_\_\_\_  
Patrick Mullins, 2<sup>nd</sup> District Commissioner



implemented. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to postpone the deadline imposed by the auditor's office indefinitely until such time adequate training is provided to the affected departments. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, November 8, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.

None.

**DEPARTMENT REPORTS**

None.

**CLOSED MEETING**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to go into closed session under RSMo 610.021(3); hiring, firing, disciplining or promoting of particular employees. Roll Call Vote: Commissioner Mullins – Aye, Commissioner Gallaher – Aye, and Commissioner Wilkinson – Aye.

The commission went into closed session at 10:55 a.m.


The commission went back into open session 11:20 a.m. for adjournment.

**ADJOURNMENT:**

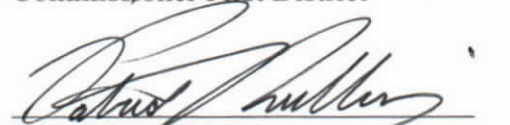
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
November 8, 2016  
(Posted November 7, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 8, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – November 1, 2016
2. County Clerk's Monthly Report
3. Collector's Monthly Report
4. Recorder's Monthly Report
5. Treasurer's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Metal Working Machine – Road and Bridge
2. Sales Tax Collection Report
3. Owl Creek Dam Project Discussion – Commissioner Mullins
4. Election Day Today
5. Veteran's Day Holiday – Friday, November 11, 2016 – County and State Offices Closed
6. Next Meeting – Tuesday, November 15, 2016 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 8, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, November 8, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Rich Leucke, Louie Seiberlich, Dan Ward, Steve Grider, Eric Barton, Renee Bronbaugh Jan Petty, Bret Burgess, Amber Menjoulet, Noah Mills, Audrian Eckoff, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting for November 1, 2016
2. County Clerk's Monthly Report
3. Collector's Monthly Report
4. Recorder's Monthly Report
5. Treasurer's Monthly Report

**AMEND AGENDA**

Commissioner Gallaher requested that the Agenda be amended to add authorization to bid a roll off truck for the Sheriff's Department. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to amend the agenda to add authorization to bid a roll off truck. All commissioners voted in favor of the motion.

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for a Metal Working Machine for the Road and Bridge Department. One bid was received from Troy Pipkin in an amount of \$7,000. This bid was taken under advisement for further review.



**BID AUTHORIZATION**

Commissioner Gallaher stated that he would like to obtain bids for a roll off truck to be used by the mechanic that is employed by the Sheriff's Department. He reported that this expense will be in next year's budget and feels that this vehicle will be beneficial to the county. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for a roll off truck for the Sheriff's Department. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

Treasurer Kerry Glore reported that the sales tax collection for November was lower than last year at the same period of time. She reported that the county is up 2.48% over last year at this time.

**OWL CREEK DAM PROJECT**

Commissioner Mullins reported that the Owl Creek Dam Project is ready for the design phase to begin. He reported that Smith and Company Engineers are prepared to begin the design phase of the project and the cost will be \$22,600. He reported that there is \$24,000 available in the line item for this project, but he feels that it will be beneficial for the county to proceed with the design of the project. Commissioner Mullins reported that the grant amount for the project will be \$330,000. He is requesting authorization to do the design phase of the project. A motion was by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize Smith and Company to do the design phase of the Owl Creek Dam Project. All commissioners voted in favor the motion.

**ELECTION DAY**

County Clerk Mark Hedrick reported that today is Election Day and that all polling locations are up and running. He reported that the polling locations are busy and that there are a number of people voting. He also reported that his office is very busy due to the number of calls dealing with address changes. He stated that this usually happens during the Presidential election due to voters moving since the last time they voted. He reported that the certification will not take place until Monday, November 14, 2016 due to the Veterans Day Holiday on Friday and the deadline to receive military overseas ballots is extended until that date.

**VETERAN'S DAY HOLIDAY**

Commissioner Gallaher reported that Friday, November 11, 2016 will be observed as the Veteran's Day Holiday and all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, November 15, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.

Mr. Noah Mills was present and addressed the commission in reference to Westmeyer Road. He asked why the paving had stopped on the road. It was reported that there was a situation arise with the property owners and that this situation is being worked on at the present time, but the paving will be completed after this situation is settled, but that it will probably not be until next year.

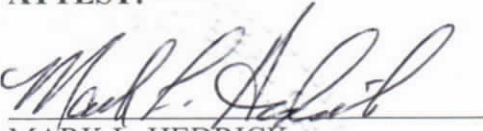
**DEPARTMENT REPORTS**

Highway Administrator Wendell Jarvis reported that there is a beaver problem at one of the county's bridges.


**ADJOURNMENT:**

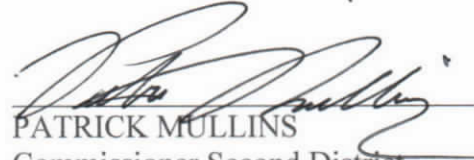
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
November 15, 2016  
(Posted November 14, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 15, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – November 8, 2016
2. November 8, 2016 Election Results

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Copy Machines – Prosecuting Attorney's Office
2. Bid Approval – Metal Working Machine – Road and Bridge
3. Budget Revisions – Juvenile Department
4. Appointment to Board for the Developmentally Disabled
5. November 8, 2016 Election Approval – County Offices
6. November 8, 2016 General Election Report
7. No Meeting Tuesday, November 22, 2016 – MAC Conference
8. Holiday Schedule – Thanksgiving Week
9. Next Meeting – Tuesday, November 29, 2016 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 15, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, November 15, 2016 at 10:00 a. m. Those being present were First District Commissioner Gay Wilkinson and Second District Commissioner Patrick Mullins. Presiding Commissioner Harold Gallaher was absent due to being out of town. Also present was County Clerk Mark Hedrick.

County Clerk Mark Hedrick appoint Commissioner Wilkinson as Acting Presiding Commissioner.

Others present: Rich Leucke, Louie Seiberlich, Dan Ward, Steve Grider, Renee Bronbaugh Amber Menjoulet, Emily Holdman, Pam Williams, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Gallaher). Consent Agenda Items:

1. Regular Meeting for November 8, 2016
2. November 8, 2016 Election Results

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for copy machines for the Prosecuting Attorney's office. One bid was received from Xerox. This bid was taken under advisement for further review by the Prosecuting Attorney's Office.

**BID APPROVAL**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Troy Pipkin in an amount of \$7,000.00 for the furnishing of a metal working machine. Vote: Aye – 2 and Absent – 1 (Gallaher)

**BUDGET REVISION**

The Juvenile Department presented a list of line item budget revisions for the approval of the county commission. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the line item budget revisions as presented. Vote: Aye – 2 and Absent – 1 (Gallaher)

**BOARD APPOINTMENT**

The term of Mrs. Carol Ladymon has ended on the Board for the Developmentally Disabled and it is being recommended that she be re-appointed to the board. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to re-appoint Mrs. Carol Ladymon to the St. Francois County Board for the Developmentally Disabled. Vote: Aye – 2 and Absent – 1 (Gallaher).

**ELECTION RESULTS**

County Clerk Mark Hedrick presented the certified election results for all county offices for approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the General Election results as presented. Vote: Aye – 2 and Absent – 1 (Gallaher)

**GENERAL ELECTION REPORT**

County Clerk Mark Hedrick reported that the General Election went very good and that the county had a 65% voter turnout for the election. He reported that this percent was under his projection, but it was still a very good turnout. He also reported that the biggest problem was pens running out of ink and that his staff had to take more pens to some of the polling locations.

**NO MEETING**

It was reported that there will not be a commission meeting held on November 22, 2016 due to the fact that the commissioners will be at the Missouri Association of Counties Annual Conference.

**THANKSGIVING HOLIDAY**

Commissioner Wilkinson reported that all county and state offices will be closed on Thursday, November 24<sup>th</sup> and Friday, November 25<sup>th</sup> in observance of Thanksgiving.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, November 29, 2016 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.

None.


**DEPARTMENT REPORTS**

None.

**ADJOURNMENT:**

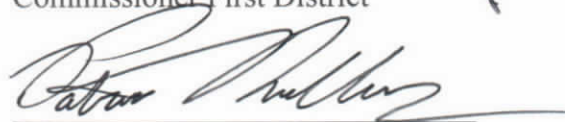
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Gallaher).

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
November 29, 2016  
(Posted November 28, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 29, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – November 15, 2016
2. Public Administrator's Receipt of Fees

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Tow Truck
2. Bid Approval – Copy Machines – Prosecuting Attorney
3. Petition – Disincorporation of City of Iron Mountain Lake
4. United Way Presentation – Clay Whitener
5. Agreement Amendment and Contract Amendment – Assessor's Office
6. Prosecuting Attorney to Address the Commission
7. Budget Public Hearing Notice
8. Liability Insurance Approval for 2017
9. Discussion of Legal Fees for Indigent Parents – Juvenile Department
10. Next Meeting – Tuesday, December 6, 2016 at 10:00 a.m.
11. Other Business that May Arise

Correspondence

Delegations

Department Reports

**CLOSED SESSION: The commission may vote to go into closed session under RSMo610.021(3); hiring, firing, disciplining or promoting of particular employees.**

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 29, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, November 29, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Rich Luebcke, Louie Seiberlich, Dan Ward, Steve Grider, Renee Bronbaugh Amber Menjoulet, Jan Petty, Bret Burgess, Pam Williams, Adrian Eckhoff, Clay Copeland, Buck Copeland, Jerrod Mahurin, Lisa Davidson, Alan Wells, Mike Alesandrini, Dan Bullock, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for November 15, 2016
2. Public Administrator's Receipt of Fees

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for a tow truck or roll off truck. Two bids were received from Purpose Wrecker LLC. One bid was for a 2016 and the other bid was for a 2017. The bid amount for the 2016 model was \$76,846.00 and the bid amount for the 2017 model was \$79,998.00. After review of the bids it was recommended to accept the 2016 model bid due to being the lowest amount. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the 2016 Model roll off truck from Purpose Wrecker LLC in an amount of \$76,846.00 as recommended and to authorize the payment of \$3,000.00 as a deposit for the truck. All commissioners voted in favor of the motion.

**BID APPROVAL**

The Prosecuting Attorney's office is recommending that the bid received for the copy machines be reject and to re-bid the machines or to check into the state bid contract for copy machines. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to reject the bid from Xerox for copy machines as recommended. All commissioners voted in favor of the motion.

**PETITION**

County Clerk Mark Hedrick reported that he had received a petition dealing with the disincorporation of the City of Iron Mountain Lake. He stated that his office had checked to the signatures on the petition to see make sure that the signers were registered voters in the city. He reported that the petition contains enough signatures to request that the City of Iron Mountain Lake be dissolved. The clerk stated that the county commission now has to put the issue on the ballot as per Section 79.490 of the Revised Statutes of Missouri. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to accept the petition. All commissioners voted in favor of the motion. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to run the petition in the paper as required by law. All commissioners voted in favor of the motion. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to hold the election on April 4, 2017 and the ballot question stating "Shall the City of Iron Mountain Lake be dissolved?" All commissioners voted in favor of the motion.

**UNITED WAY PRESENTATION** Mr. Clay Whitener was not present to make the presentation.

**AGREEMENT AMENDMENT**

County Assessor Dan Ward addressed the commission in reference to an amendment to the pictometry contract. He stated that the contract has been amended and he is recommending that the amendment be approved. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the amendment to the pictometry contract as recommended. All commissioners voted in favor of the motion. The Assessor also reported that the Joint Defense Agreement dealing with the Laclede gas appeal has been amended to include additional cost and he is recommending that this amendment be approved. He stated that this agreement includes a number of counties in the state. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the amendment to the Joint Defense Agreement as recommended. All commissioners voted in favor of the motion.

**PROSECUTING ATTORNEY**

Prosecuting Attorney Jerrod Mahurin addressed the commission in reference to a number of items. He stated that his office was over on some line items in his budget, but that his office is not over in his total budget for the year. He stated that the county auditor has stated that bills will not be paid due to being over the line item budget. The prosecutor stated that he does not believe that the auditor has the authority to not pay bills that are owed by the county. The prosecutor is recommending that the commission approve allowing the prosecutor taking money from his bad check fund to cover the line items that over the budgeted line items. He stated that this is a budget and that there is no way for him to know what the exact amount will be for these line items when the budget is made and this is just a guide. Next, the prosecutor stated that one of his attorney's receives additional pay due to a grant from the Department of Mental Health. He stated that the Department of Mental Health has



reported that the county had requested \$14,000 in reimbursement instead of the authorized \$12,000 for the year. He feels the commission needs to investigate why there was a difference in the amount. He reported that the county would be reimbursed \$15,000 in 2017 and that he would like to add additional pay to another attorney. He is requesting authorization to add additional pay to an attorney due to the increase in the reimbursement. It was noted that the state statute does not cover this class of county and that there needs to be some assurance that the county will receive this payment prior to making the approval of the request. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this request until the commission receives more information. All commissioners voted in favor of the motion. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to investigate the difference between the \$12,000 and \$14,000 amounts requested. All commissioners voted in favor of the motion. The prosecutor discussed a situation with the new accounting system and Circuit Judge Martinez. He stated that he had advised the judge not to take the training on the new system until such time the investigation into the supposed forgery of the judge's signature on bills that were paid through the system. He stated that the Highway Patrol has completed their investigation and he should a report within two weeks. This situation occurred with the payment of Juvenile bills. He also stated that there needs to be more security on the system when assigning sign on for the department heads. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Prosecuting Attorney to move funds from his Bad Check Fund to cover the line items that are over budget and to increase those line items to allow for the payment of bills. All commissioners voted in favor of the motion.

**BUDGET PUBLIC HEARING**

County Clerk Mark Hedrick stated that the commission needs to set the date for the budget public hearing and he is recommending December 13, 2016 at 10:00 a.m. and that the county auditor agrees with this date. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set Tuesday, December 13, 2016 at 10:00 a.m. as the budget public hearing. All commissioners voted in favor of the motion.

**LIABILITY INSURANCE**

County Clerk Mark Hedrick reported that his office has received the renewal rate from MOPERM for liability insurance for the upcoming year. He reported that the rate for 2017 is lower than the rate that was paid for 2016 and he is recommending that the renewal be approved. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the liability insurance renewal with MOPERM. All commissioners voted in favor of the motion.

**NOVEMBER 29, 2016 MINUTES CONTINUED**

**PAGE 4**

**LEGAL FEES**

Adrian Eckhoff with the Juvenile Department was present and requested that the county create a line for legal fees for indigent parents. He stated that each county will be requested to create this line item. The estimated cost for legal fees will be \$29,100.00. The county auditor stated that he supports this request. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to create a line item for Legal Fees for Indigent Parents. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 6, 2016 at 10:00 a.m.

**OTHER BUSINESS**

County Auditor Bret Burgess addressed the allegations made by the Prosecuting Attorney. He stated that his office had attempted to meet with the Prosecuting Attorney and the Circuit Judge on numerous occasions, but had not been successful. He stated that the prosecutor or the judge has not been trained on Tyler, but attempts have been made to do the training. He stated that his office had not done anything wrong when the bills for the Juvenile Department were paid without the signature of the Judge. He stated that the bills had to be paid and his office paid the bills. He stated that his office is doing what should be done and that they are attempting to get everyone trained on the system, but these two departments are not wanting to cooperate with his office. At this point, the commission stated that these parties need to meet with each other and a commissioner to discuss this situation.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Sheriff Dan Bullock reported that the Shop with Cop program is going very well and that December 16, 2016 at 7:00 a.m, will be day or the event.

**CLOSED SESSION**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to go into closed session under RSMo610.021(3); hiring, firing, disciplining or promoting of employees. Vote: Commissioner Mullins – Aye, Commissioner Gallaher – Aye, and Commissioner Wilkinson – Aye.

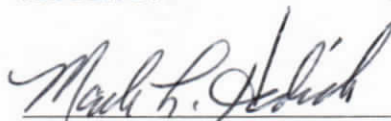
Commission went into closed session at 11:05 a.m.

Commission came back into open session for the purpose of adjourning the meeting.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
December 6, 2016  
(Posted December 5, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 6, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular and Closed Meeting Minutes – November 29, 2016
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Elevator Agreement Addendum
2. Copy Machines – Prosecuting Attorney
3. Equitable Sharing Program – Kerry Glore
4. Sales Tax Collection Report – If Available
5. Next Meeting – Tuesday, December 13, 2016 After Budget Public Hearing
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 6, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, December 6, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Rich Luebcke, Louie Seiberlich, Dan Ward, Steve Grider, Renee Bronbaugh Amber Menjoulet, Jan Petty, Kim Roux, Emily Holdman, Pam Williams, Adrian Eckhoff, Mike Alesandrini, Wendell Jarvis, Dan Duncan, Dan Bullock, Brian Briley, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular and Closed Meeting Minutes for November 29, 2016
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**ELEVATOR AGREEMENT**

Commissioner Wilkinson reported that all the elevators in the county will be under one service provider if the addendum to the current agreement with ThyssenKrupp is approved. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Addendum to the Agreement with ThyssenKrupp to add the annex elevator to the service agreement with a total amount of the agreement being \$2,100.00 per year. All commissioners voted in favor of the motion.

**COPY MACHINE**

County Clerk Mark Hedrick reported that he had received a quote for the copy machines from Mineral Area Office Supply under the State Contract bid. He reported that the Prosecuting Attorney's office will only be purchasing one copier this year and will be purchasing another copier next year. The prosecuting attorney is requesting that this state contract bid be approved for the purchase of the copier under this contract. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the purchase of the copier for the Prosecuting Attorney's office under the state contract bid. All commissioners voted in favor of the motion.

**DECEMBER 6, 2016 MINUTES CONTINUED**  
**PAGE 2**

**EQUITABLE SHARING**

County Treasurer Kerry Glore reported that the county needs to set-up a new fund for the Equitable Sharing Program through the Federal DEA. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set-up a new fund for the Federal Equitable Sharing Program. All commissioners voted in favor of the motion. Sheriff Dan Bullock reported that Deputy Tim Harris is attached to the DEA and that he helps with drug enforcement throughout the United States. The sheriff stated that the county will receive money from seizures from drug busts and equipment that the sheriff's department can use. He stated that the county has received a 1 ton pick-up and that they have been approved for a Jeep. He also reported that the county will be receiving approximately \$6,000.00 from the DEA. These funds can be used for training and salary. There is a restriction on how the funds can be used. The Sheriff reported that the property received must be kept for two years prior to eliminating the property.

**SALES TAX COLLECTION**

County Treasurer Kerry Glore reported that the sales tax collection for December was down from last year at the same time. She reported that the total sales tax collection was up 2.01% over last year.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 13, 2016 after the budget public hearing.

**OTHER BUSINESS**

Commissioner Gallaher reported that David Sisk had complimented the county on the work that had been done at the 7 Arches Bridge. Commissioner Gallaher also reported that the autopsy equipment had been donated to the county by BJC.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

**DEPARTMENT REPORTS**

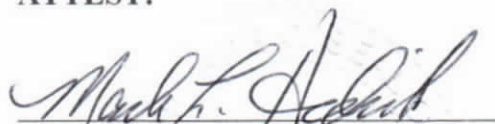
Commissioner Wilkinson reported that they are working on the county policy manual and it should be completed within the very near future.

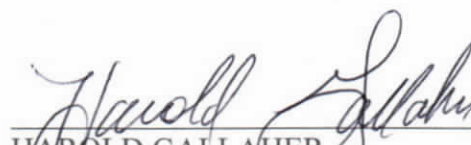


**ADJOURNMENT:**

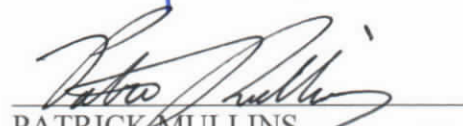
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
December 13, 2016  
(Posted December 12, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri after the Budget Public Hearing on Tuesday, December 13, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

**Budget Public Hearing – 10:00 a.m.**

**Regular Meeting:**

Call to Order – After Budget Public Hearing

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – December 6, 2016
2. Recorder's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Approval of 2017 Budget
2. Approval to Bid Server and Printers – Collector's Office
3. Approval to Dispose of Surplus Property – Sheriff's Department
4. City Tax Collection Agreement with County Collector
5. Sick Leave Pool Discussion and Possible Approval
6. Commission Meeting Schedule – January thru March 2017
7. Candidate Filing for April Municipal Election Begins Today
8. Feral Hog Presentation – Missouri Department of Conservation
9. Next Meeting – Tuesday, December 20, 2016 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 13, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, December 13, 2016 at 10:55 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Rich Luebcke, Louie Seiberlich, Steve Grider, Renee Bronbaugh Amber Menjoulet, Jan Petty, Kim Roux, Emily Holdman, Pam Williams, Wendell Jarvis, Bret Burgess, Mike Ramsey, Bob Mooney, Vicki Weible, Kendra Graham, Alan Leary, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for December 6, 2016
2. Recorder's Monthly Report

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**APPROVAL OF 2017 BUDGET**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the 2017 Budget as presented by the County Auditor. All commissioners voted in favor of the motion.

**BID APPROVAL**

County Clerk Mark Hedrick reported that the collector put out for bid a server and printers for her office, but no bids were received. The collector in conjunction with the IT Department went out obtained written quotes from four suppliers and that the Collector and the IT Department is recommending that the quote from Zones, Inc. be approved. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the quote from Zones, Inc. for the furnishing of a server and printers for the collector's office as recommended by the Collector and the IT Department with a total amount of \$20,954.43. All commissioners voted in favor of the motion.



**SURPLUS PROPERTY**

The sheriff was not present and there was no list available for approval to dispose of surplus property so the commission moved this item to the December 20, 2016 meeting.

**CITY TAX COLLECTION**

Commissioner Wilkinson discussed the contract for the collection of city taxes. He stated he feels that the pay received by the collector for this service should be percent and not a flat amount. Currently the collector receives \$5,000.00 per year for the collection of the city taxes. Commissioner Wilkinson is recommending that the collector receive .75% of the total amount of taxes collected and the county will receive 1.75% of the total amount collected. The collector stated that the amount will be approximately \$11,000 plus for this year and this amount will go up with the increase in assessed valuation. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set the amount the collector is paid for the collection of city taxes at .75% and the county amount at 1.75%. Roll Call Vote: Commissioner Mullins – Nay, Commissioner Gallaher – Nay, and Commissioner Wilkinson – Aye. Motion failed.

**SICK LEAVE POOL**

Commissioner Wilkinson reported that the policy committee had prepared a policy dealing with a sick leave pool. He reported that the policy had been reviewed by the county's attorney and that the policy meets all legal requirements. He stated that this would be a voluntary pool which employees can donate some of their sick leave to a pool which could be used by another employee who has ran out of sick leave and vacation during a long term illness. The commission feels that this will be a good program for the employees. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve and adopt the Sick Leave Pool policy as presented. All commissioners voted in favor of the motion.

**MEETING SCHEDULE**

County Clerk Mark Hedrick handed out a copy of the commission meeting schedule for January thru March of 2017. No action was required on this item.

**APRIL ELECTION FILING**

County Clerk Mark Hedrick reported that the filing for the April Municipal election began today and will run thru January 17, 2017.

**FERAL HOG PRESENTATION**

Mr. Alan Leary with the Missouri Department of Conservation was present and gave a presentation dealing with the Feral Hog population in Missouri. He stated that the feral hog population has increased over the years. He also mentioned that the largest populations are in the southern part of the state. He stated that these hogs do a lot of damage to habitat, agriculture crops, and game species. The feral hogs carry a lot of diseases. Mr. Leary reported that the goal of the state is total eradication of the Feral Hog population. He discussed the efforts being used to eradicate the hogs

and reported that the Department is trapping the hogs and then eradicating them. The state is hoping that this effort will eradicate the feral hog population in the state. The commission thanked Mr. Leary for the presentation and information.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 20, 2016 at 10:00 a.m.

**OTHER BUSINESS**

Commissioner Mullins read and presented a Resolution to Mr. Ken Rohrer on his retirement as Public Administrator.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

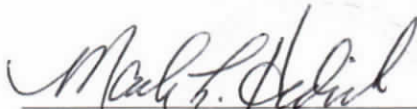
**DEPARTMENT REPORTS**

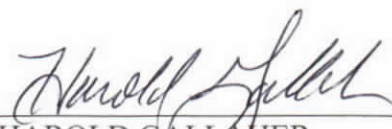
None.

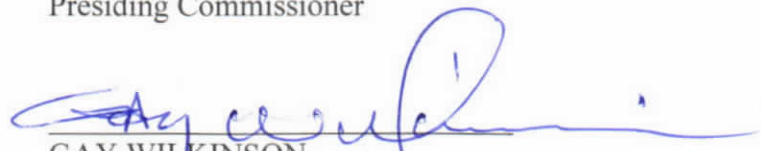
**ADJOURNMENT:**

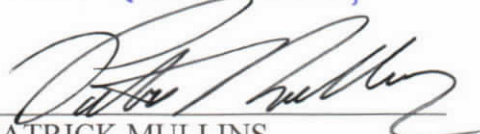
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**PUBLIC NOTICE  
BUDGET HEARING**

On this 29<sup>th</sup> day of November, 2016, notice is hereby given by the St. Francois County Commission that a Public Hearing will be held concerning the 2017 Budget on December 13, 2016 at 10:00 a.m. Said hearing will be held in the St. Francois County Annex on the third floor in the office of the County Commission in Farmington, Missouri. Copies of the proposed budget will be available to the public.

**TOTAL SUMMARY OF ALL FUNDS  
2017 TENTATIVE BUDGET**

**REVENUES** (Including balance as of 1/1/17 (and all fund transfers))

General Fund	\$ 9,694,910.20
Road and Bridge Fund	4,671,160.16
Road Improvement Fund	2,418,500.00
Law Enforcement Fund*	5,413,350.00
Emergency Fund	235,506.92
Senior Citizen's Services Fund	348,020.00
Insurance Maintenance Fund*	11,010.00
General Stabilization Fund	2,173,546.90
Non-Major Governmental Funds	6,196,571.20
<b>TOTAL REVENUES AND BALANCES</b>	<b>\$31,162,575.38</b>

\* Includes Transfer from General Fund

**EXPENDITURES FOR ALL FUNDS**

General Fund*	\$7,854,516.90
Road and Bridge Fund	3,508,452.88
Road Improvement Fund	1,867,500.00
Law Enforcement Fund	5,180,729.11
Emergency Fund	235,506.92
Senior Citizen's Services Fund	348,020.00
Insurance Maintenance Fund	11,000.00
General Stabilization Fund	0
Non-Major Governmental Funds	4,971,121.99
<b>TOTAL EXPENDITURES</b>	<b>\$23,976,847.80</b>

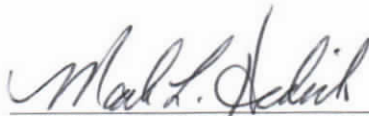
\* Includes Transfers to Other Funds

**BALANCE FOR ALL FUNDS**

General Fund	\$ 1,840,393.30
Road and Bridge Fund	1,162,707.28
Road Improvement Fund	551,000.00
Law Enforcement Fund	232,620.89
Emergency Fund	0.00
Senior Citizen's Services Fund	0.00
Insurance Maintenance Fund	10.00
General Stabilization Fund	2,173,546.90
Non-Major Governmental Funds	1, 225,449.21
<b>BALANCE ALL FUNDS</b>	<b>\$7,185,727.58</b>

Total entire budgeted expenditures of \$19,005,725.81, which includes fund transfers, and a balance of all funds of \$5,960,278.37 in the Major Governmental Funds. The entire proposed budget can be inspected by the public who will be given the opportunity to make oral or written suggestions concerning the general budget. Copies of the budget document will be made available on December 12, 2016.

DONE BY ORDER OF THE ST. FRANCOIS COUNTY COMMISSION ON NOVEMBER 29, 2016.



MARK L. HEDRICK, COUNTY CLERK  
ST. FRANCOIS COUNTY, MISSOURI



## BUDGET PUBLIC HEARING MINUTES

DECEMBER 13, 2016

A budget public hearing was called to order at 10:00 a.m. on December 13, 2016 in the office of the county commission.

Present: Presiding Commissioner Gallaher, Commissioner Wilkinson, Commissioner Mullins and County Clerk Mark Hedrick

Visitors present: Louie Seiberlich, Wendell Jarvis, Renee Bronaugh, Bret Burgess, Rich Luebcke, Steve Grider, Kerry Glore, Lori Crump, Pam Williams, Jan Petty, Emily Holdman, Amber Menjoulet, Kim Roux, Mike Ramsey, Bob Mooney, Vicki Weible, Kendra Graham, Alan Leary, and David Cramp.

Commissioner Harold Gallaher asked Auditor Bret Burgess to make the 2017 budget presentation. Mr. Burgess stated that the budget had been prepared and that a conservative approach had been used for the preparation of the budget. He gave the following figures for each fund:

General Fund Revenues \$6,329,864.05 and expenses of \$7,958,141.15 with a carryover of \$3,821,083.71 from 2016  
Road and Bridge Fund Revenues \$4,518,626.64 and Expenses of \$3,651,830.50 which includes carryover from 2016  
Road Improvement Fund Revenues \$2,418,500.00 and Expenses of \$1,877,500.00 which includes carryover from 2016  
Law Enforcement Fund Revenues \$5,963,350.00 and Expenses of \$5,172,004.20 which includes carryover from 2016  
Emergency Fund Revenues \$238,839.96 and Expenses of \$238,839.96

Senior Citizen's Services Fund Revenues \$348,020.00 and Expenses of \$348,020.00

Assessment Fund Revenues \$1,170,001.24 and Expenses of \$1,170,001.24 which includes carryover from 2016

General Stabilization Fund Revenues \$2,108,157.00 and Expenses of zero which includes carryover from 2016

Insurance Maintenance Fund Revenues \$11,010.00 and Expenses of \$11,000.00

The auditor went over the non-major funds and stated that these funds are mainly flow-thru funds.

The auditor stated that the 2017 General Fund Budgeted Expenses are \$7,958,141.15 which is \$510,970.20 above the Budgeted Expenses for 2016 and this difference will be paid by the unencumbered carryover cash balance. The auditor stated that the expense overage is largely due to the following new budget appropriations:

1. \$200,000 set aside for a possible new real estate acquisition and first year operating expenses
2. \$172,000.00 approximately to cover increases in health insurance premiums.
3. \$100,000.00 approximately to cover increased operating costs of the County Coroner with the loss of his previous facility, increased staffing needs in the IT Department.

The auditor stated that he would like to thank the county treasurer and county clerk for their help during the budget preparation.

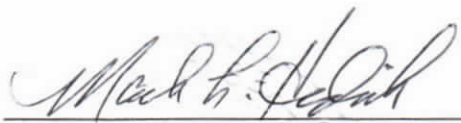
The auditor stated that the expense side of the budget includes the total amount that will be required for the year, but also stated that the officeholders usually do not use all of the budgeted funds for the operation of their offices. The commission thanked the auditor for the presentation of the budget.

Commissioner Gallaher opened the hearing up for comments and questions.

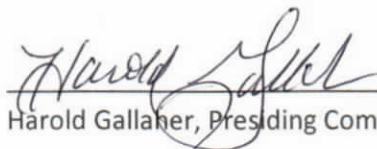
The auditor answered all questions that were presented and there were no comments made during the hearing.

**BUDGET PUBLIC HEARING CONTINUED – PAGE 2**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to close the Public Hearing. All commissioners voted in favor of the motion. The public hearing was closed at 10:55 a.m.

A handwritten signature in black ink, appearing to read "Mark L. Hedrick", written over a horizontal line.

Mark L. Hedrick, County Clerk

A handwritten signature in black ink, appearing to read "Harold Gallaher", written over a horizontal line.

Harold Gallaher, Presiding Commissioner

A handwritten signature in blue ink, appearing to read "Gay Wilkinson", written over a horizontal line.

Gay Wilkinson, Commissioner 1<sup>st</sup> District

A handwritten signature in black ink, appearing to read "Patrick Mullins", written over a horizontal line.

Patrick Mullins, Commissioner, 2<sup>nd</sup> District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
December 20, 2016  
(Posted December 19, 2016 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m, on Tuesday, December 20, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

**Regular Meeting:**

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Budget Public Hearing and Regular Meeting Minutes – December 13, 2016
2. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Approval to Dispose of Surplus Property – Sheriff's Department
2. Letter of Engagement – Independent Auditor
3. Job Title Change – Commissioner Mullins
4. Job Award – Road and Bridge – Sign Person
5. Mental Health Reimbursement Request Overage
6. Mental Health Reimbursement Amount for Next Year and Pay Increases
7. Christmas Holiday Schedule – Closed Friday, December 23<sup>rd</sup> and Monday, December 26<sup>th</sup>
8. Next Meeting – Tuesday, December 27, 2016 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 20, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, December 20, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Renee Bronbaugh Amber Menjoulet, Jan Petty, Kim Roux, Pam Williams, Wendell Jarvis, Bret Burgess, Dan Ward, George Sebastian, Clay Copeland, Buck Copeland, Dan Bullock, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Budget Public Hearing and Regular Meeting Minutes for December 13, 2016
2. Collector's Monthly Report

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**SURPLUS PROPERTY**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Sheriff to dispose of surplus property as presented in the attached list. All commissioners voted in favor of the motion.

**LETTER OF ENGAGEMENT**

County Clerk Mark Hedrick presented a copy of the Letter of Engagement from Maloney, Wright and Robbins dealing with the independent audit for the year ending December 31, 2016. He stated that this letter needs to be approved by the commission. The engagement letter detailing what the independent auditors will be doing in the audit. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Letter of Engagement from Maloney, Wright and Robbins as presented. All commissioners voted in favor of the motion.

**JOB TITLE CHANGE**

Commissioner Mullins reported that the Road and Bridge Department Supervisors and the Highway Administrator is requesting that the Road and Bridge Secretary position be changed to Administrative Assistant and increase her pay to \$19.50 per hour. He stated that she has many duties and that her current pay is not high enough for the amount of work that she does in her position. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to change the job title for Judy Pritchett to Administrative Assistant II, Step 06. Treasurer Kerry Glore questioned whether this is fair to the other county employees that this employee will be receiving a \$2.00 per hour increase while other employees will be receiving \$0.25 per hour increase. At this the point, a call for the question was made and all commissioners voted in favor of the motion.

**JOB AWARD**

Highway Administrator Wendell Jarvis reported that Eddie Gross had signed up for the open Sign Person position in the Road and Bridge Department and that he is recommending that he be awarded the position and that this will be a reduction in pay. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to award the Sign Person job to Eddie Gross as recommended. All commissioners voted in favor of the motion.

**MENTAL HEALTH REIMB**

County Treasurer Kerry Glore gave a report on the Mental Health Reimbursement request overage which was reported by the Prosecuting Attorney. Ms. Glore reported that the county did receive \$14,000 in one year instead of \$12,000, but this was due to the different fiscal years. The county's year is January to December while the State's fiscal year is July through June. The payments were received in different years, but the county did not receive more than they should have; it was just the timing of the reimbursements. The Department of Mental Health agrees to this fact and that there is no problem.

**MENTAL HEALTH REIMB**

County Treasurer Kerry Glore reported that she had checked with the Mental Health Department about the reimbursement for next year. She reported that the county will receive the mental health reimbursement next year and the amounts will be \$15,000 for an attorney and \$15,000 for clerical positions. She went to report that these funds are contingent on funding by the state legislature.

**HOLIDAY SCHEDULE**

County Clerk Mark Hedrick reported that all county offices will be closed on Friday, December 23, 2016 and that all county and state offices will be closed on Monday, December 26, 2016 in observance of the Christmas Holiday.

**DECEMBER 13, 2016 MINUTES CONTINUED**  
**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 27, 2016 at 10:00 a.m.

**OTHER BUSINESS**  
**CORRESPONDENCE:**

None.

Commissioner Mullins reported that he had received correspondence from a resident complimenting Deputy Jim Wilson and the Sheriff's Department for helping them with a problem. Commissioner Mullins stated that he had written a letter to the Sheriff's Department and Deputy Wilson detailing this fact.

**DELEGATIONS**

None.


**DEPARTMENT REPORTS**

Road Supervisor Clay Copeland reported that Mike Hedrick with the Road and Bridge Department had picked-up an elderly couple that had wreck on Loughboro Road during the ice storm and were walking to town. He reported that one of the couple had been injured in the wreck. Highway Administrator Wendell Jarvis reported that the cost of the ice storm was \$23,104.15 and that no county vehicles were wrecked during this storm. He stated that the county had to help with some school buses in ditches, but that this worked out great and the schools were very appreciative of this help.

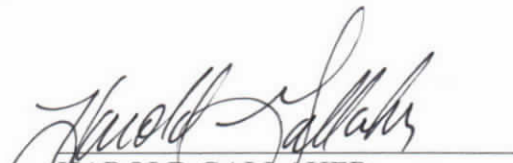
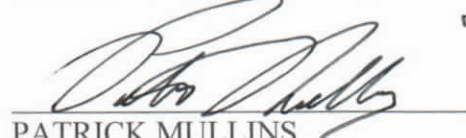
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
December 27, 2016  
(Posted December 22, 2016 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 27, 2016 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – December 20, 2016
2. City of Park Hills Annexation

Tabled Agenda Items: None.

General Business:

1. Approval of Order Authorizing the Auditor to Make Required Budget Adjustments
2. Approval for Mowing of County Owned Lands
3. Job Title Change – Prosecuting Attorney's Office - Commissioner Mullins
4. Approval of Guardian Ad Litem – Juvenile Department
5. Oath of Office Ceremony – December 30, 2016 at 10:00 a.m.
6. New Year's Holiday Schedule – Closed Monday, January 2, 2017
7. Next Meeting – Tuesday, January 3, 2017 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

ST. FRANCOIS COUNTY COMMISSION  
COMMISSION MEETING SCHEDULE  
OCTOBER THRU DECEMBER 2016

MONDAY, OCTOBER 3, 2016 AT 10:00 A.M.

**NEW TERM**

TUESDAY, OCTOBER 11, 2016 AT 10:00 A.M.

TUESDAY, OCTOBER 18, 2016 AT 10:00 A.M.

TUESDAY, OCTOBER 25, 2016 AT 10:00 A.M.

TUESDAY, NOVEMBER 1, 2016 AT 10:00 A.M.

TUESDAY, NOVEMBER 8, 2016 AT 10:00 A.M.

TUESDAY, NOVEMBER 15, 2016 AT 10:00 A.M.

TUESDAY, NOVEMBER 22, 2016 AT 10:00 A.M.

**NO MEETING – MISSOURI ASSOCIATION OF COUNTIES  
CONFERENCE**

TUESDAY, NOVEMBER 29, 2016 AT 10:00 A.M.

TUESDAY, DECEMBER 6, 2016 AT 10:00 A.M.

TUESDAY, DECEMBER 13, 2016 AT 10:00 A.M.

TUESDAY, DECEMBER 20, 2016 AT 10:00 A.M.

TUESDAY, DECEMBER 27, 2016 AT 10:00 A.M.

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 27, 2016**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, December 27, 2016 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Renee Bronbaugh Amber Menjoulet, Kim Roux, Wendell Jarvis, Dan Ward, Audrian Eckhoff, Mike Alesandrini, Jerrod Mahurin, Dan Bullock, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for December 20, 2016
2. City of Park Hills Annexation

**TABLED AGENDA ITEMS:**

None.

**BUSINESS**

**BUDGET ADJUSTMENTS**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the County Auditor to make required budget adjustments as required by law. All commissioners voted in favor of the motion.

**BID AUTHORIZATION**

Commissioner Gallaher reported that it is time to request bids for the mowing of county owned lands. He stated that he is requesting authorization to obtain bids for mowing services for the lands owned by the county. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for the mowing of county owned lands. All commissioners voted in favor of the motion.



**JOB TITLE CHANGE**

Prosecuting Attorney Jerrod Mahurin addressed the commission in reference to a job title change for Lisa Davidson. He stated that she is now a Victim's Advocate I and he is recommending that she be promoted to a Victim's Advocate II. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to change the job title for Lisa Davidson to Victim's Advocate II effective with the new pay period. All commissioners voted in favor of the motion.

**GUARDIAN AD LITEM**

Audrian Eckhoff with the Juvenile Department informed the county commission that the department needs to appoint a Guardian Ad Litem and that he is recommending that the law firm of Williams and Sechrest be approved as the Guardian Ad Litem at the yearly amount of \$40,000. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve Williams and Sechrest Law Firm as the Guardian Ad Litem for the Juvenile Department as recommended. All commissioners voted in favor of the motion.

**OATH OF OFFICE**

County Clerk Mark Hedrick reported that the Oath of Office Ceremony will be held on Friday, December 30, 2016 at 10:00 a.m. in the County Commission Meeting Room.

**HOLIDAY SCHEDULE**

County Clerk Mark Hedrick reported that all county offices and state offices will be closed on Monday, January 2, 2017 in observance of the New Year Holiday.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, January 3, 2017 at 10:00 a.m.

**OTHER BUSINESS**

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.


**DEPARTMENT REPORTS**

None.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**




MARK L. HEDRICK  
County Clerk

HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District