

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
MAY 3, 2022
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley and Commissioner Second District, David Kater Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Mark Marberry, Louie Seiberlich, Bob Turner, John Gross, Clay Copeland, Buck Copeland, Ryan Cooper, Mike Ramsey, Eric Dugal, Mindy Wooldridge, Nick Jones, Brandon Pope, Bryan Finch, Jacob Goff, Ace Eckhoff, Bridget Smith, Jay Graf, Kim Schrum, Jeff Cawley, Pam Williams, David Jirik, Parks Peterson, Carol Gamble, Vesta Mattingly, & Sheriff Dan Bullock. Commission opened with Pledge of Allegiance and Invocation.

AGENDA: Posted agenda attached to minutes.

CONSENT AGENDA:

- Approval of Minutes, April 26, 2022
- Appointment Order/Tony Remshardt/Corporal Sheriff Dept.
- Appointment Order/Billianna Cook/Maintenance
- Certificate of Training/Auditor's office/Auditor, Louie Seiberlich, Amber Menjoulet & Bridget Smith
- Monthly Report/Treasurer
- Sales Tax Report/Treasurer
- Monthly Report/County Clerk

Commissioner Buckley made a motion to approve the Consent Agenda, seconded by Commissioner Kater. All were in favor and the motion passed.

Commissioner Kater made a motion to amend the agenda to include adopting the County Seal and approve IT Emergency Service Order Spectrum at Road & Bridge. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

TABLED ITEM: None

GENERAL BUSINESS:

ADOPTION OF NEW SEAL Commissioner Kater made a motion to adopt the new county seal. Mr. Finch, along with his wife and two children was presented with a certificate for designing the new seal. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

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**REQUEST TO BID
ELECTION SUPPLIES
COUNTY CLERK**

Kevin Engler, County Clerk requested to bid election supplies for the August 2, 2022, Primary Election. Commissioner Kater made a motion to let for bid election supplies. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**APPROVE SMITH & CO
DESIGN FEE/SAND CREEK
BRIDGE PROJECT**

Road & Bridge is wanting to approve Smith & Co. for the design fee for the Sand Creek Bridge project. This will be the last BRO project that will be reimbursed. The estimated fee is around \$52,000.00 Commissioner Buckley made a motion to allow Smith & Co to proceed with the design build. Commissioner Kater seconded the motion. All were in favor and the motion passed.

M.E.C. CODE OF ETHICS

As a political subdivision with an annual operating budget of over \$1 million the County is required to pass an ordinance, order, or resolution making public the method of disclosing potential conflicts of interest and substantial interest pursuant to RSMo 105.485.4. The County Clerk will submit the Code of Ethics resolution to the Missouri State Ethics Commission. Commissioner Kater made a motion to pass the code of ethics. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

SLFRF /JUVENILE

Ace Eckhoff, Chief Juvenile Officer, came before the Commission requesting State and Local Fiscal Recovery Funds (SLFRF). Mr. Eckhoff is aware these funds are subject to appropriation, availability, and eligibility based on current and future guidelines issued by the US Treasury. These funds would be used to expand the building on Hwy 32. Mr. Eckhoff is wishing to move forward with this request. Commissioner Kater made a motion to proceed. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

UNITEC CAREER CENTER

The County Commission is entering into contract with the North County School District to allocate \$24,000 for the new facility at the Unitec Career Center. This will provide instructional opportunities for students and teachers as well as opportunity for economic development growth for

UNITEC CAREER CON'T

the county as well. Commissioner Buckley made a motion to provide funding for the Unitec career center. Commissioner Kater seconded the motion. All were in favor and the motion passed.

BUDGET ADJUSTMENT
UNITEC CAREER CENTER

Commissioner Buckley made a motion to make a budget amendment to the general revenue account to cover the \$24,000 that will be given to the Unitec Career Center. Commissioner Kater seconded the motion. All were in favor and the motion passed.

ARPA FUNDING LOSS
OPTION

Commissioner Buckley made a motion to accept the \$10,000,000 standard revenue loss option for the ARPA funding. Commissioner Kater seconded the motion. All were in favor and the motion passed.

IMPLEMENTATION
AUTOAGENT IPAYMENTS

St. Francois County Collector, Pamela Williams, is wanting to implement the online payment system with Autoagent iPayments for hosting & maintenance of online portal. This will be of no cost to the county. Auditor, Louie Seiberlich suggested before agreeing to terms of this contract, the Commission review the contract. Commissioner Kater made a motion to table until contract can be reviewed. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

EMERGENCY SERVICE
ORDER/SPECTRUM

IT Director, Nick Jones, is requesting an emergency service order for FIA installation at 1640 Woodlawn Dr. Farmington. This is a one-time fee of \$3,011.88 to move services. Commissioner Kater made a motion to request an Emergency Service Order letter for Spectrum to move services for road & bridge. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next regular meeting of the county commission will be held on Tuesday, May 10, 2022, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.


DEPARTMENT REPORTS:

- Auditor, Louie Seiberlich, addressed the Commission with some highlights from the MO Association of County Auditors training he attended April 26-29, 2022.
- The County Offices will be closed Monday May 9, 2022, in observance of Truman's birthday
- Agenda will be posted Friday, May 6, 2022, at 10:00 a.m.

ADJOURNMENT:


With there being no further business County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

ATTEST:

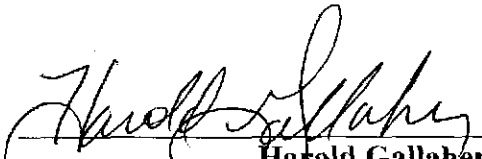


Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



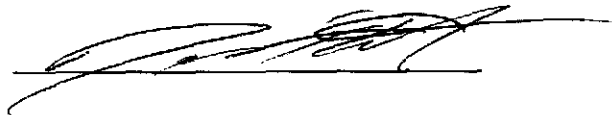
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Kary Buckley
Commissioner First District



David Kater
Commissioner Second District