

# Agenda for December 16 meeting

## **Consent Agenda:**

- Approval of Minutes, December 9, 2025
- Monthly Report/Recorder of Deeds
- Disposal of metal table/desk/metal wall divider/3<sup>rd</sup> floor kitchenette/black chair/red chair/2 door grey cabinet/ Microfilm table & printer/Circuit Clerk
- Appointment Order/Melinda Jones/\$14.08 per hour/Collector
- Appointment Order/Shiann Reinhold/\$16.98 per hour/Legal Secretary-P.A.
- Amend minutes of December 2, 2025, to correct Adkins & KNOWink 10-day intent contract amounts.

## **Tabled Items:**

### **General Business:**

1. Request to purchase from State/Sourcwell/Zero turn mower with bagger \$10,270.79/Maintenance
2. Request to purchase from State/Sourcwell/Side by side with Extra Duty front blade and salt spreader/Maintenance
3. Approve purchase of GFI copier from state contract \$5,366.00 to be paid from 2026 Commission Budget/this replaces copier approved 12-09-2025
4. Request Approval of West County Sidewalk project Change Order +\$13,099.00
5. Request permission to bid for Aulsbury Bridge/Brian Long
6. Request to bid RFQ for Engineering Projects/Brian Long
7. Request to approve bid for food service at Detention Facility; Trinity Services Group/Summer Bess

# St. Francois County

Regular COMMISSION MEETING

**TUESDAY** December 16, 2025

Call to order 10 AM

Roll Call of Commissioners present

Stand *(as desired)* for

**Pledge of Allegiance**

&

**Invocation**

# Consent agenda

Approval of Minutes for regular meeting Dec. 9, 2025

Monthly report—Collector

Disposal of metal table, desk, wall divider, kitchenette, black chair—Circuit Clerk

Appointment order—Melinda Jones--\$14.08/hr. Collector

Appointment order—Shiann Reinhold--\$16.98/hour Legal Sec.—Pros, Att.

Amend minutes of Dec. 2, 2025—Correct Adkins & KNOWink to day contract amounts.

No tabled agenda items

This consent agenda was posted at [sfcgov.org/commission](https://sfcgov.org/commission) along with the regular agenda 24 business hours ago.

# Request to purchase

- Z Turn mower with bagger \$10,270.79
- Maintenance
- From Sourcewell

# Request to purchase

- Side by side with extra duty front blade and salt spreader
  - \$34,373.92
- Maintenance
- From sourcewell

# Approve purchase

- GFI copier                      state contract    \$5,366.00
- From Commission budget
- This is to correct the approval of last month's meeting. I used a different copier when I gave the price. This is the correct price.

# Request approval of West County sidewalk project change order

- \$13,099.00
- A storm water drain was found during construction. This was a needed add-on.
- We should get some (or all) of this back from MoDOT. Cochran will apply for the refund.

# Request permission to bid

- Aulsbury Bridge
  
- R&B

# Request for RFQ for Engineering projects

- Brian Long

# Request to approve bid

Current cost \$618,520.57



## Correctional Food Service Comparison

### St. Francois County Jail

Average Daily Population: 120–130 inmates

Menu Selection: 2,500-calorie diet

Meals Served: 3 meals per inmate per day

### Current Financial Overview

Approved Food Service Budget: \$330,000

Actual Food Service Cost as of 12/12/2025: \$416,966.35

County-Funded Food Service Payroll (including benefits): \$201,554.22

Total Current Annual Food Service Impact: \$618,520.57

### Summit Correctional Services

Pricing (2,500 calories):

- 120–129 inmates: \$2.691 per meal

- 130–139 inmates: \$2.537 per meal

Estimated Annual Cost:

- \$368,331.45 (120–129 inmates, avg. 125)

- \$361,125.95 (130–139 inmates, avg. 130)

Reputation: Strong regional reputation, responsive service, relationship-focused.

### Trinity Services Group

Pricing (2,500 calories):

- 125–129 inmates: \$2.143 per meal

- 130–134 inmates: \$2.095 per meal

Estimated Annual Cost:

- \$293,323.00 (125 inmates)

- \$298,219.25 (130 inmates)

### Trinity Services Group

Pricing (2,500 calories):

- 125–129 inmates: \$2.143 per meal

- 130–134 inmates: \$2.095 per meal

Estimated Annual Cost:

- \$293,323.00 (125 inmates)

- \$298,219.25 (130 inmates)

Is this an annual contract???

Capital Fund: \$14,000 at no additional cost for equipment, trays, carts, and small wares.

Reputation: National provider, reliable operations, significant cost savings.

### Skillet Kitchens

Pricing (2,500 calories):

- 120–129 inmates: \$2.8975 per meal

- 130–139 inmates: \$2.7997 per meal

Estimated Annual Cost:

- \$396,600.93 (125 inmates)

- \$398,533.20 (130 inmates)

Reputation: Mixed feedback, highest cost, no added value.

### Overall Comparison & Recommendation

Trinity Services Group provides the lowest per-meal pricing, annual savings exceeding \$100,000 compared to current food service costs, and includes a \$14,000 capital fund at no additional cost. Summit Correctional Services offers the strongest reputation and service responsiveness at a higher cost. Skillet Kitchens is not competitive in pricing or added value.

# New postmark policy by USPS

- The post office will no longer postmark your mail when they get it, but when it is sorted and delivered!
- This will have a major effect on those paying taxes at a late date.....
- Not sure when this will start.
- (Maybe they mailed this to each post office. That will put the start a year or so from now.)

# CHRISTmas closing

- December 24, 25 and 26
- Governor Kehoe has ruled that State offices will also be closed on the Friday after CHRISTmas day.
- We follow State guidelines on holiday closings.

Holiday meal

**TODAY**

After this meeting in the lobby outside this door.

All employees and meeting attenders are welcome to dine with us.

This meal is provided by the elected officials.. The County does not spend ANYTHING for this meal.

**Merry CHRISTmas**

# Next meeting:

December 23, 2025

10 am in this room

Public is welcome to attend

Tuesday



# Other business that may arise

- Correspondence
- Public Comments
- Departmental Reports

**Calls For Service:** 297

**Yearly Calls for Service:** 20137 (As of Noon - 12-15-2025)

**Weekly Average Inmate Population:** 118

**Male:** 97

**Female:** 21

# Sheriff's report

## **Events:**

### **Shop-With-A-Cop:**

Tuesday 16<sup>th</sup>, at 7:15 - Farmington Wal-Mart

Friday 19<sup>th</sup>, at 4:00pm - Desloge Wal-Mart

### **American Red Cross/St. Francois County Sheriff's Department Blood Drive:**

Friday January 2<sup>nd</sup>, 2026, between 10am- 3pm

St. Francois County Adult Detention Center – Training Room

## **Projects:**

“Drive Sober or Get Pulled Over” - Impaired Driving Project continues until Jan 1<sup>st</sup>, 2026. This project is in cooperation with MODOT Highway Traffic and Safety Division.



**Blood Drive**  
**St. Francois County**  
**Sheriff's Department**

Visitation Room  
1550 Doubet Rd  
Farmington, MO 63640

**Friday, January 2, 2026**  
**10:00 a.m. to 3:00 p.m.**

Please call 1-800-RED CROSS (1-800-733-2767) or visit [RedCrossBlood.org](https://RedCrossBlood.org)  
and enter: SFCSD to schedule an appointment.



**Come give blood Dec. 19-Jan. 4 and get an exclusive  
long-sleeved Red Cross T-shirt, ltd. qty!**



Scan to schedule  
an appointment.

**Schedule your blood donation appointment today!**

1-800-RED CROSS | [RedCrossBlood.org](https://RedCrossBlood.org) | Download the Blood Donor App

# Road & Bridge report

