

# Agenda for December 9 meeting

## **Consent Agenda:**

- Approval of Minutes, December 2, 2025
- Disposal Monitor tag #48, Computer tag #5212, Printer tag #1284, & gaming chair tag #1802/IT Dept.
- Destruction Inventory Canon Printer tag #4200, Audio Mixer tag #1714, HP Elite Desk Pro tag #0447, & Inovonics Panic Button #33 tag #129/IT Dept.
- Disposal 8 old office chairs/Collector
- Monthly Report/Treasurer
- Sales Tax Report/Treasurer
- Monthly Expense Report/October/Auditor
- Monthly Report/Collector
- Approve Opioid Settlement Funds extension/SFC Mental Health Board
- Approve Opioid Settlement Funds extension/Juvenile Treatment Court
- Approve Opioid Settlement Funds extension/RSAT-Sheriff's Dept.

## **Tabled Items:**

### **General Business:**

1. Reject Bid/Snow removal-grass cutting/Justice Center
2. Permission to purchase State Contract/GFI Copier-Commission
3. Request for Emergency Letter to replace Fire Control Panel at JDC & Budget amendment to move money to Maintenance for control panel/JDC
4. Permission for City of Farmington to use the Annex Parking lot for Christmas Drone Show December 20, 2025
5. Approval of L.E.R.F. funds to purchase bullet proof vest for Sheriff's Department \$37,400.00
6. Permission to apply for Patrick Leahy Bulletproof Vest Partnership Program (BVP) Sheriff's Dept.
7. Permission to use Nu-Way Concrete Forms Southeast, LLC as Sole Source provider for Rebar/Rd & Bridge
8. Approve & adopt updated Employee Personnel Handbook effective 1/1/2026/Commission

# St. Francois County

Regular COMMISSION MEETING

**TUESDAY** December 9, 2025

Call to order 10 AM

Roll Call of Commissioners present

Stand *(as desired)* for

**Pledge of Allegiance**

&

**Invocation**

# Consent agenda

Approval of Minutes for regular meeting Dec. 2, 2025

Disposal Monitor #48, Computer #5212, Printer #1284 and chair #1802—I T

Destruction of Inventory printer #4200, Audio mixer #1714, desk top #0447, Panic button #33- tag #129- I T

Monthly reports—Treasurer (with Sales tax reports also)

Monthly expense report from October—Auditor

Monthly report—Collector

Disposal of old office chairs—Collector

Extension of OPIOID Settlement funds: SFC Mental Health Board  
Juvenile treatment Court  
RSAT-Sheriff's Dept.

No tabled agenda items

This consent agenda was posted at [sfcgov.org/commission](https://sfcgov.org/commission) along with the regular agenda 24 business hours ago.

# Reject bid

- Snow removal and mowing at Justice Center

Maintenance   Brian Briley

# Permission to purchase new printer

- From GFI digital Under State Contract **\$4238.**  
for Commission office.
- Includes maintenance, parts, labor, toner, preventative maintenance calls and emergency calls on-site.  
Also includes delivery, installation, connectivity and training.
- **Printing cost** will be \$0.009 per copy for B&W and \$0.0529 for color pages.

# Request for EMERGENCY LETTER

- Replacement of Fire Control Panel at JDC
- Blake Roberts
  
- **Also: add another note in minutes to cover:**
- **Budget amendment** to move money in JDC budget for this control panel.

Budget: **Move from wages (staff) in the amount of \$16,440.77. for purchase. All within the JDC budget.**

# Permission for City of Farmington to use ANNEX PARKING LOT

- Evening of December 20 starting at about 5 pm
- For their Christmas Drone Show.

# Approval of LERF (Law Enforcement Restitution Funds) use

- Sheriff's Department
- For purchase of bullet proof vests
- \$37,400.00
- The LERF board has met and approved this use.

# Permission to apply for grant

- Patrick Leahy bulletproof vest Partnership Program (BVD)
- For additional funds for Bullet Proof Vests
- Sheriff's Dept.
- Amount???
- Matching???
- Deadline to apply???

# Sole Source approval

Permission to add Nu-Way concrete Forms Southeast, LLC

As a Sole Source provider for rebar

- R&B
- Farmington Bldg. Supply, Menards, Lowes, Spacewalker, Giffords, Politte and AAA were all contacted. They cannot provide what is needed. Nu-Way will also prebend the bars saving our crew lots of time.

# Approve and Adopt updated policy manual

Effective January 1, 2026 we will replace the

## **Employee Personnel Handbook**

to new updated standards.

All elected officials have seen the anticipated changes and have had opportunities to suggest alterations in those plans.

Digital copies of the new policy book will be made available to each office.

# Retirement of Eddie Gross

- Employed by the R & B from May 27, 1997 until December 12, 2025
- THANK YOU FOR A JOB WELL DONE.

# CHRISTmas closing

- December 24, 25 and 26
- Governor Kehoe has just ruled that State offices will also be closed on the Friday after CHRISTmas day.
- We follow State guidelines on holiday closings.

# Next meeting:

December 16, 2025

10 am in this room

Public is welcome to attend

Tuesday



# Other business that may arise

- Correspondence
- Public Comments
- Departmental Reports

# Sales tax report

Sales taxes collected 2025 YTD	\$14,160,889.58
Sales taxes collected <u>2024 YTD</u>	<u>13,911,914.30</u>
Increase in taxes collected YTD	\$248,975.28

For an INCREASE of **1.79%**

# Prop P (use tax) report

Prop P taxes received in 2025 YTD     \$2,705,678.06

Prop P taxes received in 2024 YTD     2,495,503.98

Increase in PROP P tax received YTD     \$210,174.08

For an INCREASE of **8.42%**

# Sheriff's report



# Road & Bridge report

