

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
JULY 23, 2019  
TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson, and Commissioner Second District, Patrick Mullins. Also, present was, Linda Balentine from the County Clerk's office

Others present: Mark Marberry, Louie Seiberlich, Jesse Rupp, Betty Medley, Kerry Glore, Dan Duncan, John Gross, Pamela Williams, Jay Graf, Kim Schrum, Jay Scruggs, Charles Gamble, Amanda Henderson, Dan Ward, Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All commissioners voted in favor of the motion.

Agenda Items:

1. Approval of Minutes, July 09, 2019
2. Destruction of Old Records-Treasurer
3. Destruction of Old Records-Recorder of Deeds
4. Destruction of Old Records-Collector

**GENERAL BUSINESS:**

**EMERGENCY PURCHASE  
HOT WATER HEATER JDC**

Jay Scruggs from JDC addressed the Commission about the emergency purchase of a hot water heater for the Juvenile detention facility. The water heater quit working on Sunday July 14, 2019. A service call was made and the conclusion derived that the 13+ year old water heater was no longer serviceable. The normal bid process would take too long so the decision to make an Emergency purchase was made. No action was required.

**MINUTES-JULY 23, 2019  
PAGE 2**

**REMOVAL OF COUNTY  
ASSETS/OLD MATTRESSES**

Jay Scruggs from JDC informed the Commission that JDC has a surplus of 39 old mattresses that are anywhere from 8-10 years old, compromised & worn out. Mr. Scruggs recommended the mattresses be disposed of and remove them from JDC inventory. Commissioner Wilkinson made a motion to have JDC dispose & remove mattresses from inventory. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID  
PHASE III/SCANNING  
RECORDER OF DEEDS**

The Recorder of Deeds, Jay Graf request to bid Phase III of the scanning project. This is a 50/50 grant project. SFC was awarded the grant by the SOS in the amount of \$25,000. Commissioner Mullins made a motion to Bid Phase III of the scanning project for the Recorder of Deeds office. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID  
WEBSITE DESIGN  
IT DEPT**

The IT Dept., Dan Duncan, request to bid the website design and implementation for SFC. Commissioner Wilkinson made a motion to bid the website design & implementation for SFC. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**COLLECTION OF TAXES  
CITY OF BONNE TERRE**

SFC Collector, Pamela Williams informed the Commission the City of Bonne Terre has ask that the Collector collect the Real Estate taxes for the city. This is a new tax that was passed as a ballot measure. The Collector currently collects taxes for the other cities as well. Commissioner Wilkinson made a motion to allow the Collector to collect real estate taxes for the City of Bonne Terre. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**RESOLUTION 07232019  
FERAL HOG HUNTING**

Commissioner Mullins presented the Commission with a feral hog resolution stating that St. Francois County Commission go on record in OPPOSITION of the proposal by the US Forest Service to ban Public Hog Hunting on Mark Twain National Forest. Commissioner Mullins made a motion to sign and accept the resolution. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**MINUTES-JULY 23, 2019  
PAGE 3**

**APPOINTMENT ORDER  
PROSECUTING ATTORNEY**

Mr. Christopher Klaverkamp has been appointed as Assistant Prosecuting Attorney in the P.A. office starting July 15, 2019 with a beginning salary of \$60,000. Commissioner Mullins made a motion to approve the hire of Mr. Klaverkamp. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**APPOINTMENT ORDER  
MORGUE TECH.**

Ms. Laura Helvey has been appointed as Morgue Tech. starting July 6, 2019 with a beginning wage of \$17.50 per hour. Commissioner Wilkinson made a motion to approve the hire of Ms. Helvey. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**FLOOD PLAIN ADMIN.**

Presiding Commissioner, Harold Gallaher informed the Commission that Brandon Hale, Field Appraiser for the Assessor's office is now the Flood Plain Administrator for St. Francois County. Mr. Hale will be attending various trainings and obtaining resources to help his role in this new position.

**NEXT MEETING:**

The next meeting of the County Commission will be held on Tuesday, July 30, 2019 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS:**

None.

**DEPARTMENT REPORTS:**

**DONATION OF LAND  
TO COUNTY**

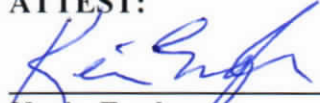
Ms. Margaret Warden is disabled and cannot pay taxes on her two parcels of land. Owning these two parcels of land is hindering Ms. Warden from receiving benefits. Ms. Warden would like to donate the land to the County so it will be out of her name and she could start receiving benefits. The Commission discussed this matter on June 25, 2019 and decided to research further. Ms. Warden has contacted the County and has since found someone to take the land from her.




ADJOURNMENT:

With there being no further business the County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded. All were in favor and the meeting adjourned.

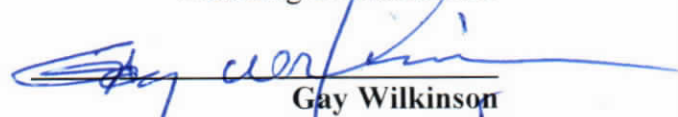
ATTEST:


  
\_\_\_\_\_  
**Kevin Engler**  
County Clerk  
St. Francois County, Missouri

PREPARED BY:

  
\_\_\_\_\_  
**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri

  
\_\_\_\_\_  
**Harold Gallaher**  
Presiding Commissioner

  
\_\_\_\_\_  
**Gay Wilkinson**  
Commissioner First District

  
\_\_\_\_\_  
**Patrick Mullins**  
Commissioner Second District