

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
APRIL 1, 2019
MONDAY**

CALL TO ORDER:

The County Commission met in new term session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine & Amanda Henderson from the County Clerk's office

Others present: Mark Marberry, Louie Seiberlich, Jay Graf, Kim Schrum, Jesse Rupp, Betty Medley, Clay Copeland, Buck Copeland, Carol Gamble, Cindy Johnson, Pam Williams, Dan Duncan, Kenny Chiarelli, Kerry Glore, John Gross, Vonne Karraker, Gary Matheny, Ken Rohrer, Georgie McGary, Rich Luebcke, Stephanie Schindler, Alice Stringham, Stephanie Bennett, Amber Menjoulet, Sheriff Dan Bullock, and Deputy Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All commissioners voted in favor of the motion.

Agenda Items:

1. Approval of Minutes, March 26, 2019

TABLED AGENDA ITEMS:

Annual Bid Awards

- Collector/printing & correction
- Prosecuting Attorney

Commissioner Wilkinson made a motion to accept the annual bids presented. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

GENERAL BUSINESS:

**N.E.S.S. BOARD & SEMO
FAMILY VIOLENCE**

The Commission met with Ms. Alice Stringham from the N.E.S.S. BOARD & Ms. Stephanie Bennett from the SEMO

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COUNCIL

family violence council to talk about the purpose of both board & council and to also make a recommendation to the Commission whom they would like to have appointed to the N.E.S.S Board. The request was made that Vicki Weible be appointed to the N.E.S.S. Board to replace Judge Patrick King. Commissioner Mullins made a motion to appoint Circuit Clerk, Vicki Weible, to the N.E.S.S. Board. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**AUTHORIZATION TO USE
ALTERNATIVE AUCTION
SITES FOR CO. SURPLUS**

Commissioner Gallaher requested the approval to use alternative auction sites for county surplus. Mr. Gallaher has been researching Purple Wave. Commissioner Wilkinson make a motion to try Purple Wave to sell the County's surplus items. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**REQUEST TO SELL ROAD
& BRIDGE SURPLUS**

Road Superintendent Clay Copeland requested to sell various broken, worn out, or just old Road & Bridge items on Purple Wave. Commissioner Mullins made a motion to place surplus items for sell on Purple Wave. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**REQUEST TO PURCHASE
BULK TANKS &
ACCESSORIES**

Highway Administrator, John Gross, ask permission to purchase bulk tanks and accessories for Road & Bridge. This will save money in the long run and will no longer be tied to one specific vendor for oils, fuels, and lubricants. Commissioner Wilkinson made a motion to let Road & Bridge purchase bulk tanks and accessories for oils, fuels, & lubricants. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

MO EXTENSION REPORT

Stephanie Schindler presented the Commission with the quarterly report for the Missouri Extension office. Ms. Schindler informed about the various programs, activities, and upcoming events the Extension office is involved in. The Commission thanked Ms. Schindler for her report and commented how busy the Extension is and what an asset to our County they are.

**REPRESENTATION FOR
FORMER PUBLIC
ADMINISTRATOR**

Presiding Commissioner, Gallaher requested to enter into agreement with Hellmich Hill & Retter Attorneys & Counselors at law to represent former Public Administrator, Ken Rohrer, who is being sued again for a case that involved Mr. Rohrer several years ago. Attorney Blake D. Hill represented Mr. Rohrer previous and has knowledge of this case. Commissioner Mullins made a motion to have Hellmich Hill & Retter represent Mr. Rohrer. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**LATE FEES
CREDIT CARD STATEMENTS**

County Clerk, Kevin Engler brought before the Commission several statements with late fees and finances charges involving the Drug Court credit card statements. Mr. Engler stated there has been several hundreds of dollars already spent on late fees & finance charges because of not paying bills promptly. Auditor, Louie Seiberlich, also stated on several occasions he himself or his office has tried contacting Drug Court to settle this matter. At this time the general consensus are to add a line item to the budget so tracking of the late fees & charges can be kept accurately for accounting purposes.

**BUILDING PERMIT
FEE INCREASE AND
LATE FEE IMPOSED**

County Clerk, Kevin Engler discussed with the Commission the possibility of increasing the building permit fee, which is currently \$8.00, to \$20.00. Mr. Engler stated we are not wanting to make money on the permit but at least cover our cost in issuing permits and reporting permits. Mr. Engler also discussed with Assessor, Dan Ward, the possibility of imposing a late fee if a permit is not obtained for new construction or improvement on existing properties. In 2018 there were only sixteen (16) building permits issued for new construction. Mr. Engler said he would like the citizens of St. Francois County to give their suggestions as well as the Commission. Commissioner Gallaher said this matter could be discussed at next week's meeting.

**SPECIAL ROAD DISTRICT
PARK HILLS**

Park Hills Special Road District #2 requested that Mr. John Clark of Park Hills be appointed to the special road district to fill the unexpired term Mr. William Hoppe who passed

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SPECIAL RD #2 CON'T

away recently. This term will expire in April 2020. Commissioner Mullins made a motion to appoint Mr. Clark to the Special Road District #2. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, April 9, 2019 at 10:00a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS:

None.

ADJOURNMENT:

With there being no further business the County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded. All were in favor and the meeting adjourned.

ATTEST:



Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Gay Wilkinson
Commissioner First District

Patrick Mullins
Commissioner Second District